

# Verify Completion of a Claimed Dib Item



When you complete a volunteer task for a claimed Dib item, you will need to log in and mark your Dib Item complete.

1. From the Home page click the **More** tab and select **Dibs**.
2. Search for the Dib Item you have completed. Click the link in the Item column.

**Note:** you can no longer mark your Dib complete from your account. You will need to process thru the Dibs Task Item listing.

Has Date/Time    From: 10/24/2021    Location: All    Category: Any    Credit Value: (blank for any)    Status: Claimed

Has no Date/Time    To: 10/24/2021

**FILTER DIB ITEMS**

ITEM	CREDITS	LOCATION	ATHLETE	FULLFILLER	STATUS	DATE/TIME	CATEGORY
U10 Girls Flyers	1	Iceplex	DominickL	cody lengkeek	Claimed	10/24/2021, 11:00am CDT - 12:45pm	Penalty Box Home
U10 Girls Flyers	1	Iceplex	DominickL	brittney lengkeek	Claimed	10/24/2021, 11:00am CDT - 12:45pm	Penalty Box Visitor
U10 Girls Flyers	1.75	Iceplex	AmeliaD	Julie Danielson	Claimed	10/24/2021, 11:00am CDT - 12:45pm	Official Scorekeeper
U10 Girls Flyers	1.75	Iceplex	MackenzieP	Nathan Pederson	Claimed	10/24/2021, 11:00am CDT - 12:45pm	Scoreboard Operator
U10 Girls Flyers	1.75	Iceplex	MackenzieP	Nathan Pederson	Claimed	10/24/2021, 2:15pm CDT	Scoreboard Operator
U10 Girls Flyers	1	Iceplex	RickyS	Sarah Stark	Claimed	10/24/2021, 2:15pm CDT	Penalty Box Home
U10 Girls Flyers	1	Iceplex	MarcusH	Mark Halling	Claimed	10/24/2021, 2:15pm CDT	Penalty Box Visitor
U10 Girls Flyers	1.75	Iceplex	BrockM	Penny Malwitz	Claimed	10/24/2021, 2:15pm CDT	PA Announcer
U10 Girls Flyers	1.75	Iceplex	AmeliaD	Julie Danielson	Claimed	10/24/2021, 2:15pm CDT	Official

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The Dib item displays with information about the item.

1. On the right in the Status section, click **Verify Completion**.
2. Click **Request Completion Verification**.

The Successfully sent Completion Verification Request to Admin message displays.

Your hours completed will update when the Volunteer Coordinator approves the verification.

A screenshot of a user's profile page for Penny Malwitz. The page shows a list of Dibs items. The selected item is "U10 GIRLS FLYERS" with a credit value of 1.75. The status is "Claimed". A red box highlights the "Verify Completion" button. Other details include the date "10/24/2021, 2:15pm CDT", location "Iceplex", and category "PA Announcer".

A screenshot of a dialog box titled "Request Completion Verification". The dialog box contains the text: "Notify the Admin that you have completed the Dib Item 'Squirt A Tournament'." Below this, there is a message: "If you have finished this Dib Item, click the Request Completion Verification button to notify the Admin that this Dib Item is completed. You will receive credit for the item once the Admin has marked it as completed." At the bottom right, there is a button labeled "Request Completion Verification".