



## 2019-2020 Coaches Registration & Credential Process

Congratulations and thank you for volunteering to be a coach for our youth hockey program for the 2019-2020 season. In order to complete the registration process and ensure all required records and credentials are kept on file for proper rostering in August/September we are requiring the following checklist be completed:

- \_\_\_\_ Beginning **April 1, 2019** you must register through USA Hockey for a new 2019-2020 registration membership number. (**Required to register for STSAHA**) ([https://www.usahockeyregistration.com/login\\_input.action](https://www.usahockeyregistration.com/login_input.action)) The cost is about \$48 for 1 season.
- \_\_\_\_ Beginning **April 1, 2019** and after you register for your new USA Hockey membership number you must register as a coach on the Southtowns Stars website. (<https://www.southtownsstars.com>). There is no cost for this, but all coaches must register **and** be able to provide their new 2019-2020 USA Hockey membership number along with CEP#, level and module info. This should be completed by **June 1, 2019**.
- \_\_\_\_ Beginning **April 1, 2019** you must be sure you are properly screened through the USA Hockey approved Commercial Investigations LLC. Your screening is good for 2 hockey seasons. The cost is about \$20 for 2 years. This should be completed by **July 1, 2019**. <https://ciware.commercialinvestigationllc.com/pub/ushockey.html>
- \_\_\_\_ Coaches are required to complete their age-specific online course modules to be rostered by USA Hockey. If you haven't completed your module you may do so beginning **April 1, 2019**. The cost is \$10 per module and the link can be found below. These should be completed by **July 1, 2019**. <https://www.usahockey.com/agespecificmodules>
- \_\_\_\_ Beginning **April 5, 2019** of this season ('19-'20) all coaches, managers & staff will be **required** to take the Safesport Training Course **annually**. (This is a change from '18-'19) The link can be found below. There is no cost for this and it should be completed before **July 1, 2019** to facilitate ease of the rostering process. <https://www.nysaha.com/page/show/886605-screening-safesport-policy>
- \_\_\_\_ Coaches are required to obtain **CEP** (Coaches Education Program) **Certification** through USA Hockey. There are 3 levels and you are permitted to take (1) level each season. In the spring find and register for a CEP course. They usually run September-December and you must have your course completed by **December 31, 2019** to remain on the official USA hockey roster and on the ice. <https://www.usahockey.com/coachingclinics>

**\*Note: If you do not have a CEP # by July 1, 2019 you must print out the a page to show proof of CEP registration. You cannot be rostered as a coach until we have this on file.**

We are truly excited that you have chosen to join Southtowns Stars AHA for your youth hockey leadership and coaching experience. Be sure to check out our website for further information. You can also follow our Social Media outlets on Instagram, Facebook & Twitter. I encourage you throughout the year to send photos of your celebrations and team activities. This helps us to promote and reach out to our community. Send your photos with a caption to Rich Vittoria, Interim Director of Social Media @ 716-706-5560. If you have any questions regarding the registration and rostering process, please contact me at [registrar@southtownsstars.com](mailto:registrar@southtownsstars.com).

Sincerely,

Richard Vittoria, Director of Registration, Records & Credentials  
Southtowns Stars Amateur Hockey Association