

SCORPIONS YOUTH VOLLEYBALL CLUB INC. ©



Constitution

Constitution Revision Date: October 29, 2024

CONSTITUTION OF THE SCORPIONS YOUTH VOLLEYBALL CLUB INC.

1. DEFINITIONS

- a) "Beach" means Club volleyball programs on sand courts;
- b) "Board" means the board of directors of the Corporation;
- c) "Club" means Scorpions Youth Volleyball Club Inc.
- d) "Club Premises" means all indoor and outdoor areas where Scorpions Youth Volleyball Club Inc. Members, Coaches, Board and/or the guardians of Members are conducting services under the permission of the Scorpions Youth Volleyball Club Board, and includes all meetings, practices, games, hosting of tournaments and/or fundraising events;
- e) "Coach" means those who are hired and qualified to teach and train the athletes, and lead the team or program;
- f) "Competitive Beach Duo" means a two-person team playing beach volleyball;
- g) "Corporation" means the corporation that has passed the by-laws under the Act;
- h) "Member" means a member of the Corporation (ie. parent or guardian of an athlete);
- i) "OVA" means the Ontario Volleyball Association;
- j) "Program" means a registered activity including teams and training activities such as indoor competitive teams, select teams, indoor development training, competitive beach training, learn to play beach training, and camps; and
- k) "Youth" means an individual under the age of 20 years.

2. IDENTITY

- a) The name of the organization shall be "Scorpions Youth Volleyball Club Inc." herein referred to as "Club". The official logo of the Club and the representative teams shall be:



- b) The official colours of the Club shall be black, white and forest green for the indoor season. There are no official colours for the outdoor (herein referred to as Beach) season.

3. MISSION STATEMENT

- a) The Club will promote a healthy active lifestyle and good sportsmanship for the youth of the City of Cambridge Ontario and surrounding area by teaching them the sport of volleyball.

- b) In providing indoor, beach and grass programs to local athletes the Club will endeavor to protect and promote the mutual interest of its Members by fostering goodwill and sportsmanship as they strive to be the best they can be both on and off the court. The Club will ensure that it does so in a safe, fun, affordable and encouraging environment for all involved.
- c) The Club follows and supports the Volleyball Canada Long Term Athlete Development (LTAD) program.

4. COACHES

- a. The Club hires all Coaches for all Programs
- b) Only current Scorpions Coaches can be on the courts for practices, games and tournaments. The Board must be notified and approve any changes in personnel prior to the camp, game, or tournament should one of the contracted Coaches be unavailable.
- c) All Coaches 18 years or older must submit a police check for working with the vulnerability sector to the Club. This cost is at the Club's expense. This applies to any volunteers working with youth in the Club. This must be completed no later than 2 weeks after being hired. All Indoor Competitive Coaches must be certified by the National Coaching Certification Program (NCCP).
- d) All indoor competitive coaches must meet the requirements as outlined by the OVA which includes, amongst other requirements, the need to complete the Screening Disclosure form.
- e) All coaches must carry a player emergency contact information list and be aware of any special medical needs of the players on the teams.
All coaches must abide by the Code of Conduct (see Annex 1) as outlined by the OVA and the Club code. Failure to abide by the Code of Conduct could result in disciplinary action by the Executive.
- f) Competitive team Coaches will be paid an honorarium decided on by the Board. The Club will pay for certification courses required by the OVA, additional courses are at the Boards discretion.
- g) The requirements for coaching are identified by the OVA ([Coaches Certification Requirements](#))
- h) Coaches of athletes playing competitive volleyball in the Club will get 50% discount for one athlete. Only one discount may be used per household.
- i) No Coach will deliver private training lessons when under the Club school board permit or at our rented or leased facilities, during those times our rental or lease agreement applies. This also applies to all Club equipment.
- j) Coaches must follow the OVA Policies. This includes but not limited to Code of Conduct to prevent harassment, discrimination amongst others. It also includes Rule of Two - The 'Rule of two' means that a [Person In Authority \(PIA\)](#) is never alone or out of sight with an athlete.
- k) No Coach or Member shall canvas, solicit or exhibit any service or product of any kind whatsoever on the Club premises or at a meeting, activity or event of the Club unless previously authorized by resolution of the Board.
- l) No Coach/Member shall utilize the membership telephone/email/ mailing directory for solicitation or canvassing of any product or service. This is in violation of Canada's Anti-Spam legislation and the Club policy.

