

COLUMBIA HEIGHTS

ATHLETIC BOOSTERS

September Membership Meeting Minutes + Election Results

Wednesday, September 17, 2025 | 7:00 Murzyn Hall - Senior Room

1. **MEETING WAS CALLED TO ORDER AT 7:00 PM by Jared Severson**

2. **RECOGNIZE VISITORS**

Danielle Ketchum, Valley View Instructional Coach

3. **BOOSTER CORNER/CURRENT EVENTS**

- Fall sports are in full swing.

- CHHS theater try-outs are this week for Newsies & CA is going to perform Frozen Jr. this winter

4. **CHARITABLE GAMBLING REPORT: Wendy Willey**

See the [August Gambling Report](#), which includes the August 2025 Gambling Report, Allowable Expense Report, and the Expense Requests for October 2025.

- Lawful Purpose donations from August were -\$17,097.00
- Total allowable expenses for August 2025 were -\$42,356.55
- Gross Profit was \$66,070.80
- Net Profit was -\$6,617.25
- New profit carryover was \$41,796.36
- New gambling fund balance is \$41,796.36

Tom Greenhalgh moved, and Ariana Kokes seconded to accept and approve the Gambling Report for August 2025. All Ayes. Motion carried.

Alita Major moved, and Stephanie Alvarez seconded to accept and approve the Expense Requests for October 2025. All Ayes. Motion carried.

5. **FINANCE COMMITTEE REPORT: Jared Severson**

See this month's [Lawful Purpose Report and Requests for August](#).

Tom Greenhalgh moved, and Trevor seconded to approve the Lawful Purpose Request from CHHS Athletics & Activities on behalf of Boys Basketball to pay August wagon shifts + First Place Bonus for a total of \$1,650.00. All Ayes, Motion carried.

Tom Greenhalgh moved, and Trevor seconded to approve the Lawful Purpose Request from CHHS Athletics & Activities on behalf of Girls Basketball to pay August wagon shifts + Second Place Bonus for a total of \$1,400.00. All Ayes, Motion carried.

Ariana Kokes moved, and Tony Davis seconded to approve the Lawful Purpose Request from Hylander Sports Bowling to pay August wagon shifts for a total of \$500.00. All Ayes, Motion carried.

Stephanie Alvarez moved, and Ariana Kokes seconded to approve the Lawful Purpose Request from CHHS Athletics & Activities on behalf of Heights Herald to pay the summer third-place bonus for a total of \$250.00. All Ayes, Motion carried.

Stephanie Alvarez moved, and Ariana Kokes seconded to approve the Lawful Purpose Request from CHHS Athletics & Activities on behalf of Wrestling to pay August wagon shifts for a total of \$400.00. All Ayes, Motion carried.

Tom Greenhalgh moved, and Trevor Major seconded to approve the Lawful Purpose Request from CHHS Athletics & Activities on behalf of Adapted Soccer to pay August wagon shifts for a total of \$400.00. All Ayes, Motion carried.

Trevor Major moved, and Tony Davis seconded to approve the Lawful Purpose Request made by CH Basketball Association for entrance fees to MYAS tournaments for \$1,500. All Ayes, Motion carried.

Ariana Kokes moved, and Trevor Major seconded to approve the Lawful Purpose Request made by CHHS Athletics & Activities on behalf of Speech for the National Tournament at Harvard for \$1,540. All Ayes, Motion carried.

Alita Major moved, and Stephanie Alvarez seconded to approve the Lawful Purpose Request made by Hyander Sports - Bowling for shirts and equipment for \$400. All Ayes, Motion carried.

Alita Major moved, and Ariana Kokes seconded to approve the Lawful Purpose Request made by CH Valley View Elementary for Family Engagement Events for \$800. All Ayes, Motion carried.

Stephanie Alvarez moved, and Tony Davis seconded to approve the budget item for the City of Columbia Heights for \$5,000.00. All Ayes, Motion carried.

Ariana Kokes moved, and Alita Major seconded to approve the Lawful Purpose Request for the MN Department of Revenue for August G1 Taxes due in September for \$11,008.00. All Ayes, Motion carried.

6. SECRETARY'S REPORT: Alita Major / [August 2025 Membership Minutes](#)

Trevor Major moved, and Jared Severson seconded to accept and approve the minutes from August 2025 into September 2025 minutes. All Ayes, Motion carried.

7. TREASURER'S REPORT: Trevor Major

End of month balance in the general account for August 2025 was \$28,332.50.00 when the account was balanced & reconciled to Northeast Bank's statement. Stephanie Alvarez moved, and Tom Greenhalgh seconded the approval the Treasurer's report. All Ayes. Motion carried.

8. CARE & CONCERN REPORT - Nothing to report this month.

9. OLD BUSINESS:

- a. CHHS Homecoming is September 22 - 26
- b. [Fitness Court® Studio](#) now open at Sullivan Lake Park
- c. Booster Hot Dog Wagon update - we are no longer in compliance with Anoka County food licensing laws and have to look at renovating/updating our Wagon before next May.

10. NEW BUSINESS / 2025-2026 BOARD ELECTION RESULTS

CEO - Hector Leon

President - Jared Severson

President Elect - OPEN

Secretary - Alita Major

Newly Elected Treasurer - STEPHANIE ALVAREZ

Director-at-Large - Tony Davis

Re-Elected Director-at-Large - JAKE HENDERSON

RE-Elected Director-at-Large - TREVOR MAJOR

Director-at-Large - OPEN

From our Bylaws: Article II, Section 2.3 provides: "At no time shall the Board of Directors consist of less than three (3) directors. The number of directors shall be nine (9), consisting of five (5) officers and four (4) at-large members."

MEETING ADJOURNED at 7:43 PM by Jared Severson

Respectfully submitted by:

Alita Major

Secretary, Columbia Heights Athletic Boosters