



Coon Rapids Youth Hockey Association

Purpose

To capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are held on the last Sunday of each month at 7pm at Coon Rapids Ice Center. Minutes are taken by the Secretary unless otherwise noted.

CRYHA Board Meeting

DATE: February 25, 2024
TIME: 7:00pm (called to order at 7:07pm)
LOCATION: CRIC Conference room

PARTICIPANTS:

<input checked="" type="checkbox"/> Kelly Traynor, President	<input checked="" type="checkbox"/> Jessica Ables, Vice President
<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Kristin Hultquist, Secretary
<input type="checkbox"/> Youth Traveling Director	<input checked="" type="checkbox"/> Stacey Johnson, Girls Traveling Director
<input checked="" type="checkbox"/> Nick Hanzlik, House/Mite Director	<input checked="" type="checkbox"/> Dan White, Recruiting and Retention
<input checked="" type="checkbox"/> Joe Carlin, Traveling Coaching Director	<input checked="" type="checkbox"/> Jeremy Johnson, Player Representative
<input checked="" type="checkbox"/> Deb Pulskamp, Fundraising/Volunteer Coordinator	<input checked="" type="checkbox"/> Jessica Morgan, Communications Coordinator
<input checked="" type="checkbox"/> Corrie Niska, Mite Coaching Coordinator	<input checked="" type="checkbox"/> Missy Walicke, Tournament Coordinator
<input checked="" type="checkbox"/> Perry Troyer, Equipment Manager	<input checked="" type="checkbox"/> Tia DuHamel, Sponsorship Coordinator
<input checked="" type="checkbox"/> Mandi DeGrote, Registrar	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
<input type="checkbox"/> Brian Alphin, Ice Scheduler	
Guests: Peewee B2 Team Parents-6	
<i>*Non-voting members are designated with a grey highlight and yellow highlight if the position is vacant.</i>	



Coon Rapids Youth Hockey Association

Agenda items & meeting minutes

(See Motions Made section for motion details on Agenda Items noted with an (*)).

Topic	Board Member	Agenda Items
Attendance	Kristin Hultquist	Roll call
Agenda*	Kelly Traynor	
Prior Month's Minutes*	Kelly Traynor	January 2024
President's Report	Kelly Traynor	<ul style="list-style-type: none"> • Open positions intentions-staying or going <ul style="list-style-type: none"> ○ Holly Bachman - Treasure - Leaving -Should have the person taking over, shadow them during this upcoming season ○ Brian Alphin - Ice scheduler, if leaving, should have the person taking over, shadow them during this upcoming season ○ Jessica Abels - VP - will not be returning. Would like to take over the Registrar position in April. ○ Mandi DeGrote - Registrar - will not be returning-Position open in April 2024 ○ Kristin Hultquist – Interim Secretary for Kelly Traynor - would like to continue to stay on ○ Stacey Johnson - Girls Traveling Director - Would like to move from this position to the open Youth Traveling Director position. The Girls Traveling Director position will be appointed by the board. ○ Corrie Niska - Mite Coaching Coordinator - Would like to return • Appointed Positions <ul style="list-style-type: none"> ○ Deb Pulskamp - Fundraising/Volunteering Coordinator - Unsure if returning ○ Tia DuHamel-Sponsorship Coordinator - Would like to return ○ Jessica Morgan - Communications Coordinator -Unsure if Returning ○ Missy Walicke - Tournament Coordinator - Would like to return ○ Perry Troyer - Equipment Manager - Would like to return ○ Dan White - Recruiting & retention - Would like to return



