

**St. Michael – Albertville Youth Hockey Association**  
**Board of Directors Meeting**  
**May 13, 2019, 7PM**

STMA Arena Community Room

*Voting board members present: Ashlie LeGrande, Melissa Harrison, Karl Anderson, Garret Karels, Ann Williams, Jeff Mastro, Bill Robinson, Rachel Schultz, Matt Weimer, Matt Fitch, Andrea Wigfield*

*Absent: Jason Corn, Melissa Underwood*

I. **Call to order**

II. **Consent agenda**

Motion to approve agenda: Matt Fitch; Bill Robinson, second. Motion passed.

III. **Open forum**

No community members came forward during open forum time.

IV. **Gambling report** (Monica Potter)

The gambling report was given by Monica Potter (see Appendix B for April report).

- Motion to approve gambling financial: Bill Robinson; Tammy Tupper, second. Motion passed.

Additional highlights from Monica included:

- The association wrapped up the fiscal year-end
- We moved 152 Bar's pull tabs to a booth
- We were up in terms of net receipts over 50% (by adding in two booths)
- eTabs also brought in almost \$2M gross
- Just put up electronic Bingo at our bars (with the exception of Space Aliens)
- \$315 in meat tray donations to the Hanover Food Shelf
  - Motion to approve the donation: Jeff Mastro; Bill Robinson second. Motion passed.
- Spa bingo at the St. Michael Cinema turned out to be very quiet; purse bingo likely broke even (smaller turnout)
- Monica has been approached by Crow River Thunder and the Villa for another cancer benefit for Sandy's (FYCC) husband to run a 50/50 raffle for that event
  - Motion to approve a 50/50 raffle for this event: Bill Robinson; Matt Fitch, second. Motion passed.

V. **Finance report** (Garret Karels)

- Financials overview (\$143,000 available funds right now; behind where we were as compared to last April. We have quite a few people behind on payments. Majority of expenses were tournament and K2R-related; dry land and also coaches expenses. Gambling and registration were/are our two largest revenue/income areas [See Appendix A for report]
- Will need to reclassify some of our chart of accounts (per year-end paperwork)

- Additional purchase cards (from Community Development Bank) need to be issued for Garret Karels (his would be linked to a secondary checking account) and Rachel Schultz (would be linked to the primary checking account)

Motion to approve additional purchase cards from Community Development Bank: Garret Karels; Bill Robinson, second. Motioned passed.

#### VI. PCA partnership (Matt Fitch)

Matt Fitch presented a proposal brought to him by the Positive Coaching Alliance (PCA). His recommendation was to use the PCA for education of the association's parents (the HOC will still maintain training for our coaches). As there is a cost involved, it was discussed to look at getting a grant from MN hockey to cover some costs. Motion to approve 2 workshops focused on parents (at a cost of \$2,100) as a 1-year partnership: Matt Fitch; Bill Robinson second. Motion passed.

#### VII. Registration discussion (Ann Williams and Andrea Wigfield)

- Volunteers for skills check-in/clinics. Dibs?
  - Need 2 volunteers per clinic
  - Yes, these are going into Dibs [Ashlie will reach out to Melissa Underwood and let her know this is coming]
- New registration file
  - Needs to be ordered (charge will be coming) – yes, do this (per Garret)
  - Need to add Jr. Gold and fields for coaches' emergency contacts
  - Other changes needed? None that were voiced at this meeting.
- '19-'20 volunteer hours per skater and skater costs. Need final numbers by July (has been added to working board meeting agenda)
  - Start talking about this in the June and then board approval will need to happen at the July board meeting. [will add to June agenda; need to put scenarios together for review/distribute to board ahead of time]

#### VIII. Boys travel update (Rachel Schultz)

- Upcoming season tournament meeting with HOC set for May 19

#### IX. AFCD parade requests (Melissa Harrison on behalf of Kim Billman)

- Kim is working with Hat Trick Hockey and Lazarre Graphics for foam puck sponsor
- She needs 20-25 volunteers to walk (no rollerblades!) and hand out pucks. These shifts will go up go up on Dibs. Ashlie will also promote on the association's Facebook page. Contact: [stmayharecruit@gmail.com](mailto:stmayharecruit@gmail.com) to volunteer
- What is the board's feelings on flyers? Hand out? No?  
We will get pricing for stickers (that may include Try Hockey for Free Day – November 9, 2019 is the first one set by MN Hockey right now)
- A vote for parade expenses (banners, stickers and foam pucks) will happen at the working board meeting on May 22, 2019.

