



Geneva Basketball Feeder Program Bylaws

Article I: Organization

This organization will be known as the Geneva Feeder Basketball Program (“GFB” or the “Program”). The GFB is a not-for-profit organization organized under IRS Section 501(c)3.

Article II: Objective

Geneva Basketball is the boys and girls youth feeder program for the Geneva High School Vikings. The non-profit organization was founded in 1995, and continues to grow each season. Boys 3rd grade teams were added to the program for the 2019-2020 season. The program is designed to provide players a competitive environment at each age group, and prepare them for the next level of competition. There are currently boys 3 thru 8 and girls 4 thru 8 grades, with the girls and boys participating in various leagues and tournaments. Each year, Geneva continues to increase our level of competitiveness at all levels, including post-season honors and strives to follow three goals:

1. Consistently looking for ways to reinvest back into the program to improve upon the Geneva Feeder platform benefitting our players, coaches and parents alike
2. Consistently looking for ways to use the resources and volunteerism of the Geneva Feeder program to create awareness in the community around the benefits of playing the game of basketball
3. Consistently working and partnering with Geneva School District 304 and the Boys and Girls basketball programs at Geneva High School to continue to build upon the already strong basketball legacy in the Geneva community

Article III: Residency

Any boy entering 3rd through 8th grade or girl entering 4th through 8th grade who resides within the Geneva #304 School District is eligible to play in the Program.

Article IV: Governance

A. Board of Directors. The governance of the Program will be under the control of the Board of Directors (the "Board"). There are Fourteen (14) voting Board Members consisting of: Commissioner, Administrative and Operating Director, Treasurer, Director of Boys Program (3-5 grade)/Boys Player Development, Director of Boy's Program 6th -8th, Director of Girl's Program (4-5 grade)/Girls Player Development, Director of Girl's Program (6-8 grade), Director of Equipment, Marketing and Communications Director, Technology Director, Director of Tournaments, Scheduling Director, DYTBL Coordinator and Director of Uniforms and Spirit Wear. Job descriptions are attached hereto as **Exhibit A.**

B. Board Responsibilities. The Board of Directors will share the responsibilities for carrying out the objectives of the Program. Responsibilities include, but are not limited to:

- Budgeting
- Registration
- Fundraising/Sponsorships
- Clinics
- Equipment/Uniforms
- Tournaments
- Referees
- Approve all outside vendors
- Web Site development and maintenance
- Tryouts
- Gym Maintenance
- Insurance/Legal
- Coaches expectations and conduct
- Communication
- Parent/Player expectations and conduct
- Volunteer expectations and conduct
- Philanthropy

C. Rules for Governance

1. The Board of Directors will meet a minimum of 9 times a year with at least once a month between September through February.
2. Each Board position holds one vote and serves a two year (24 month) term.
3. Terms begin June 1st of the year in which a Board Member is appointed. Terms expire on May 31st of the year of the 24th month of service. Board members elected mid term will be prorated for the term.
4. Board Members may serve two consecutive terms.
5. Board requests 90-day notice for any resignations prior to the completion of a full term.
6. Board positions may be co-lead, with only one vote per position.

7. Any Board vote requires a quorum of ten of fourteen Board Members.
8. Any Board vote requires a simple majority of the members present and available to vote.
9. Voting:
 - a. Voting may be conducted electronically (e.g. email or text). Any Board Member may present an issue and call for a vote electronically. Members must respond to the vote call within 48 hours. Any Board Member who has not voted within the 48 hour time limit will have his/her vote counted as Affirmative. Any Board Member may, for any reason, halt electronic discussion and/or voting by calling for a face-to-face meeting to discuss and vote on the issue.
 - b. Board Members may dissent from voting and may elect to have their dissent noted within the record. Board members may elect to abstain from voting.
 - c. Voting may be conducted by private ballot if requested by any Board Member.
10. Terms of Service:
 - a. At the conclusion of each two-year term, Board Members who wish to return must be voted upon by the remaining Board Members.
 - b. If a Board Member's term expires or he/she does not wish to return for a second term, solicitations will be made for individuals seeking a Board position. Interested candidates must submit an application with qualifications and references. Qualified candidates will be interviewed and voted upon by the Board. Open positions will be posted on the Program's website and solicitations for replacements may be made in person or by email. Outgoing Board Members are encouraged to actively solicit a suitable replacement for their position.
 - c. Board Members may serve additional terms on the Board in a different capacity (e.g. move from Girl's Director to Commissioner) if approved by the Board.
11. Program Directors must serve as a coach for a minimum of one year prior to serving as Program Director, or receive special approval/vote of the Board.
12. The Commissioner must serve as Board Member for a minimum of one year prior to serving as Commissioner or receive approval/vote by all voting members Board.
13. Board Members are not required to have a child in the program.
14. The Board, in its entirety, may appoint individuals to serve as interim Board Members (e.g. 1 term) as it deems necessary. Such interim positions must be re-appointed annually by majority vote of all voting members of the Board.

