

Minutes of the Brainerd Basketball Association

June 7, 2021

A meeting of the Board of Directors of Brainerd Basketball Association (BBA) will be held at
The Legacy at Cragun's at 5:00 PM.

*Members present: Darren Mayers, Ellen Thomes, Tim Bauman, Charlie Schoeck, Brad Clarine,
Derek Hendrickson, Britni Robertson, Jason Hennessey, Troy Nelson, Wade Haapajoki*

Members absent: Geoff Sheflo, Micah Benson

Old Business:

1. Call to order
2. Approval of the last month's Minutes *Motion by Wade; Second by Brittni to approve minutes.*
3. Key Dates
 - a. Order new uniforms – Shoot for 9/1
 - b. Registration – Shoot for 9/1
 - c. Open Gym?
 - d. 5th-8th Grade Parent Meeting – Monday October 18th
 - e. 5th-8th Grade Tryouts – Sunday October 24th
 - f. 3rd & 4th Grade Parent Meeting & Team Selection Practice – Monday, December 13th
 - g. Boys PBC - 2/12/2022 & 2/13/2022 *We only have Baxter and Forestview on Saturday of the boy's tournament (gymnastics is at the High School).*
 - h. Girls PBC - 2/19/2022 & 2/20/2022
4. COVID Season recap *For the majority of the season, we were mostly unaffected by Covid.*

New Business:

1. New board member recruitment – Would like to add a new board member *Micah is resigning from the Board. New recruitment will be open to the public. We still have some people who applied in the past.*
2. Coaching
 - a. Improved Coaches training/clinic w/Varsity Coaching Staff Input and Assistance
 - b. Trusted Coaches Requirements & Safety Requirements – Background & Abuse Prevention Training *All coaches and assistant coaches will be required to do this.*
 - i. Potential coaches must complete this before tryouts – goal to have potential coaches complete this program before 10/1. NEW: All potential coaches will pay their players' registration fee up front and if chosen to coach will get reimbursed, after selected to coach a team. *Coaches will get their players' registration fees back after being selected as a coach and they will need to attend the coaches training. We want similar philosophies throughout the program and be able to give practice ideas to new coaches.*
 - c. Coach Recruitment – ongoing process
 - d. Coach Selection Process – ongoing. Goal is to continue to try to find non-parent coaches (and parent coaches) who will support our varsity coach's goals & philosophies. *We will be trying to get non parent coaches for 6th grade girls and 7th grade boys. Some names (Ross, Tim Johnson, Mike Nelson) were mentioned, but we will need to contact them to find out if they are interested.*

3. Fundraising
 - a. BBA Golf Tournament *12 teams have signed up and paid. We are expecting a few more to join. Hole sponsorships are sold out.*
 - b. BBA Social – TBD/mid-November before practices start *Round House will be the location with date to be determined*
 - c. Paul Bunyan Classic –
 - d. Other ideas –
 - i. Wade will continue to work on advertisements, on the BHS scoreboard, during the PBC tourneys.
 - ii. Donation of Shot Square from Bob Magstadt.
We discussed possibly donating to the weight room renovation. Once more information is available, we will make a decision.
4. Tryout & Team Selection
 - a. What worked last year and what improvements or changes could be made? *Tryouts will be handled the same way as they were in 2019.*
 - b. 3 practices for 5th and 6th teams *As long as there is enough gym time available, we will look to have 3 practices per week for these age groups.*
5. Paul Bunyan Classic
 - a. Goal Number of Boys Teams - 96 *Made \$19,500 in 2020.*
 - b. Goal Number of Girls Teams – 96 (81 girls teams in 2020) *Made \$16,000 in 2020.*
 - c. Boy tournament (Saturday) we only have Riverside, Baxter and Forestview because of gymnastics at the high school *Harrison may be an option.*
 - d. 3rd & 4th grade same weekends and 5th-8th
 - i. Yes – locate them at Riverside or Baxter (smaller venue/one day tourneys)
 - e. No gate fee/increase team entry fee (ideas to offset increased cost) *Discussed leaving tournament fees at \$250 vs \$50 with no gate fee (very common tournament model in 2021). Motion by Ellen to change to \$450 tournament fee; second by Troy. Motion passed.*
 - f. Tournament Director – Krista Soukup
 - g. Tournament Coordinators –
 - i. Discussed potentially 6 Coordinators/Ideally the same 3 would do both boys and girls weekends (but if not, it would be three for the boys and three for the girls at the following sites):
 1. Forestview
 2. High School
 3. Baxter/Riverside *Due to not collecting admissions, we will try to cover the working responsibilities as board members. We will also have parents run the scoreboards and books (similar to other tournaments in 2021).*
 - ii. Tourney Director & Coordinators will receive their players fee waived and volunteers' hours satisfied for 2021.
 1. Director - \$2000 (\$1000 in the event of cancellation)
 2. Coordinators - \$1000 (\$500 in the event of cancellation)
 3. Due to the smaller venue/one day tourneys the 3rd & 4th grade Coordinators will be paid a smaller amount: \$500 (\$250 in the event of cancellation) *We will need to update volunteer job descriptions.*

Discussed not paying coordinators. That discussion was tabled with no decision.

