

COOP agreement for the Centennial Youth Hockey Association (CYHA) & Chisago Lakes Hockey Association (CLHA) Girls Programs

COOP Agreement Duration: 2018-2019 & 2019-2020 Seasons

Mission Statement: The mission of the COOP is to promote the growth of girls' hockey.

Identity:

1. The COOP shall be named **Centennial-Chisago Lakes Prowl**.

Membership Location:

1. Each association will retain the membership dues of the girls registered with their home association. All additional registration requirements are per the home association guidelines. The home association will be defined by the CYHA guidelines. Boundaries are defined with the following school districts:
 - Centennial - Centennial School District
 - Chisago Lakes – Chisago Lakes School District

Team Registration / Participation:

1. The associations agree that the girls' COOP teams be registered under the Centennial Youth Hockey Association. The COOP is an annual agreement approved by the CYHA/CLHA Presidents and Girls Directors which must be obtained prior to the beginning of the season. The COOP committee will formally request this approval annually as required.
2. The COOP will be represented at all District 10 meetings by a Centennial or Chisago Lakes representative. The representative will be responsible for communicating any requirements/deadlines to the COOP committee, coaches, and managers as required.
3. One COOP member from each association shall be designated "Girls Director" and participate fully in support of all District 10 Girls specific functions. This involves off season planning, attendance at District 10 Girls meetings, and serving at key points of contact for District 10 league play.
4. The Participation rule as set forth by Minnesota Hockey shall govern the COOP.

Rostering:

1. The intent of this COOP is to field teams annually at age levels 10U, 12U, and 15U.
2. The associations agree that all girls who are age eligible to play 10U or higher be encouraged to play on the girls COOP team if there is a team available.
3. Tryouts will be conducted under the rules and guidelines of CYHA Tryout Policy.
4. Any other rostering considerations will be handled on a case-by-case basis as determined by the COOP Committee per District 10 and Minnesota Hockey guidelines.

Play-ups:

1. It is expected that there will be times when players may be needed to play at a higher age level in order to field a full team. After registration is complete the COOP committee will determine if play-ups are necessary for that season. Player age, skill level, emotional readiness, and parental agreement will be the primary consideration in the decision. Priority will be made to avoid a tryout situation.
2. Individual request for play ups will be handled on a case by case basis and require approvals involving the COOP committee, registering association, and parents per the CYHA Move Up Policy. The COOP

committee will have final approval on all play up situations. Additional registration cost and fees may apply.

Jerseys:

1. Use of jerseys/socks per jersey agreement as defined by the COOP Committee.

Practices and Games:

1. The associations agree that practice and game scheduling will be handled per age appropriate guidelines defined by Minnesota Hockey and USA Hockey.
2. Practice and game locations will be scheduled based upon a percentage of player participation from each association per team. The association having the majority of players on a team will have 60% of the practices and games scheduled at their association, the other association will have 40% of the practices and games scheduled at their association. This percentage will only change if each association provides an equal number of players for a team. If that is the case, then the percentage split will be 50-50.
3. CYHA and CLHA ice schedulers shall work together using the same ice scheduling software to coordinate ice scheduling for the COOP.
4. All efforts will be made to schedule practices at the "majority" association during the week starting at 6:30pm and ending before 8:30pm. Likewise, all efforts will be made to schedule practices and games at the "minority" association on the weekends.
5. Efforts should be made during the season by teams to utilize outdoor ice weather permitting.

Compensation:

1. CYHA and CLHA ice time is currently rated as follows:
 - a. CYHA –
 - i. Centennial Sports Arena - \$200.00 per hour for a full sheet and \$100.00 per hour for a half sheet.
 - ii. Schwan's Super Rink - \$205.00 per hour for a full sheet and \$102.50 per hour for a half sheet.
 - b. CLHA - \$185.00 per hour for a full sheet and \$92.50 per hour for a half sheet.
2. Upon season completion all ice hours from practices and games, and any District 10 fees incurred shall be compensated based on the percentage of players representing each association per team for the current year of participation
3. Example: The majority association provides 60% of the players on a team; the minority association provides 40%. A total of \$5000 is incurred for all fees and ice. $\$5000 \times 0.60 = \3000 majority portion; $\$5000 \times 0.40 = \2000 minority portion.
4. Any increase in ice costs during the season by the vendor will be factored into overall ice cost.

