



**MONTICELLO YOUTH FOOTBALL
ASSOCIATION**

March 2025 Board Meeting

Agenda

Date: Mar 19, 2025 6:30 PM	Location: Monticello Community Center	Call to Order: Andrew
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Introductions of any visitors and Attendance:

None

Board in Attendance:

<input checked="" type="checkbox"/> Andrew Kartak President	<input checked="" type="checkbox"/> Joe Kraft Vice President	<input checked="" type="checkbox"/> Kelsey Heinz Treasurer	<input checked="" type="checkbox"/> Danielle Davis Webmaster
<input type="checkbox"/> Equipment Manager	<input checked="" type="checkbox"/> Damon Hessig Fundraising Coordinator	<input type="checkbox"/>	<input checked="" type="checkbox"/> Tony Gardner League Rep
<input checked="" type="checkbox"/> Alison Tyson Event Coordinator	<input checked="" type="checkbox"/> Doug Koch Secretary	<input checked="" type="checkbox"/> Dan Peters Coaching Coordinator	

Approval of last meetings notes:

Motion to Approve: Tony	Second: Joe	Unanimous
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- Financial update (Kelsey): \$1,408.30.
 - Two outstanding checks. (Ref & coach). One sponsorship check came through.
- Equipment update (Andrew): Open position, who will take this on? Andrew taking equipment & will delegate as needed.
- Sponsorship update (Damon): 5 confirmed, \$2200. \$3800 remaining.
- High School summer camp sub-committee update: (Dan, Andrew, Joe, Tony, and Damon) Coach meeting May 7th. 6:30 - Legion
- Fundraising sub-committee update: (Damon, Joe, Alison, Kelsey, Danielle) Have not met. Joe investigating gambling license requirements. [Sponsorship ideas:](#)

Old Business: **INFORM** **DISCUSS** **DECIDE**

- Review action item status: (Old business action items will be captured and tracked in the following sheet.)
https://docs.google.com/spreadsheets/d/14qf1FhzvRKWFg2veDKw5pWJ8_RvUz3Zx69Qu5p54w4g/edit?gid=1214440678#gid=1214440678

Tr	Task	Owner	Status	Added Date	Committed Date	Completed Date	Tr	Notes
	League contact lists	Kelsey, Damon, Tony	In progress	12/15/2024	2/19/2025			1/22 - Need to add Insurance - Kelsey to upload
	Calendar with dates and working backwards of when to be completed by	Andrew, Kelsey	In progress	12/15/2024	2/19/2025			Notes
	Summer Community ed calendar	Kelsey	In progress	12/15/2024	2/19/2025			1/22 - no charge for placement
	Joe to ask other communities how much a jamboree could cost	Joe	In progress	12/15/2024	2/19/2025			1/22 - Joe will hear back from big lake board after their board Determine if we need a breakout session to move forward. T
	Possible to do a code for community ed fall camp	Andrew.	In progress	1/22/2025	2/19/2025			Notes
	About us - populate our bios	EVERYONE	In progress	1/22/2025	2/19/2025			Notes
	Get detail on Bertram field availability for 2025 practice & games	Andrew, Joe, Tony	In progress	1/22/2025	2/19/2025			1/22 - meet with Tom & Josh
	Community Ed Code: Research if Community Ed can provide a one-time use code for camp registration to track participation	??		m/d/yyyy	m/d/yyyy			Notes

New Business: **INFORM** **DISCUSS** **DECIDE**

DECIDE - Joe

- Proposal for Budget Amendment – Coach Reimbursement & Postseason Tournament Funding
 - Removing amendment proposal from agenda. No vote.

INFORM - Andrew

- High School Booster Club volunteer opportunity
- Sat 4/12 and Sun 4/13
- Signup sheet: [HERE](#)

INFORM - Tony

- Information on new league for 7th and 8th grade
- \$1,700 a team
- Referee info

INFORM - Danielle

- Registration updates/progress
 - Process determined. Waiting on practice jerseys (parents pay). Last year Rally was under \$20 with last name.

DISCUSS - Andrew

- Any changes to ByLaws and Parent/Player Handbook

- There have been 0 edits to the working document
- We want to button that up asap so we can include it in an informative email to our association members like we did in 2024
- [LOCATED HERE](#) - Review by 4/6

DISCUSS - Andrew

- Future to dos to add to list
- Update sponsors on website (Damon and Danielle)
 - When to take down last year's
- Email to association with new info end of march/early april (Andrew to make draft and send to board prior to sending out)
- IF we are doing the preseason scrimmage:
 - work on list of duties for us and volunteers
 - I have good examples from the HS booster club for their events
 - Game schedule
 - Currently have 2 versions [HERE](#)
 - Begin reaching out to North Star teams to tentatively attend

DISCUSS - Andrew

- [DRAFT ROLES AND RESPONSIBILITIES](#)
- [DRAFT RACI FORM](#)
- Action item for all board members to review prior to March meeting