15. The Board will have the power to discipline, suspend or remove any Board Member, Coach or player for any reason, at any time, by majority vote of all voting members. If a Board Member is the subject of a vote, he/she may not participate in the vote.
16. The current Board of Directors and term expirations are listed in **Exhibit B** attached hereto.
17. Board Members are expected to support the overall objective and sponsored events of the Program such as skills clinics, Board meetings, tryouts, tournaments, etc. Support and participation shall be taken into consideration when voting for second terms.
18. Board Members are expected to review their respective email/text messages daily in order to facilitate discussion and/or voting of interim issues (e.g. those issues needing attention before/after regularly-scheduled meetings). Board Members are expected to notify the remainder of the Board if they will not have access to email.
19. Board Members who miss three Board Meetings or electronic vote calls may be asked to resign or may be removed from service to the Program by majority vote of all voting members. The Board Member who is the subject of the vote may not participate in the vote.

Article V: Volunteers

A. Coaches

1. The Board is responsible for the governance and selection of all Coaches. The Program Directors are responsible for directing the activities of the coaches in conformance with the directives of the Board. Head Coaches serve for one year; they may serve consecutive years if approved by the Board.
2. The Board has the absolute and final authority to remove a Coach or Assistant Coach from service by majority vote.
3. Assistant Coaches must be Board approved and will be selected after tryouts. Assistant coaches serve one year. Assistant Coach applications must be submitted by a team's Head Coach to the appropriate Program Director for review. The Program Director may then ask for a Board vote. Assistant Coaches may, with Board approval, serve consecutive years.
4. Head Coaches wishing to dismiss Assistant Coaches must do so only with Board approval. Head Coaches must bring concerns about Assistant Coaches to the appropriate Program Director. If warranted, the Program Director will raise the issue with the full Board.
5. At the conclusion of each season, all Coaches and Assistant Coaches will be evaluated by players/parents and/or the board using an on-line confidential evaluation. Coaches must receive favorable evaluation to be eligible to return for the following year. All evaluations will be reviewed by the Board. Any exceptions to the review process must be approved by the Board. When making decisions about returning Coaches, the Board may also consider evaluations completed by the Program Directors as well as other relevant factors.

6. In the event a Head Coach is not asked back, solicitations will be made for individuals seeking a Head Coaching position. Interested candidates must submit an application to the Board with qualifications and references. Qualified candidates will be interviewed by the respective Program Director and recommended to the Board for a vote.
7. If an Assistant Coach does not receive a satisfactory survey rating and/or have approval of the Board, the coach will not be asked back. The Board may also consider other factors in making or withholding approval of Assistant Coaches.
8. All Coaches are to be CPR/AED certified prior to October 1 of each year. Certifications are valid for two (2) years as noted on the certification card. Coaches not certified by this date will not be eligible to coach and are not permitted on the court until completion of certification. The Program will pay for the cost of certification.
9. All Coaches are to be Gold certified by the National Youth Sports Coaches Association (NYSCA) prior to October 1 of each year. Gold Certifications must be renewed every year. Coaches not certified by October 1 will not be eligible to coach and are not permitted on the court until certification is completed. The Program will pay for the cost of certification.
10. All Coaches must have a background check completed prior to October 1 of each year. Background checks are required annually. Coaches not cleared by October 1 will not be eligible to coach until the background check is completed. The Program will pay for the cost of the background check.
11. Coaches must have a child in the program, unless approved by the program director.
12. Coaching assignments are effective thru May 31 of each year, unless otherwise approved by the Board. Head Coaching assignments for the following season must be made before or during the August Board Meeting.
13. Coaches are requested to provide constructive year-end evaluations to players regarding their growth and development.
14. Coaches are expected to support the overall objective and sponsored events of the Program such as skills clinics, coach's clinics, coach's meetings, summer open gyms, tournaments, etc. Support and participation will be taken into consideration when making decisions regarding coaching positions.
15. Coaches are required to have a Program-supplied first-aid kit at every practice and every game.
16. Coaches are required to sign the Coaches Code of Conduct prior to the start of each season (Exhibit D).
17. Coaches who are unable to support and attend the sponsored events of the Program may be removed from service to the Program.
18. Coaches are required to attend all coaching meetings, training sessions and clinics as directed by the Board. Exceptions may be made with Board approval.
19. Coaches are expected to register their team and play in the Geneva Invitational Basketball Tournaments.

