



# Coon Rapids Youth Hockey Association

## Purpose

The purpose of the minutes is to capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are held on the last Sunday of each month at 7:00 p.m. at the Coon Rapids Ice Center. Minutes are recorded by the Secretary unless otherwise noted.

## CRYHA Board Meeting

<b>DATE:</b> December 21, 2025
<b>TIME:</b> 7:00pm (called order at 7:05pm)
<b>LOCATION:</b> Coon Rapids Ice Center

## Participants

<input type="checkbox"/> Tia Duhamel, President	<input checked="" type="checkbox"/> Deb Pulskamp, Vice President
<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Kristin Hultquist, Secretary
<input checked="" type="checkbox"/> Stacey Johnson, Youth Traveling Director	<input checked="" type="checkbox"/> Missy Walicke, Girls Traveling Director
<input checked="" type="checkbox"/> Nick Hanzlik, House/Mite Director	<input checked="" type="checkbox"/> Erik Trepanier, Recruitment and Retention
<input checked="" type="checkbox"/> Joe Carlin, Traveling Coaching Director	<input checked="" type="checkbox"/> Jeremy Johnson, Player Representative
<input checked="" type="checkbox"/> Dan Shields, Fundraising/Volunteer Coordinator	<input checked="" type="checkbox"/> Jocelyn Matanich, Communications Coordinator
<input checked="" type="checkbox"/> Corrie Niska, Mite Coaching Coordinator	<input checked="" type="checkbox"/> Jenni Gallipo, Tournament Coordinator
<input checked="" type="checkbox"/> Dan White, Equipment Manager	<input checked="" type="checkbox"/> Andrea Hatchitt, Sponsorship Coordinator
<input type="checkbox"/> Brian Morgan, Registration	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
<input type="checkbox"/> Tim Matsch, Ice Scheduler	

Guests: Michelle Clark – Assistant Gambling Manager

**\*\*Non-voting members are designated with a gray highlight; vacant positions are indicated with a yellow highlight.**



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## Agenda Items and Meeting Minutes:

Please refer to the Motions Made section for details on agenda items marked with an asterisk (\*)

Topic	Board Member	Agenda Items
<b>Attendance</b>	Kristin Hultquist	<ul style="list-style-type: none"> <li>Roll call: 7:05pm</li> </ul>
<b>Agenda *</b>	Deb Pulskamp	<ul style="list-style-type: none"> <li>December 2025</li> </ul>
<b>Prior Month Minutes *</b>	Deb Pulskamp	<ul style="list-style-type: none"> <li>November 2025</li> </ul>
<b>Unfinished Business</b>	N/A	<ul style="list-style-type: none"> <li>Aaron Reinhart hosted a girls' camp and donated \$650 (non-profit) to the general fund. Recommendations made to use the funds for the girls, pending board approval. No decision made; item remains on the agenda.</li> </ul>
<b>Gambling Committee</b>	Sue Erickson Kristin Hultquist Missy Walicke Jocelyn Matanich	<ul style="list-style-type: none"> <li>Reviewed and discussed completeness and accuracy of deposits, game records, game counts and audits, raffles, and financial statements.</li> <li>Accounting: All aspects of the CRYHA gambling funds reviewed and confirmed.</li> </ul>
<b>Gambling Report</b>	Gambling Manager: Sue Erickson	<ul style="list-style-type: none"> <li>Gambling in compliance with rules and regulations and holds a 5-Star rating.</li> <li>Gambling financial review conducted, including gambling activities and related expenses. *</li> <li>As of November 2025               <ul style="list-style-type: none"> <li>No significant changes reported.</li> <li>Employee changes (new, terminated, or resigned):                   <ul style="list-style-type: none"> <li>Separated employment with Paige Wayne – Auditor for Oak Roads.</li> </ul> </li> <li>No processes or controls identified for review.</li> <li>No risks identified.</li> </ul> </li> <li>Annual audit               <ul style="list-style-type: none"> <li>Draft of the Annual Audit received from Mair; follow-up questions sent, awaiting response.</li> </ul> </li> <li>Gambling Sources (Licenses, Sites, Upcoming Operations):               <ul style="list-style-type: none"> <li>Stumpy's: Premis permit will remain open until renewal in case a new tenant occupies the space. After the sale of equipment and other items, CRYHA anticipates a loss of \$650.</li> </ul> </li> <li>Miscellaneous:               <ul style="list-style-type: none"> <li>Proposed donation to CRYHA \$50K*</li> <li>Donation Requests received from:                   <ul style="list-style-type: none"> <li>NA</li> </ul> </li> </ul> </li> </ul>
<b>D10 / President Update</b>	Deb Pulskamp on behalf of Tia DuHamel	<p><b><u>D10 MEETING UPDATE - 12/1</u></b></p> <ul style="list-style-type: none"> <li>Game sheet fines will appear on January invoices.</li> <li>Mite roster signoffs for 2026–2027 season will be held on 11/14/26, eliminating early signoffs. CRYHA will need to tighten up the process following HEP next year.</li> <li>Mite contacts (coaches/managers) games list per level/team were sent to Dave – Nick confirmed completion.</li> <li>Reminder: anyone on CRYHA ice must wear a helmet (including Amy from skate instruction, FHIT, and high school volunteers). Recent outdoor on-ice activity showed high school volunteers without helmets; Andrea will follow up with coach Connor.</li> <li>Referee billing will be sent to presidents; Holly confirmed CRYHA's invoice has already been paid.</li> </ul> <p><b><u>PRESIDENTS UPDATE:</u></b></p> <ul style="list-style-type: none"> <li>Disciplinary issues: Suspensions issued this month.</li> <li>Ice scheduling has reached anticipated critical points; over-indexed levels/teams will be realigned with ADM proposed weekly hours to ensure all co-ops and associations have adequate ice. Coordinating closely with Tim.</li> <li>Reviewed Tryout Policy at Hockey Ops meeting.</li> <li>Mite holiday celebration on 12/22, 5:30-7:30 pm; Santa and the Grinch will be in attendance. Hot chocolate, cookies and music will be provided.</li> <li>Finalizing details for Hockey Fights Cancer Day. Board volunteers are needed to assist with the event.</li> </ul>
<b>Treasurer Report *</b>	Holly Bachman	<ul style="list-style-type: none"> <li>As of November 2025               <ul style="list-style-type: none"> <li>No significant changes reported.</li> <li>Revenue sources included gambling, registration, miscellaneous donations, and sponsorships.</li> <li>No significant changes reported.</li> <li>No risks identified.</li> </ul> </li> <li>No annual audit conducted.</li> </ul>



