



## MANAGEMENT INFORMATION CIRCULAR

### WHAT'S INSIDE:

<b>Letter to Members</b>	.....	<b>2</b>
<b>Notice of Annual Members Meeting</b>	.....	<b>3</b>
<b>Form of Proxy</b>	.....	<b>4</b>

PICKERING F.C. INC INFORMATION CIRCULAR

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December 19, 2025

Dear Members,

You are invited to Pickering Football Club's Annual Members Meeting which will be held at our **Clubhouse** on **Wednesday, January 28, 2026 at 7:00pm.**

This meeting is your opportunity to:

- Hear about our performance
- Vote on the important items of business brought before the meeting
- Meet the Board of Directors, senior management, staff and fellow members

Your vote and participation are important to us. If you cannot attend the meeting, I strongly encourage you to vote by proxy.

Yours in Soccer,

*Warren Hutchinson*

Warren Hutchinson, President  
Pickering Football Club



## NOTICE OF ANNUAL MEMBERS MEETING

The Annual Members Meeting of *PICKERING F.C. INC.* will be held on **Wednesday, January 28, 2026** at **7:00 PM at the Clubhouse.** The agenda will cover:

1. Approval of the minutes of the 2024 AGM held January 29, 2025. The minutes may be found on the Club's website.
2. Approval of the Consolidated Financial Statements and Auditor's Report for the fiscal year ended **September 30, 2025.**
3. The appointment of the auditors of the Corporation for the ensuing year and the authorization for the Board of Directors to fix the remuneration to be paid to the auditors.
4. Proposed By Law Changes.
5. The election of directors to the open positions of the Board of Directors
  - Vice President – Incumbent: Tionda Samuel
  - Secretary – Incumbent: Roslyn Lavoie
  - Director at Large – Vacant
  - Director at Large – Incumbent: Vanessa Chan
  - Director at Large – Incumbent: Paul Baba

Members registered on the books of the Corporation at the close of business on **December 8, 2025**, are entitled to vote at the meeting (Voting Member). Voting Members who are unable to attend the meeting in person are urged to sign and return the enclosed Form of Proxy using one of the methods outlined on the form.

All current members are also cordially invited to attend the meeting.

I sincerely hope you will attend.

*Roslyn Lavoie*

Roslyn Lavoie, Club Secretary

Dated at Pickering, Ontario the **19th day of December, 2025**

**FORM OF PROXY**

**THIS FORM OF PROXY IS SOLICITED BY MANAGEMENT**

**Proxy Instructions:**

1. This Form of Proxy should be read in conjunction with this Management Information Circular.
2. A Voting Member has the right to appoint as their proxyholder a person over the age of eighteen (18), who need not be a member of the Club.
3. If you wish to appoint a person other than the persons whose names are printed herein, please insert the name of your chosen proxyholder in the space provided.
4. This Form of Proxy must be executed in writing. If this form is not dated in the blank space provided, it is deemed to bear the date of January 26, 2026.
5. The Form of Proxy must be signed in the exact manner the name of the member appears in the Ontario Soccer registration system.
6. This Form of Proxy confers discretionary authority in respect to matters identified in the Notice of Meeting. As at January 5, 2026, the Board of Directors is not aware of any other matters to come before the Meeting. If any amendments to matters identified in this Notice of Meeting or any other matters should properly come before the Meeting or any adjournment, the vote(s) represented by this Form of Proxy given in favour of the proxyholder will be voted on such matters pursuant to such discretionary authority.
7. To be effective this Form of Proxy must be properly executed and returned to the office of Pickering F.C. Inc., 1975 Clements Road, Pickering, ON L1W 4C2. Proxies will be accepted by mail, by fax at 905-239-0067, or by email (scanned copy) to [ED@pickeringfc.ca](mailto:ED@pickeringfc.ca), or in person, no later than 11:59pm local time on **January 26, 2026** or in the case of any adjournment or postponement of the meeting, no later than 48 hours before the time of such reconvened meeting.

PICKERING F.C. INC INFORMATION CIRCULAR



**FORM OF PROXY**

The undersigned Voting Member of *Pickering F.C. Inc.* hereby nominates, constitutes and appoints **Warren Hutchinson, Pickering Football Club President** or failing him, **Roslyn Lavoie, Pickering Football Club Secretary** or instead of them or either of them, \_\_\_\_\_ as their proxyholder with full power of substitution, to attend, vote and otherwise act for and on behalf of the undersigned in respect of all matters that may properly come before the above dated Annual General Meeting and at any adjournments or postponements thereof, to the same extent and with the same power as if the undersigned was personally present at the said meeting or such adjournments or postponements.

**Email Address of Proxy Holder:** \_\_\_\_\_

**Phone Number of Proxy Holder:** \_\_\_\_\_

WITHOUT LIMITING THE GENERAL AUTHORIZATION AND POWER HEREBY GIVEN, THE PROXYHOLDER NAMED ABOVE IS SPECIFICALLY DIRECTED TO VOTE OR WITHHOLD FROM VOTING ALL OF THE VOTE(S) IN THE NAME OF THE UNDERSIGNED AS INDICATED BELOW.

The undersigned hereby revokes any proxy previously given.

Name of Member: \_\_\_\_\_  
*(Please print)*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

	For Office Use Only:
Member Name:	
Address:	
City:	
Postal Code:	
Proxy Voter Name:	
Birth Date: (MM/DD/YY)	