20. Team Budgets/Financial Reporting:
- a. Coaches are required to submit a team budget to the Treasurer on or before September 15 of each year. The budget must be created using the GFB approved form/format. Final budgets must be submitted prior to the disbursement of any remaining funds in the team's account.
 - b. Check requests must be submitted on the approved check request form and must contain appropriate backup documentation (e.g. receipts, invoices, etc.)
 - c. Coaches are required to share budgets with player families annually by October 1st.
 - d. Budgets may include expenditures for meals, parties or spirit wear not to exceed more than 20% of the overall budget
 - e. Team balances will not be permitted to go negative.
 - f. Funds remaining in team budgets at the end of the season must be disbursed to player families. Coaches must communicate in writing with families regarding the disbursement of remaining funds. A copy of the communication shall be provided to the Treasurer prior to the disbursement of remaining funds.
 - g. The Board reserves the right, by majority vote, to reject expenses, check requests or requests for reimbursement.
21. Coaches are responsible for following the following Code of Ethics:
- a. Player physical well-being;
 - b. Understand and treat each player as an individual;
 - c. Provide a safe playing environment;
 - d. Know and practice basic first aid principles;
 - e. Organized practices that are fun and challenging
 - f. Lead by example, demonstrating fair play and sportsmanship;
 - g. Know and teach the rules of the game;
 - h. Coach to the appropriate skill level;
 - i. Treat players, parents and officials with respect;
 - j. Enforce the Parent Code of Conduct (**Exhibit C**);
 - k. Set realistic expectations;
 - l. Provide positive, constructive feedback;
 - m. Have fun.

Article VI: Bylaws Approval and Amendments

The original Bylaws were reviewed by all current board members and approved via meeting during the month of July 2022. These Bylaws of the GFB may be amended or altered, in whole or in part, by a majority vote of all voting members of the Board. A schedule of approval and amendments is attached hereto as **Exhibit E**.

Article VII: Financials

- A. Player administration fees will be set annually by the Board.
- B. All player fees must be paid in full no later than November 1. Players will not be permitted to play until fees have been paid in full or arrangements have been made for payment of the fees.
- C. Players experiencing financial hardship may contact the Commissioner to apply for scholarship funding. The Commissioner will assess needs and bring the matter to the Board for a vote. The award of scholarship funds is at the sole discretion of the Board of Directors and requires a majority vote of all voting members.
- D. All fundraising will be approved by the Board.
- E. The expenditure of all funds will be from the Treasurer.
- F. All teams will provide budgets to the Treasurer (see Co-Treasurer will file all applicable financial documents with the appropriate governmental authorities).

Article VIII: Insurance

The Program will maintain a general liability insurance policy. The Program will maintain general liability insurance coverage for its Officers and Directors. The Program will purchase additional general liability insurance coverage for all tournaments.

Article IX: Tryouts, Team Selections and Player Commitment

- a. Tryouts will be held annually. Players will be evaluated, scored and averaged by a Program Director and a minimum of two additional personnel which could include Head Coaches (not of that grade) or 3rd party evaluators.
- b. The Board may, in its sole discretion, ask other evaluators to participate in the tryout process. Other evaluators must be approved to participate in tryouts by unanimous vote of the Board.
- c. The Program will roster no more than 3 teams at each grade level and no more than 12 players for each team, both girls and boys. The Program may, in its sole discretion, elect to roster additional teams if it is believed that additional teams can be competitive in the travel environment. The Board will consider player talent, coaching availability as well as Program resources, among other things, when determining whether or not to roster additional team(s). The Board may consider rostering more or less than 10 players for a particular team. The Board may require parental consent for additional (or fewer) teams and/or players.
- d. Players must participate in at least one full tryout date in order to be considered for a team. Players not participating in any tryout date may not be rostered to a team without special tryout consideration and Board approval. Players who are unable to attend scheduled tryouts may, with Board approval, receive special tryout consideration. If special tryout consideration is granted, the player in question may be evaluated by the appropriate grade level coaches, the appropriate Program Director and at least one other evaluator.
- e. After the completion of tryouts, team rosters will be posted on the Program's website no later than five (5) days following the last tryout date. Coaches are encouraged to contact players immediately after posting the rosters to solicit team commitments. Coaches are prohibited from contacting potential players before the posting of rosters. Further, Coaches are encouraged to personally speak with players moving up, down or out of the program to provide constructive feedback.
- f. The Board will have a brief Board Meeting at the conclusion of each tryout day.
- g. Practice Sessions. Teams may hold two/three practices per week. Players are expected to attend practices and participate fully. Players who fail to attend practice may, at the Coaches discretion, see reduced game playing time.

