



**10705 Spotsylvania Ave. Suite 201
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Date: December 7, 2018

Thank you for your recent Application for the VDA College Showcase Tournaments.

Your tournaments have been **APPROVED** and are now listed on the **VYSA** Tournament website at VYSA.com. Please take a moment to review it. If you notice anything listed incorrectly or have a tournament link you would like us to link for you, please email Krista at Krista@vysa.com.

****IMPORTANT INFORMATION****

All Applications to Host MUST be posted on your tournament website.

IMPORTANT - VYSA DOES ALLOW on-line tournament check-in. You will need to collect the rosters, player passes, medical releases, and permission to travel if required, but all can be done online.

ALL tournaments must post their sanctioning document (Application to Host) on their website.

ALL personnel working with a tournament MUST complete the VYSA Kidsafe application on-line.

All members should select "Tournament Personnel" for your club when entering the online registration system, NOT VYSA.

If they have already completed Kidsafe this year, they must log back into it, and select ADD A POSITION. They may then add the new position to their profile.

You have sanctioned your tournament as:

Unrestricted Tournament – Teams affiliated with US Youth Soccer and the US Soccer Federation may attend. (Examples: US Club, AYSO, SAY)

If you have any changes to the Tournament Dates, Age Groups, etc. please make sure you notify the State Office of those changes, as they have to be re-approved. If the tournament is **CANCELLED**, please contact us immediately.

Post Tournament Report

Once your tournament is completed, you need to submit a tournament report to the VYSA office within 30 days that includes:

- A list of the winners and runner-ups
- A list of red and yellow cards issued at the tournament (to whom and reason)
- The total number of teams that attended the tournament and what state they're from
- How many fields were used during the tournament
- Where the fields were located (the name of a soccer complex, name of schools, etc.)
- Any other reports of serious injuries or violence that occurred
- Copy of tournament program, patch, pin, etc

Future tournaments will not be sanctioned until outstanding reports are received.

VYSA Sanctioned Tournaments are **NOT** permitted to use the information gathered during a tournament or any information that is on a team's roster submitted to the tournament for **ANY** purpose other than the team registration at the tournament.

No matter what any vendor may tell you, this is a strict violation of VYSA rules and can result in the tournament not being sanctioned by VYSA in the future.

Thank you,



Krista Lenzmeier

VYSA Manager of Member Services

IMPORTANT TOURNAMENT CHECK-IN INFORMATION

1. All player passes **must match** the affiliation of the roster. For example: If the team roster is US Youth Soccer, then ALL players on that team must have US Youth Passes.

A player may not guest play on a US Youth roster with a US Club player pass, and vice versa.

2. All player passes **MUST** be signed by a registrar (for travel passes) or club designee (for recreational passes)
3. Every player guest playing from one state with another **must** have an approved US Youth Interstate Permission Form signed by **both** state associations
4. Teams affiliated with AAU are not members of US Youth Soccer or US Soccer Federation and may **NOT** participate in your tournaments.
5. Attached is a copy of a Virginia Recreational Player Card and this is the **ONLY** recreational card that should be accepted for Virginia teams and other states will have something similar.

If you have questions please call the State office at 540-693-1430 for assistance.