- h. Thoughts on changes & ideas on what improvements can be made:
 - i. Team Recruitment – BBA 2022 PBC tourney website link for team registration to open approximately 7/1.
6. Association/Program Director Position Discussion – Ongoing discussion to create an Executive Director/ of the BBA. *We will not do this at this time.*
7. Travel Tournament Scheduling
- a. BBA Board will select all tournaments for:
 - i. 5th-8th Grade: 6 plus 1 State (possibly 7 plus state for 5th and 6th?)
 - ii. 3rd & 4th Grade: 4 plus 1 State *We are hoping that mor local tournaments come back this season for the younger teams.*
 - b. How many tournaments before Christmas? One in November?
 - c. Scheduling Coordinator *Ellen will continue in this position.*
8. MYBA and MYAS thoughts for upcoming season
- a. Possible new tournament platform *We saw a lot more 1 day tournaments this year. The feeling was that this trend will continue.*
 - b. Coaching training/clinics
 - c. Cost to be a part of MYBA and benefits *\$100 registration fee to be part of MYAS new platform. The advantage being that once our teams are loaded into MYAS rosters, anytime we sign up for an MYAS tournament, the rosters are already there.*
9. Board Member Areas of responsibility & Coordinators
- a. Paid vs. Non-Paid
 - b. Board vs. Non-Board
 - c. Job Descriptions for each *We will continue to update these with new positions and new Board members.*
 - d. Accountability
 - e. Review & Assign *Micah had DIBS and registration. Darren will take over DIBS and Ellen will take over registration.*
 - f. *Derek will be Golf Tournament Director.*
10. Election of Officers
- a. President *There were 3 nominations for President: Brad was nominated by Charlie; Second by Wade. Tim was nominated by Derek; Second by Darren. Ellen was nominated by Wade (Ellen declined). Brad was elected new President.*
 - b. President Elect *This will be left open currently.*
 - c. Secretary *Britni was nominated by Ellen; Second by Wade. Britni was selected as new Secretary.*
11. School Basketball Integration/Consistency
12. Budget & Finances
- a. Main Account Balance May 2019 Statement - \$41,738.50
 - b. Main Account Balance May 2020 Statement - \$54,245.44

- c. Main Account Balance May 2021 Statement - \$27,373.50 *This is actually \$32,000. Uniforms were paid for twice in 2020, so we have a credit).*

13. Fee's

- a. Travel Program Registration
 - i. 5th – 8th Grade - \$300 *This will include 6 tournaments plus State.*
 - ii. 3rd & 4th Grade - \$150 or \$200? *This will be \$200 for 4 tournaments. If coaches want to go to State for these ages, we will sign them up, but the teams that choose to go will pay.*
- b. Volunteer Deposit
 - i. 5th-8th Grade - \$300
 - ii. 3rd & 4th Grade - *\$150 This will be \$200 this season.*
 - iii. Thoughts – For the upcoming season we will set up to have three payment options, to spread out payments for parents/guardians if parents so choose (pay in full, two payment option or three payment option – depending on when they register their player. Registration and payment must still be completed before tryouts on 10/25). This has been set up this way for the past two seasons.
- c. We have one player with an outstanding balance. *We still had one player, who is now out of the program, with an unpaid balance. We will waive these costs.*

14. Volunteers

- a. DIBS
- b. We are now doing shifts, not hours. This should be better defined in policies as well. Discussed NO kids to complete volunteer shifts, unless accompanying the parent/guardian; fulfillment of hours should be the parents/guardian or someone over the age of 18 (esp. if handling cash). This needs to be discussed at the parent meeting and stated on the website.
 - i. 1 Shift for 3rd & 4th Grade
 - ii. 2 Shifts for 5th-8th Grade
 - iii. 3 Shifts per family max
 - iv. This could look different if we don't do a gate fee for our PBC *Without charging gate fees this year, we will need to reevaluate all volunteer hours and time slots to fill.*

15. Website & Social Media

- a. SportsEngine Training
- b. DIBS & Registration connection
- c. Facebook

16. Go Daddy website information and passing all accounts, passwords and information to the next person once you are done with the board.

- a. Set up files with all of this info *We will start a Google Docs with any information (including passwords) that needs to be passed to new members or new positions.*

17. BYAA – What should be our role in helping this program?

- a. BYAA is two sports and two different age groups. Basketball is for grades 3 & 4 (Football is 4th & 5th). *Wade, Charlie, Troy and Derek will approach BYAA about BBA taking over BYAA. Charlie would like to start with camps and clinics taking the place of practices during the week and we could still have games on Saturday mornings. Player costs could look like: \$75 for BYAA and \$125 for the travel portion of the season, \$200 total.*

18. New meeting location starting in September – ongoing discussion *Holiday Inn after August.*
19. Playing time discussion. Should Grades 5 & 6 travel ball be equal playing time? We need to continue to look at guidelines for this. Goal is for player development for all players, in the BBA. *We will continue to have grades 3 and 4 as close to equal teams and playing time as we can. 5th grade will potentially have equal teams also (depending on numbers). Motion by Ellen; Second by Tim to split 5th grade equally. Grades 6-8 will have A, B, C teams (again based on numbers of players). Once we start getting into these levels, playing time will start to be based on effort in practice and games, understanding of concepts, game flow, etc. This will be determined by coaches.*
20. Other New Business *Reminder to everyone of 24 hour no contact code of conduct. We also as a Board need to be aware of confidentiality with emails.*
21. *Motion was made by Troy to have assistant coaches go through the Trusted Coaches. Second was made by Ellen. We agreed that assistants need to be cleared by the Board. Their volunteer hours will be waived. d*

Meeting Adjourned

Note: Next Board Meeting will be on Tuesday July 13th @ The Legacy - Time TBD.