Playing Time. GFB policy is equal playing time through the first 3 quarters and then coach's discretion in the 4th quarter. Coaches should implement relatively equal playing time for the first three quarters of games. In the

fourth quarter, Coaches have the discretion to play players with the objective to win the game. Such decisions may be based upon ability, effort, attitude and the game situation among other factors.

EXHIBIT A

BOARD MEMBER POSITION DESCRIPTIONS

COMMISSIONER

Primary Responsibilities:

Overall Program Direction

- Work with Board to ensure that our players are given the best possible playing and learning experience
- Explore future direction to insure healthy growth
- Organize monthly board meetings

Ensure that coaches are:

- Qualified
- Certified
- Background Checked
- CPR/AED Certified

Gym Space: Work with appropriate School District #304 personnel to secure gym space.

Program Directives:

- Work with appropriate School District #304 coaching personnel to understand the offensive and defensive schemes that they want the Program to teach and run.
- Arrange for coaches clinics with appropriate GHS personnel

Referees: work with Head Official to maintain a safe and productive experience for players and spectators.

School District: Work with Assistant Superintendent for Facilities regarding all Program matters

Program Directors: Work with Program Directors to resolve issues as they happen as well as support them in their duties

Signing authority for all Program contracts

Assist with tournament logistics

ADMISTRATIVE AND OPERATING DIRECTOR

Primary responsibilities:

Record and distribute Board Meeting minutes

Arrange for meeting space

Coordinate Board Meeting guest invitations

Keep, maintain and update Program documents

Keep, maintain and update official Program files

Administers Coaching Surveys – reports results to Board

Administers Program and tournament Liability Insurance

Files Annual Corporate Report with the State of Illinois

Maintain database of player information

Maintain database of coach information

Develop and maintain Program website

Assist with tournament logistics

Monitors email correspondence

TREASURER

Primary Responsibilities:

Maintain/monitor fiscal policy as set by Board

Prepare annual Program budget

Handle all deposits and disbursements of funds relating to the Program

Track and maintain all financial accounts relative to Program funds

Maintain records of all financial transactions for Program

Reports financial information to Board monthly

Tracks team budgets and expenditures

Communicates with Coaches and Board as necessary

Monitors P.O. Box

Renew domain registration annually

Renew P.O. Box annually

Oversees the filing of corporate income taxes

Assist with tournament logistics

DIRECTOR OF BOYS/GIRLS PROGRAM (4 positions)

Primary Responsibilities updated:

✓ Tryouts Pre-Season.

- Active Participant in the Try Out Dates and Schedules.
- Schedule Evaluators (Head Coaches, Assistant Coaches, Legacy Coaches and Players)
- Develop Try Out Format, Drills, Observation and Scoring.
- Oversee Tryouts (work with Evaluators, Director of Player Development & Participating Parent and Player)
- Provide Summary of Try Out Data, Team Selection and Evaluator Feedback.

✓ Coaches Application Process & Coach Selection Process.

- Take Lead on Coaches interviews and Head Coach selection.
- Act as the main Resource and Liaison to the Coaches for any Program & League Information, Feeder Policies and Program Standards.
- Submit Head/Assistant Coach applications to Board.
- Develop Coach's directory (name and contact info, certifications, etc.) and submit to Board

Assist with:

- Coordinating online background checks.
- Raising any checks that get flagged - anonymous
- Confirming CPR/First Aid scheduling and completion with ALL coaches
- Confirming online NYSCA Gold Level certifications
- Tournament Logistics

✓ Coaches/Players/Programs Evaluations – In Season.

- Develop evaluation checklist consistent across the program (boys & girls, 4th-8th)
- Evaluate coaches at both games and practices at least two times per season
- Communicate with coaches after evaluations to reinforce positive observations and discuss opportunities for development
- Use Coaches evaluations as an opportunity to assess player development and placement
- Use Coaches evaluations as an opportunity to assess fan behavior
- Work with Director of Player/Coach Development to identify team/program specific developmental needs

✓ Act as General Support for Coaches - Leagues (DYTBL, WSGBL, Neuqua, Lady Lightning) & Tournaments.

✓ Board Meetings - Review any specific issues related to coaches, players and parents.

- ✓ Provide Summary for General Review to Board on Teams, Coaches, Parents and Player Performance, Suggestions, Corrections and Gaps.