Coaching / Managers:

1. All coaching applications will be submitted using the registering association's application form and process for application (typically identified on the association website). The following process will be followed for selection:
 - a. The registering association will provide all girls coaching applications to their respective COOP representatives.
 - b. The COOP committee will initially review and approve/reject applications and document any additional supporting information as needed.
 - c. All applications, COOP committee recommendation, and additional documentation will be provided to the COOP association coaching selection committees for final decision and background checks as required.
 - d. Registering association will notify COOP representatives of final approval status.
 - e. COOP committee will notify applicants of their approval status.
2. Coaches selected will be required to attend the CYHA or CLHA coaching clinic and obtain all required USA coaching certifications required to coach at the level they are coaching.
3. Head coaches are ultimately responsible for the team function and are responsible for selection of team managers.
4. Team managers should be designated as early as possible after coaching selection due to District 10 scheduling needs.
5. The head coach and team manager must be in attendance at the District 10 scheduling meeting and other District 10 functions as required.

Complaints and Disciplinary actions:

1. The COOP committee will define a sub-committee to handle any team based complaints and/or disciplinary actions and work with the COOP associations for resolution in accordance with the respective association's policy.
2. The defined sub-committee will be put in place to address issues that are not already addressed through District 10, MN Hockey, and USA Hockey regulations.
3. Issues should be presented discretely and professionally with respect to the privacy of the individuals involved. Present any issues with a solution in mind to solve the problem.
4. The procedure for addressing complaints, disciplinary issues, and SafeSport violations is as follows:
 - a. Notify the Team Manager and/or Head Coach and/or COOP representative and work for resolution.
 - b. If unable to resolve, the issue will be submitted to the disciplinary sub-committee for documentation and resolution.
 - c. If still unable to resolve, the issue will be presented to the registering association by the disciplinary subcommittee and work jointly until resolved.

Volunteer / Dibs Hours:

1. All Volunteer / Dibs hours must be completed per players registering association volunteer work hour requirements.

Registration Dates:

1. Registration of girls shall be provided to the COOP committee representatives as soon as available.

Tournaments:

1. The tournament directors from both CYHA and CLHA will work together to assign out-of-town tournaments for each anticipated team at every COOP level. It is necessary for this process to occur pre-season as many tournaments fill their allotment of teams well before the season starts. If a head coach is assigned before this process starts, the tournament directors will work with the head coach to determine the out of town tournaments.
2. COOP teams will be responsible for paying for their tournaments through team assessment. If a COOP team reaches Regional or State Tournament play, CYHA will pay for the team entrance fee.
3. For associations that currently host girls tournaments, the COOP would recognize and participate in these home tournament schedule permitting. The existence of this home tournament in no way precludes the other associations from establishing their own girls' tournament. The COOP teams would participate in both/all of the home tournaments provided there are necessary resources and schedule allowance available to support it.

COOP Committee:

1. CYHA and CLHA will provide 3 representatives each to serve on the COOP committee as follows:
 - a. Association President
 - b. Association Girls Director
 - c. Association Member at Large
2. Each representative will commit to a minimum 1 year term. Association boards will support the assignment of new committee representatives upon completion of their term.
3. Each association's board should determine their own method of identifying their committee members.
4. A quorum is defined as a minimum of 2 committee members from each CYHA and CLHA to be present at each meeting.
5. The COOP committee will elect a committee coordinator who will be responsible for the ongoing scheduling of the COOP committee needs.

Signed and dated on behalf of the CYHA and CLHA Board and Members by the following.

Kirk Matko, CYHA President

Jason Aarnio, CLHA President

Justin Novatney, CYHA Girls Director

Wade Westland, CLHA Girls Director