**X. K2R update** (Bill Robinson)

Bill provided an update on K2R, expenses were up this year as compared to previous years. We had 486 ppl in the door this year. Looking to change the musical acts for next year.

- Food and alcohol needs to be improved; having 3 vendors might have been too many options for that few ppl. Need to really figure out what the donation back to K2R is going to be once those vendors are decided.
- Need to rebrand the name (Rock the Rink ... is the name that they are thinking about)
- March 21, 2020\*\* = date for next year

\*\*However, sounds like we might be hosting the PeeWee state tournament; Karl will figure out when they're going to set the date for this/when we would know.

**XI. Old business**

No old business was discussed.

**XII. New business**

Vote to approve the following non-voting board members:

Website/PR	Heidi Schendt
Academic excellence	Kelli Varley
Sponsorship coordinator	Rick O'Brien
Team manager coordinator	Sarah Warzecha
Equipment managers	Tammy Tupper and Scott McFarlin
Recruitment and retention	Kim Billman
SafeSport coordinator	Corey Cook

Motion to approve non-voting board members for the 2019-2020 year: Bill Robinson; Jeff Mastro seconds. Motion passed.

**XIII. Adjourn**

Motion to adjourn: Matt Fitch; Bill Robinson seconds. Motion passed.

APPENDIX A

Funds as of April 30, 2019

\$142,429.00

Income	34,983.23	Checking	\$106,232.00
Expense	31,125.30	Savings and CD's	\$36,197.00
October Net	\$3,857.93		

Checking Activity

Category	Expense	Revenue	Net Income / Expense
K2R	12,211		(12,211)
Tournaments	11,131		(11,131)
Coach	2,330		(2,330)
Dryland	2,143		(2,143)
Donation	1,000	87	(913)
Ice	850		(850)
Admin	714		(714)
Registration	577	4,355	3,778
Scrimmage	170		(170)
Gambling		30,000	30,000
(blank)		535	535
Misc		7	7
<b>Grand Total</b>	<b>31,125</b>	<b>34,983</b>	<b>3,858</b>

APPENDIX B

**Gambling Report to STMAYHA Members**  
**Board Meeting Date – May 13, 2019**  
**Financial Close Date – April 30, 2019**

Reconciled Bank balance at financial close date \$70,776.91

Cash start banks at Neighbors (eTabs, pulltabs, meat raffle and bingo) -	16,474.00
Cash start banks at 152 Club (pull tabs, eTabs, bingo, meat raffle) -	9,714.00
Cash start banks at Space Aliens (pull tabs) -	6,880.00
Cash start banks at Villa (pulltabs, eTabs, meat raffle, and bingo) -	11,100.00
Cash start banks at BK Tap Haus (pull tabs, eTabs, and bingo) -	4,200.00

	Proposed for April	Actual April Cash Payments	Proposed May Cash Payments	Proposed June Cash Payments
<b>Allowable Expenses</b>				
Gambling Product	10,000	10,098	10,000	10,000
Compensation and Payroll Taxes	22,000	25,891	22,000	22,000
Accounting Services	500	212	500	500
Gambling Manager's Bond		-		
Rent	10,000	11,739	10,000	10,000
Electronic Pull Tab Fees	15,000	14,596	15,000	15,000
Electronic Bingo Fees		-		
Miscellaneous Expenses				
Supplies (Rubber Bands, Envelopes, Stamps, Pencils), License Scan Repair	600	1,370	600	600
Software Expense	-	-	-	-
Gambling Taxes	45,000	42,710	45,000	40,000
<b>Lawful Purpose</b>				
A-1 – 501(c)(3)	30,600	30,535	30,600	-
A-2 – Poverty, Homelessness or Physical	60	315	60	60
A-7 – Booster Clubs		-		
A-18 – License Renewals	-	-	-	-

## APPENDIX B (cont.)

### Notes on Expenses

- April Actual
  - Gambling Product – Came in at budget
  - Payroll- Came over budget
  - Rent- Came in at budget
  - Lawful Purpose – general funds contributions cleared along with \$315 in meat tray donations
  - Miscellaneous – Budgeting \$300 for new bingo laptop at Neighbors
- May Proposed
  - Gambling Product – Budgeting normal
  - Payroll – Budgeting normal
  - Miscellaneous –
    - Budgeting \$300 for new bingo laptop at Neighbors
    - Need approval for cancer benefit via Crow River Thunder in August 2019 at Villa. Proceeds benefit Sandra Greininger.
- June Proposed
  - Gambling Product – Budgeting normal
  - Payroll – Budgeting normal
  - Miscellaneous – Budgeting \$300 for new bingo laptop at Neighbors