PLAYER AND COACH DEVELOPMENT

In addition, the Boys & Girls Program Director for the younger grades will also oversee Player and Coach Development.

Primary Responsibilities:

Tryouts

- Develop evaluation worksheet and curriculum to be used by ALL coaches for player evaluation
- Gather impartial evaluators with collaboration from the boys/girls directors
- Work with Program Directors to assist evaluators and answer any parent questions
- Oversee tryouts - demonstrate and explain each drill before players perform the drill
- Meet with Board at conclusion of tryouts to debrief

Coaches' Clinics

- Work with the Commissioner to schedule coaching clinics and offer additional one-off opportunities for individual teams (practices & games)
- Identify additional opportunities (internally/externally) for coaches' development (clinics, websites, etc.)

Players' Clinics *as needed

- Identify/schedule player development clinics (high school coaches, ProForce, ProShot, etc.) both in season AND off season

Develop Partnership with Geneva High School Coaches

- Work with the GHS to develop programs to build the relationship between the program and High School. Example: GHS players run a practice for Program teams, GFB Night

Coaches/Players/Programs Evaluations

- Develop evaluation checklist consistent across the program (boys & girls, 4th-8th)
- Evaluate coaches at both games and practices at least one time per season
- Use coaches evaluations as an opportunity to assess player development and placement
- Use coaches evaluations as an opportunity to assess fan behavior
- Work with Director of Boy's and Girl's Program to identify team/program specific developmental needs

Offseason Workouts (Spring/Summer) *as needed

- Organize the off season workout sessions
- Assign coaches to facilitate Spring/Summer open gyms
- Oversee the entire off season development (assist/evaluate)

4th Grade Kickoff (Get Them Started!)

- Assist 4th grade coaches with practice plans

- Participate in 4th grade practices
- Emphasize fundamentals rather than team plays

General Support for Coaches - communicate with coaches to identify program needs

Board Meetings - review any issues specific to coaches/players and developmental opportunities

DIRECTOR OF EQUIPMENT

Primary Responsibilities:

- Purchase and keep inventory of all equipment needed for the season.
- Source vendors for all equipment needs.
- Coordinate team equipment hand out and return at the beginning and end of the season.
- Set up/take down Middle School gyms for all home games.
- Transport all needed equipment and assist with tryouts, team formation, boys/girls tournament weekends.
- Assist with DYTBL hosted tournament.
- Contact throughout the season for any gym operational issues with schedule, keys, scoreboards, etc...
- Attend/participation at Coaches Meeting
 - Review expectations for season
 - Discuss facility protocols
 - Schedule Facility walkthrough meeting
- Facility Operations
 - Conduct Coaches Facilities Walk-Through Meeting
 - Review facilities checklist
 - Demonstrate facilities operations (doors, lights, baskets, bleachers, etc.)

TECHNOLOGY DIRECTOR

Primary Responsibilities:

Maintain the <http://www.genevafeederbasketball.com> website

Set up and process all site registrations including, but not limited to:

- Annual tryouts
- Team rosters
- Board Applications
- Coaches Applications
- Background checks and CPR requirements

Setup teams and rosters for each season.

Setup and manage volunteer shift through DIBS.

Set up and manage all tournaments through Tourney Machine.

Provide support to other board members on everything technology related.

MARKETING AND COMMUNICATIONS DIRECTOR

Primary Responsibilities:

Write and send communications to the GFB members for upcoming events, season updates, etc

Maintain the Social Media accounts posting frequently to promote GFB events, team success, GHS basketball team support, and community events

Promote GFB leading up to tryouts, ie lawn signage at schools, Geneva 304 online backpack flyer, social media, etc.

Establish and promote relations with local news organizations and media outlets to promote GFB events

Design and develop all marketing materials

Proactively drive awareness of GFB throughout the year

DIRECTOR OF BOYS/GIRLS TOURNAMENT

Primary Responsibilities:

Recruit the teams that will participate in the Boys and Girls tournament.

Market the tournament to other coaches and organizations.

Handle communication between participating teams and board of directors.

Set up and coordinate the boys and girls basketball tournaments, including schedule, concessions, and all other aspects of the tournament.

Keep the tournament page of our website updated with upcoming tournaments both boys and girls.

Assist Feeder coaches in finding tournaments for their team to participate in.

Very active from September-February.