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<b>Mite Director Report</b>	Nick Hanzlick	<ul style="list-style-type: none"> <li>Games have kicked off.</li> <li>Full-ice games for Upper Mites begin 1/15.</li> <li>Having the Mites sign Alex's jersey.</li> <li>Received Mite hoodies.</li> </ul>
<b>Girls Traveling Report</b>	Missy Walicke	<ul style="list-style-type: none"> <li>Tournaments have kicked off and are going well.</li> <li>Holly noted that coordination with ACPCR treasurers has also been going well.</li> </ul>
<b>Hockey Ops Committee</b>	Stacey Johnson	<p><b><u>Hockey Ops Committee Meeting Update: 12/15</u></b></p> <ul style="list-style-type: none"> <li>Discussed tryout policy, what went well during tryouts, areas for improvement, and how the season was progressing.</li> <li>Holly requested to put on their agenda to update coach's manual for next season</li> </ul>
<b>Admin Committee</b>	Deb Pulskamp	<p><b><u>Admin Meeting Update: 12/7</u></b></p> <ul style="list-style-type: none"> <li>Confirmed last year Bantam banners were ordered, received and displayed.</li> <li>Discussed end-of-season party ideas.</li> </ul>
<b>New Business</b>	Dan Shields  Kristin Hultquist	<ul style="list-style-type: none"> <li>Inquired about swapping new nets purchased for Super Rink with those at CRIC               <ul style="list-style-type: none"> <li>Identified possible contractual obligations requiring the nets to remain at the SR, as costs were split and intended for use at that rink.</li> <li>Corrie asked whether funds were available to purchase new nets for CRIC.</li> <li>Dan S. and Dan W. will look into options and report back at the January board meeting.</li> </ul> </li> <li>Assistance requested for the purchase of mandatory tournament pins; no official vote was taken and assistance was not provided.</li> </ul>
<b>Good &amp; Welfare</b>	Tia DuHamel	<ul style="list-style-type: none"> <li>Donated outdoor heaters are not working. Working to find a solution.</li> </ul>
<b>Adjourned</b>	Deb Pulskamp	Time: 8:07pm

**Motions Made:**

Agenda Topic/Agenda Item	Motion By	Second Motion By	Opposed	Passed
<b>Agenda:</b> December 2025	Erik Trepanier	Dan Shields	No	Yes
<b>Meeting Minutes:</b> November 2025	Erik Trepanier	Jocelyn Matanich	No	Yes
<b>Motion:</b> Donation from Gambling to CRYHA Total Donation Amount Accepted: \$50K	Erik Trepanier	Dan White	No	Yes
<b>Gambling Report:</b> Gambling Activities/Related Expenses for November 2025	Erik Trepanier	Dan White	No	Yes
<b>Gambling Report:</b> Estimated Gambling Activity/Expenses for January 2025	Kristin Hultquist	Jenni Gallipo	No	Yes
<b>Gambling Report:</b> Gambling Activity Comparison for November 2024/2025	Nick Hanzlik	Dan White	No	Yes
<b>Treasurer Report:</b> Financial Statements for November 2025	Missy Walicke	Dan White	No	Yes
<b>Adjournment:</b> 8:07pm December 21, 2025, Board Meeting	NA	NA	No	Yes



# Coon Rapids Youth Hockey Association

## Supporting Documents

A list of supporting documents presented during the meeting for documentation purposes.



## Coon Rapids Youth Hockey Association

### Balance Sheet

As of November 30, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	117,002.45
11810 Spire Main Checking Account	187,866.29
<b>Total Bank Accounts</b>	<b>\$304,868.74</b>
<b>Total Current Assets</b>	<b>\$304,868.74</b>
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
<b>Total Fixed Assets</b>	<b>\$6,800.00</b>
Other Assets	
1650 Accumulated Depreciation	(6,800.00)
<b>Total Other Assets</b>	<b>\$ (6,800.00)</b>
<b>TOTAL ASSETS</b>	<b>\$304,868.74</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
<b>Total Liabilities</b>	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(134,403.09)
Net Revenue	157,448.34
<b>Total Equity</b>	<b>\$304,868.74</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$304,868.74</b>