5. MEMBERS/ATHLETES

- a) All Members on competitive teams must have their Club fees paid in full before OVA Provincials unless the president in consultation with the treasurer has granted special circumstances.
- b) The Board may discipline Members and apply penalties as ruled by the Board as per a violation of the OVA or our Code of Conduct (see Annexes 2 and 3).
- c) Members requesting a release from the Club will be granted such a release as per OVA policy.
- d) Any Member, less than 18 years of age, caught intentionally damaging equipment will have their parent/guardian held liable for replacement.
- e) Members/Athletes are responsible to provide and coordinate punctual transportation to and from the practices and tournaments.
- f) Members/Athletes must represent the Club in a positive and responsible manner.
- g) All Members/Athletes must abide by and sign the Code of Conduct (see Annexes 2 and 3) as outlined by the OVA and by this Club. Failure to abide by these codes of conduct may result in disciplinary action.

6. INDOOR COMPETITIVE TEAMS

- a) All players on competitive teams (“Players”) must wear the assigned uniform at all exhibition and tournament play.
- b) All equipment provided by the Club must be treated with care and respect.
- c) Coaches are responsible to allot appropriate game time to Players as required to provide a positive experience.
- d) Payment of registration fees does not guarantee playing time.
- e) All team rosters will be filled as per OVA policies.
- f) Teams 15U and younger must carry a minimum of 12 athletes, 16U – 18U must carry a minimum of 10 athletes and a maximum based on OVA regulations.
- g) No more than 2 athletes on any team may be rostered to play in an age category above their designated age group. Any request for more than 2 must receive prior approval from the Board.
- h) Emergency Call-ups. Players will be allowed to move up age divisions to play on a team under the following conditions:
 - i. The Coach of the team the player is registered with is notified prior to the player being asked.
 - ii. The Coach requesting the move follows OVA guidelines.
 - iii. The Coach requesting the move keeps the best interests of the Player in mind. In the event teams become short of Players due to injuries or any other loss, the Club may look for athlete replacements.
- i) All Members must sign the appropriate OVA documents, register with the MRS (the OVA’s registration system), and complete any courses required by the OVA.
- j) The Board will seek feedback from Members/Athletes/Coaches to gather information on their experience with the Club and how it can be improved.
- k) Attendance at Volleyball Canada’s Youth National Championships is the decision of the individual teams. Funding for Nationals is the responsibility of each team.
- l) Club fees will be communicated to Members prior to the start of each season.

7. INDOOR SELECT TEAMS {Southwest Indoor Volleyball League (SWIVL)}
[Subject to Demand and Resources – decision will be made prior to tryouts]

- a) Teams are non-OVA. They practice once a week. They enter SWIVL and other non-OVA tournaments.
- b) SWIVL teams will follow the same guidelines as Indoor Competitive Teams subject to Athlete participation.

8. DEVELOPMENT PROGRAMS

The Club will offer non-competitive programs from grades 2 to 12:

- a) All players in Development are given equal playing time in all games.
- b) The Club will strive to ensure these programs are affordable for the majority of those involved.
- c) The Club will hire, with the appropriate honorarium, coaches to run or assist in the various Development programs.

9. COMPETITIVE BEACH PROGRAM

- a) All Beach Duos will be chosen based on an Expression of Interest form submitted to the club. Spaces are limited in the program due to court availability.
- b) Players accepted into the program are encouraged to attend tournaments put on by the Club.