Assist other Board members when not in season. Ex: help with tryouts. etc

Attend Board meetings

DIRECTOR OF UNIFORMS AND SPIRIT WEAR

Primary Responsibilities

- Manage an inventory of socks, practice jerseys, and extra uniforms.
- Catalogue and order tryouts jerseys - to include coordinating players with size and number.
- Obtain tryout jerseys from vender & distribute at each tryout
- Catalogue and order uniforms, practice jerseys and shooter shirts - to include coordinating player with size and number.
- Obtain above mentioned inventory from vender and facilitate a distribution date/time/location for coach pickup
- Create at least 1 spirit store for each season (possibly 2 for Christmas/holiday delivery). Select items and once items are in!from vender, facilitate a distribution date/time/location for coach pickup.
- Work with vendor for timely submissions of all orders to ensure delivery prior to need.

Ordering and design of the following:

- Team jerseys
- Shooter Shirts
- Boys/Girls Tournament Winner shirts
- Spirit Wear and Gear
- Coaches Wear
- Board Wear

DIRECTOR OF SCHEDULING

Primary Responsibilities

- Assist the Commissioner in communication/negotiation with Geneva Schools regarding rental agreement
- Assist the Commissioner in communication/negotiation with outside basketball organizations that may be involved with our program (i.e. Breakaway, M14, PrepSpace, Marmion Academy, local churches)
- Coordinate gym space for tryouts
- Coordinate gym space for official practices after team formation
- Maintain log for practice space and times online so information is up-to-date and accessible for all stakeholders
- Be the main point of contact for coaches to request additional practice times and/or changes
- Manage the distribution of game slots for coaches to take to the DYTBL scheduling meeting
- Manage the weekly scheduling of officials for all home games
- Be the liaison between the officials and the organization, beyond scheduling, which may include player, coach or parent behavior when it concerns interaction of officials
- Manage the home game schedule and be the point of contact for coaches to make schedule requests throughout the season
- Handle all scheduling for the DYTBL Boys end of season tournament (if applicable)

DYTBL COORDINATOR

Primary Responsibilities:

- Act as the liaison between GFBP and the Dupage Youth Travel Basketball League (DYTBL)
- Attend all DYTBL meetings and cascade information down to the Board
- Manage the grade level for all of DYTBL that GFBP assumes responsibility for (if applicable); including scheduling meetings and communicating with the DYTBL grade level coaches, administrative duties to ensure grade level is managed appropriately and to GFBP standards, and assist with the boys end of season grade level tournament logistics in partnership with the GFBP tournament director
- Assist with GFBP tournament logistics
- Attend Board meetings

EXHIBIT B

BOARD OF DIRECTORS AND TERM EXPIRATION DATES

Effective June 1, 2022:

Name	Title	Term Expiration
Mark Sweeney	Commissioner	July, 2024(First Term)
Rich Calvario	Administrative and Operating Director	July, 2024(First Term)
Kiki McCarthy	Treasurer	July, 2023 (Second Term)
Joe Youman	Director of Boy's Program (6 th -8 th)	July, 2023 (Second Term)
Mike Hatton	Director of Girl's Program (6 th -8 th)	July, 2023 (Second Term)
Jodie Boeldt	Technology Director	July, 2023 (Second Term)
Matt Baldrige	Director of Equipment	July, 2024 (First Term)
Jaime Gleason	Director of Girl's Program (4 th -5 th)/Player Dev	July,2023 (Second Term)
Matt Cole	Boys Tournament Director	July,2023 (Second Term)
Cory Hallahan	Director of Boy's Program (3 rd -5 th)/Player Dev	July,2024(First Term)
Mark Bradley	Director of Uniform and Spirit Wear	July,2024 (First Term)
Mike Carli	DYTBL Coordinator	July,2024 (First Term)
Sean Mulholland	Scheduling Director	July,2024 (First Term)
Cindy Meyer	Marketing & Communications Director	July 2023 (Second Term)

EXHIBIT C

GFBP PARENT AGREEMENT

I will personally display the highest level of sportsmanship at all times. I understand that if I, at any time, display behavior that is in any way unsportsmanlike or disruptive to the players, coaches, officials or other parents, I will be asked to leave the premises (practice or game) immediately.

I understand that:

1. Players participate in the games and practices;
2. Coaches teach during games and practices;
3. Parents cheer and support their player(s) and their player’s team(s).

I understand that when the rules are not followed, it can lead to negative effects for player(s) and their team.

I understand that failure to follow this agreement will lead to the following disciplinary action:

- First Offense - Removal from game or practice;
- Second Offense – One month ban (30 days) from games and practices;
- Third Offense – Removal of parent from the program (games *and* practices) for the remainder of the season.

I understand that I have the right to disagree with the coach’s decisions and I agree to discuss these differences at an appropriate time and place; I will never confront a coach in front of the players. I understand that verbal abuse of an official will not be tolerated. I will never question or confront an official. I will model the behavior that my player(s) should follow.