Coon Rapids Youth Hockey Association

Topic	Board Member	Agenda Items
Gambling Committee	Kelly Traynor Sue Erickson Kristin Hultquist	<ul style="list-style-type: none"> ● Reviewed and discussed the following: <ul style="list-style-type: none"> ○ Snowflake bingo made over \$3K. Advertising in the city newsletter brought in new attendees. All three Bingo sessions were a huge success ○ Submitted paperwork to City of East Bethel to go into MCs Garage ○ City Council is having a workshop to discuss gambling changes tomorrow night ○ Suggesting a \$50K donation to CRYHA* ● Suggesting a \$5K donation to Scholarship Association- Association approved \$4K.*
Gambling Report	Gambling Manager	<ul style="list-style-type: none"> ● Significant Changes: NA ● Gambling Sources (sources, sites, upcoming events, etc.) ● Employees (new/terminated/resigned): ● Donations (amount/to whom): <ul style="list-style-type: none"> ○ Suggested donation of \$50K to CRYHA* ● Process and Controls: ● Identified Risks: ● Compliance (rules, regulations, star rating): <ul style="list-style-type: none"> ○ 4 Star rating ● Annual Audit (preparation, status, presentation): <ul style="list-style-type: none"> ○ Completed. Waiting for final copy to arrive. Will present in March. ● Gambling Financial Review: <ul style="list-style-type: none"> ○ January 2024 gambling activities and related expenses* ○ February 2024 estimated gambling activity and expenses* ● Misc: <ul style="list-style-type: none"> ○ City Council is having a workshop to discuss gambling changes 2/26/24 ○ Three Snowflake Bingo sessions were a huge success.
Treasurer Report*	Holly Bachman	<ul style="list-style-type: none"> ● Significant Changes: None ● Revenue Sources: Gambling & Sponsorships ● Employees (new/terminated/resigned)- N/A ● Process and Controls- ● Identified Risks- N/A ● Annual Audit (preparation, status, presentation)- N/A ● Operating Budget Review-See attachment-All docs in drive



Coon Rapids Youth Hockey Association

Topic	Board Member	Agenda Items
Mite Director Report	Nick Hanzlick	<ul style="list-style-type: none">• Software worked well for HEP testing• More mites will be able to move to Bs next year if returning• Believes Mite C & D season went well-waiting for surveys to come in• Scheduling time for last year squirts/current peewees and last year B mites/current squirts to scrimmage together• 8U HEP-went well - would like to see someone represent 8U on a higher level• Champlain will get final say in placement when co-op starts
D10 Report	Jessica Ables	<ul style="list-style-type: none">• Jessica sent info from the D10 meeting via email to the BOD• D10 Directors Conference – May 2024
Admin Meeting	Jessica Ables	<ul style="list-style-type: none">• Bylaws will remain as they are for 2024-2025 season• Working to update Player Sportsmanship Agreement and Grievance Policy to align with D10 structure• Yearend parties were discussed• Spring Jr. Cardinal Camp will be returning-see Sponsorship for details• Job descriptions are located in the Admin folder and should be updated by the individual holding that position
Hockey Ops Committee	Stacey Johnson	<ul style="list-style-type: none">• Peewee B1 and Girls 15UB will be going to regions
Sponsorship	Tia DuHamel	<ul style="list-style-type: none">• Spring Dirty Bird Camp had a huge success in sign ups• Adding another JCC for spring. 6 hours of ice time have been donated. The association should not incur any costs for this camp.



Coon Rapids Youth Hockey Association

Topic	Board Member	Agenda Items
Follow Up Items		
Good and Welfare		
Adjournment	Kelly Traynor	Time: 8:38

Motions Made

(See Agenda Item/Meeting Minutes section for additional details)

Agenda Topic/Agenda Item	Motion By	Motion Seconded	Opposed?	Motion Pass?
Agenda- February 2024	Perry Troyer	Missy Walicke	No	Yes
Meeting Minutes- January 2024	Kristin Hultquist	Perry Troyer	No	Yes
Treasurer Report- January 2024 Financial Statements	Perry Troyer	Joe Carlin	No	Yes
Gambling Report- January 2024 Gambling Activities Related Expenses	Perry Troyer	Joe Carlin	No	Yes
Gambling Report- March 2024 Estimated Gambling Activity & Expenses	Perry Troyer	Joe Carlin	No	Yes
Gambling Report- January 2023 Estimated Gambling Activity Comparison	Perry Troyer	Joe Carlin	No	Yes
Motion- \$50K Donation to CRYHA	Perry Troyer	Joe Carlin	No	Yes
Motion- \$4K to Coon Rapids Scholarship Association	Perry Troyer	Stacey Johnson	No	Yes
Adjournment- January 2024 Board Meeting	Perry Troyer	Nick Hanzlick	No	Yes



Coon Rapids Youth Hockey Association

Key Decisions Made

Agenda Topic/Agenda Item	Description
Treasurer Report	January 2024 Financial Statements

Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.



Coon Rapids Youth Hockey Association

Balance Sheet

As of January 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	96,805.58
11810 Spire Main Checking Account	153,465.86
Total Bank Accounts	\$250,271.44
Total Current Assets	\$250,271.44
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,800.00)
Total Other Assets	\$ (6,800.00)
TOTAL ASSETS	\$250,271.44
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(151,785.07)
Net Revenue	120,233.02
Total Equity	\$250,271.44
TOTAL LIABILITIES AND EQUITY	\$250,271.44