10. HOSTING TOURNAMENTS INDOOR and BEACH

- a) 11/12U Tournament Series will be organized, scheduled and communicated by the Series Coordinator. Teams register and pay using a registration platform.
- b) The Club will host independent Beach tournaments that will be organized, scheduled and communicated by the Beach Coordinator.
- c) Indoor tournaments are used as a fundraising opportunity for teams. Teams are fully responsible for all aspects and must obtain Board approval.

11. INSURANCE

- a) The Club shall have Board of Director Insurance and General Club Liability Insurance. The Club will also be covered under the OVA Insurance.
- b) The Club will also use waivers for various programs and hosted events.

12. FINANCIAL MANAGEMENT

a) COMPETITIVE TEAMS

- Refunds for Players will be considered by the Board if a Player has been released by the Coach, a documented injury occurs that ends the Player's season, or the Player is removed by the Board.
- Players who remove themselves from the team will receive NO refund.
- All sponsorship monies will flow through the Club. All fundraising monies will be handled independently by a minimum of two parent team reps.

b) DEVELOPMENT PROGRAMS

A parent who cancels the registration of their player will have the following charges.

- Refunds will not be provided once the program begins
- Refunds requested prior to this time are subject to an administrative fee of 20%

c) ALL

- Individuals within the Club may not purchase items and expect a refund from the Club without prior permission of the Board.
- No Member shall charge another Member of the organization a fee to offset incurred costs and/or to gain profit, for services or product, without permission of the Board. The request for permission must be forwarded to the Board in writing. In the event the Club ceases to exist, the net assets from liquidation shall go to local Charities or another non-profit as decided by the outgoing Board.
- Collection of Payments - The Club shall endeavour to ensure all payment for Scorpions run Programs and tournaments are done online.
- Expenditure Limits - No purchases above \$5,000 shall take place without Board approval.
- Coaches Honorariums will be communicated as part of the hiring package.

13. HARASSMENT, BULLYING, DISCRIMINATION

- a) The Scorpions Coaches Code of Conduct, the OVA [SafeSport Person In Authority](#) Code of Conduct, and the Scorpions Parents and Players Code of Conduct clearly state that bullying, harassment or discrimination against another person are forbidden. Coaching Association of Canada offers Safe Sport Training <https://safesport.coach.ca/>
- b) Failing to comply with the codes of conduct could result in disciplinary measures against the person with the offending behaviour.

14. CONCUSSION MANAGEMENT

The Club recognizes the importance of managing a concussion injury. It is the responsibility of the physician to diagnose the injury. The Club will ensure that:

- i) EDUCATION: All Club Coaches must take the [Making Headway in Sport course](#).
- ii) PROTOCOL - The Club will follow the Volleyball Canada Concussion Policy and Protocol [LINK](#).

15. INJURY REPORTING

An injury form must be completed and submitted to the Board when an injury is sustained at either a tournament or practice ([Injury Report](#)).

16. FEES ASSISTANCE

- a) The Club will endeavour to provide assistance to players who are financially unable to pay some of the fees associated with playing competitive indoor volleyball for the Club. Requests for assistance must be sent and received by Treasurer prior to the registration deadline.

17. BURSARY

- a) Scorpions Academic Excellence Bursary - each year the Club will award to a graduating player (up to two players) a bursary of \$500, who meet the following requirements:
 - a. Athlete of a competitive team for at least 2 years
 - b. Academic average over 85%
 - c. Enrolled in a post-secondary institution the following fall semester.
- b) Applications will be accepted by July 31. Application requirements:
 - d. Personal impact statement
 - e. Academic proof
 - f. Enrollment confirmation
- c) All applications will be reviewed by an impartial committee to ensure a fair and unbiased selection process.
- d) Winners will be announced in August.

18. SPONSORSHIP

The Club will not accept donations or sponsorship from individuals or companies selling or promoting alcohol, cannabis, cigarettes or firearms. For more [sponsorship](#) information.

19. COACHING RECOGNITION

The Club will endeavour to recognize coaches who have coached for the Scorpions Volleyball Club Inc. for minimum of 5 seasons.