Parent Signature (all parents must sign):

_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____

(circle one)
Player(s) Name: _____ **Grade Level:** _____ **Boys** **Girls**

EXHIBIT D

COACH'S CODE OF CONDUCT

Prior to the beginning of each season, all coaches must sign the Code of Conduct. Ultimately, head coaches are responsible for monitoring assistant coaches, players and parents.

Expected conduct for coaches, players and parents:

_ Do not tag Geneva Feeder Basketball on social media; send photos/details to GFB marketing director to be shared on GFB channels

_ GFB sanctioned practices must be held at the contracted facilities; all other practices outside of these facilities cannot be represented as Geneva Feeder events inclusive of wearing GFB apparel

_ Any music played during practices or games must be played at a reasonable volume and no explicit or offensive lyrics

_ Conduct during games:

- Any communication with the referees is by the head coach only. Assistant coaches, players or parents should not complain to referees. Head coaches should discuss any concerns in a professional and civil manner. The head coach should address any player or parent who is arguing with the referees at the first available moment.
- No negative communication should happen between Home team coaches and Visiting team coaches. Assistant coaches should only be interacting with their own players.
- No theatrics on the sidelines in respect to calls made or comments made by opposing team or spectators.
- Coaches and players should be demonstrating good sportsmanship at all times. Players should not be taunting the other team or doing celebration hand gestures after a good play. Players should not be talking trash or showboating.
- If team has a considerable lead, coaches should make adjustments as to not embarrass their opponent:
 - Put in players who don't get as much playing time
 - Test players at different positions or test new plays
 - Do not press (full court or half court)
 - Do not fast break
 - Do not shoot 3 pointers
 - Allow opposing team to move freely outside 3 point line
- As a reminder, GFB policy is equal playing time through the first 3 quarters and then coach's discretion in the 4th quarter. Coaches should implement relatively equal playing time for the first three quarters of games. In the fourth quarter, Coaches have the discretion to play players with the objective to win the game. Such decisions may be based upon ability, effort, attitude and the game situation among other factors.

If there are any violations to the Code of Conduct swift action will be taken.

Consequences (for coaches, players and parents):

- 1st occurrence – warning
- 2nd occurrence – 1 game attendance suspension
- 3rd occurrence – 3 game attendance suspension
- Beyond 3rd occurrence – coach, player or parent will be suspended for the remainder of the season

* Each occurrence by a player or parent will also count towards the head coach being disciplined in that same manor, ie if an assistant coach, player or parent gets suspended, the head coach would also get suspended for that same amount of time; it is the head coach’s responsibility to request assistance from the Board if they are continuing to have issues with an assistant coach, player or parent.

Each occurrence must be documented by the head coach and communicated to the GFB Board for record within 24 hours.

Coach Signature

Date

Coach Name (printed)

EXHIBIT E

APPROVAL AND AMENDMENTS TO THE BYLAWS

The Original Bylaws reviewed and agreed upon at December 11, 2007 Board Meeting. Bylaws approved by e-mail responses in January, 2008.

- Mark Searcy, Commissioner
- Pat Zacchea, Treasurer
- Tom Dunlop, Girls Liaison
- Joe Youman, Boys Liaison
- Cindy Novak/Diedra Cook, Co-Event Coordinator
- Steve, [sic] Parson, Fundraising Coordinator
- Diane Merolle, Equipment Coordinator

Revision A of the Bylaws were reviewed and agreed upon at October 14, 2008 Board Meeting. Bylaws approved by e-mail responses in October, 2008.

Mark Searcy, Commissioner
 Kelly Bodine, Treasurer
 Tom Dunlop, Girls Liaison
 Greg Lynn, Boys Liaison
 Cindy Novak, Event Coordinator
 Steve, [sic] Parson, Fundraising Coordinator
 Cathy Navigato, Equipment Coordinator

Revision B of the Bylaws were [sic] distributed for review and approval on February 17, 2009. Bylaws approved by e-mail responses in February, 2009.

Name	Title	Term Expiration
Mark Searcy	Commissioner	Apr 13, 2011 (Second Term)
Kelly Bodine	Treasurer	Sep 16, 2010 (First Term)
Craig Reynolds	Girls Liaison	Jan 13, 2011 (First Term)
Pat Fitzmaurice	Boys Liaison	Jan 13, 2011 (First Term)
Cindy Novak	Event Coordinator	May 11, 2011 (Second Term)
Steve, [sic] Parson	Fundraising Coordinator	Apr 23, 2009 (First Term)
Cathy Navigato	Equipment Coordinator	Sep 16, 2010 (First Term)

Revision C of the Bylaws was distributed for discussion and review on November 12, 2012. Revision C was approved by the unanimous vote of the Board of Directors on April 5, 2013. The Bylaws became effective as of April 5, 2013.