Adopted by: Scorpions Youth Volleyball Club Inc.
October 29, 2024, Cambridge Ontario.

Rosanne Lapierre

President Name



President Signature

October 29, 2024

Date



ANNEX 1

Scorpions Youth Volleyball Club Inc.

COACHES CODE OF CONDUCT

The club must ensure all members of the coaching staff follow and enforce codes of conduct including rules and regulations as put forth by Volleyball Canada and the Ontario Volleyball Association.

- Will treat all participants in a manner that promotes fairness, integrity and mutual respect.
- Must refrain from making comments or gestures that are disrespectful, offensive, abusive, racist or sexist in any way.
- Will set a fine example for all children and be a role model for participants on and off the court.
- Will promote and enforce all safety regulations to protect the health and welfare of all participants.
- Verify to the best of your ability that all players are healthy and physically fit prior to allowing them on the court.
- Will remember that children are involved in volleyball for the fun and enjoyment of the game. Players must learn how to win or lose with dignity and respect for all participants.
- Will promote teamwork and encourage all players to have confidence in themselves through effective coaching techniques and positive reinforcement.
- Must remember that all players need and deserve their fair share of court time to improve and develop volleyball skills.
- Must be reasonable when scheduling extra games or practices, remembering that players have other interests and obligations.
- Will teach participants to play fair and respect the rules of the game, opponents and officials.
- Will strive to ensure that all players get equal instruction, guidance and support.
- Must ensure that no player is subjected to harassment or abuse as a result of a poor performance, or mistakes made during a practice or game.
- Will obtain necessary training and certification to upgrade and improve coaching skills and

knowledge.

- Will work in cooperation with other Scorpion coaches and board members to provide a safe environment that is free of harassment or abuse. A coach must not engage in activities that undermine the Club or other coaches in the Club.
- The Coach will strive to create an atmosphere of mutual respect amongst the players, both on and off the court. The coach will ensure that players are aware that bullying of any kind, including cyber bullying, will not be tolerated and may result in dismissal from the team.
- A coach must follow our Scorpions Club Bylaws, Coaches Code of Conduct and the OVA SafeSport Person in Authority Code of Conduct.
- Failure to comply with this code of conduct will result in disciplinary action.

Coach Name

Date

Coach Signature



ANNEX 2

Scorpions Youth Volleyball Club Inc.

PARENTS CODE OF CONDUCT

- It is a policy of the Scorpions Youth Volleyball Club (SYVC) to provide a safe and fun environment for children to play volleyball.
- Let all participants play for the fun of the game and do not spoil your child or any other child's fun.
- Encourage your child to play by the rules and to enjoy the game.
- Respect all players, coaches, opponents, game officials and spectators.
- SYVC enforces a zero-tolerance policy towards situations of harassment, abuse or discrimination directed against game officials, players, coaches or spectators.
- Recognize that every member of the SYVC is a volunteer.
- Help and encourage all volunteers whenever possible to allow them to work to the best of their ability.
- Recognize and applaud good play by your child as well as members of both teams.
- Do not embarrass your child by yelling at players, coaches, game officials or spectators. Your child will benefit when you show a positive attitude towards the game and all of its participants.
- Failure to comply with this code of conduct will result in disciplinary action.

Parent Name

Date

Parent Signature



ANNEX 3

Scorpions Youth Volleyball Club Inc.

PLAYERS CODE OF CONDUCT

I am participating in volleyball because I want to, not because others including Parents or coaches want me to play.

I will play by the rules of volleyball and in the spirit of the game.

I will represent the Scorpions Youth Volleyball Club in the community in a respectful and responsible manner.

I will respect my teammates, opponents, game officials and spectators.

I will do my best to be a true team player.

I will remember that winning is not everything. Having fun, improving skills, making friends and doing my best are also important.

I will remember that coaches and officials are there to help me. I will accept their decisions and always show them respect.

I understand that Bullying or Harassment is strictly forbidden.

Failure to comply with this code of conduct will result in disciplinary action.

Player Name

Date

Player Signature