Name	Title	Term Expiration
Scott Davidson	Commissioner	September, 2014 (First Term)
Linda Viebrock	Treasurer	May, 2014 (First Term)
Mark Kornak	Girls Liaison	October, 2014 (First Term)
Dustin Snyder	Boys Liaison	September, 2014 (First Term)
Annette Matan	Event Coordinator	October 2014 (First Term)
Tammy Grenda	Secretary	May, 2013 (Second Term)
Cathy Navigato	Equipment Coordinator	May, 2013 (Second Term)

REVISION HISTORY

Revision A

1. Change Article 3 from 5th through 8th grades to 4th thru [sic] 8th grades.
2. In accordance with Sep 15, 2008 Board Meeting:
 - Approved Kelly Bodine as Treasurer, replacing Pat Zacchea
 - Approved Greg Lynn as Boys Liaison, replacing Joe Youman
 - Approved Cathy Navigato as Equipment Coordinator, replacing Diane Merolle
 - Approved Cindy Novak as Event Coordinator from Co-Event Coordinator, removed Diedra Cook as Co-Event Coordinator.
3. Added items n) and o) to Coaches section.

Amended by Mark Searcy

Revision B

1. In accordance with Jan 13, 2009 Board Meeting:
 - Approved Pat Fitzmaurice as Boys Liaison, replacing Greg Lynn
 - Approved Craig Reynolds as Girls Liaison, replacing Tom Dunlop
2. In accordance with Mar 10, 2009 Board Meeting:
 - Defined Board member responsibilities
 - Added clarification to n) for Board members
 - Added completion dates for coaching requirements in g), h) and i)
 - Add o) to Board members
 - Added clarification to o) for Coaches
 - Add p) to Coaches
 - Added term expiration dates for Board members

Amended by Mark Searcy

Revision C – February-April, 2013

Revision C of the Bylaws was distributed for discussion and comprehensive review on November 12, 2012. The Bylaws were extensively overhauled and changed in accordance with the current needs of the Program. The Board approved the revised By-Laws on April 5, 2013 and they became effective on April 5, 2013. Some, but not all, of the issues addressed/changed include:

- Addition of new Board Members
- Expansion of Board Authority
- Voting Requirements
- Coaching responsibilities
- Financial reporting

- Board job descriptions
- Tryout procedures

Revision D of the Bylaws were distributed for discussion and reviewed via email during the month of February 2019. . Revision D was approved by the unanimous vote of the Board of Directors during the month of Feb 2019 and the Bylaws became effective as of Feb 25th 2019 .

Geneva Feeder Program

Board of Directors 2018-2019

<u>Name</u>	<u>Title</u>	<u>Term Expiration.</u>
Shaun Palmer 2811 Miller Road, Geneva Illinois 60134	Commissioner	May 2020
Taylor Egan 39W697 Terney Lane, Geneva Illinois 60134	Secretary	May 2020
Joe Youman 1500 Eagle Brook Drive, Geneva Illinois 60134	Treasurer	May 2020
Tim Devlin 779 Samantha Circle, Geneva Illinois 60134	Director Girls Program	May 2019
Keith Klbecka 39W446 Haladay Lane, Geneva Illinois 60134	Director Boys Program	May 2019
Jay Lawrence 302 Burgess Road, Geneva Illinois 61071	Director of Equipment	May 2019
Jodie Boeldt 3286 Knollwood Circle, Geneva Illinois 60134	Director Social Media	May 2020
Eric Hall 0N506 Sulley Drive, Geneva Illinois 60134	Director of Uniforms	May 2020
Matt Cole 548 Lewis Road, Geneva Illinois 60134	Director Boys Tournament	May 2020
Matthew Zubel 0N613 Sounders Drive, Geneva Illinois 60134	Director Girls Tournament	May 2020
Branden Adkins 0N452 King Drive, Geneva Illinois 60134	Director Coach & Player Development	May 2020

Revision E of the Bylaws were distributed for discussion and reviewed via email during the month of July 2022. The bylaws were updated to the current needs of the program. Revision E was approved by the unanimous vote of the Board of Directors during the month of July and the Bylaws became effective as of July 2022 . Some but not all of the updates included were:

- Added/edited Board positions
- Updated Board members
- Updated Board position descriptions
- Updated tryout procedures
- Updated Board/Coach requirements
- Added Coach's Code of Conduct