



Cortland County Youth Hockey Association (CCYHA)
Monthly Board Meeting Agenda – August 27, 2020

Meeting Date: Thursday, August 27, 2020

Time: 7:00pm

Location: Zoom

Approval Date:

Attendees: (X=Present, NP= Not Present, G=Guest)

X	Trever Norman	President	X	Josh Dolbec	Operations Director
NP	Scott Steve	Vice President	NP	Melissa Quinlan	Scheduler
X	Gabby Rainbow	Communication Director	X	Doug Layaw	Fundraising Director
X	Lisa Mead	Treasurer	X	Shannon Spalding	Tournament Director
X	Jordan Perkins	Registrar	X	Bridget Dutcher	IP Coordinator

- 1) **Call to Order, Time: __7:02____pm**
 - a. President Trever Norman presiding
- 2) **JM Representative:**
- 3) **Approval of August 13, 2020 Meeting Minutes**
 - a. Motion by __Bridget_____, Second by __Jordan_____, Motion Carried

Directors' Reports

- 4) **Treasurer's Report (Lisa)**
 - a. Review financial report
 - b. Motion for approval by __Jordan_____, Second by __Doug_____, Motion Carried
- 5) **Communication's Report (Gabby)**
 - a. Posting on website
 - i. COVID protocol
 - ii. Letter for the season
 - b. Speed skills- get the word out
 - i. Tuesdays
- 6) **Registrar's Report (Jordan)**

- a. Report - meeting on 8/18/2020
 - i. September 1- looking at the insurance policy
 - ii. Rosters
 - 1. Valid for each location we go (ex. region or state)
 - 2. Roster everyone by level who is practicing
 - 3. COVID Toolbox on USA Hockey
 - 4. Screenings need to be done annually
 - 5. Safesport is every year, renewal every other year
 - 6. USA hockey is not giving refunds
 - iii. Numbers for season so far:
 - 1. 26 Mites
 - 2. 14 Squirts (still missing a few)
 - 3. 10 Pee wees (still missing a few)
 - 4. 10 Midgets

7) Operation's Report (Josh)

- a. Report on SB meeting
 - i. **Not a lot that affects us this year but possibly in future seasons**
 - 1. **No checking in Bantam blue- being discussed, not set yet**
 - a. **Look into possibly having a non checking league in the future**
 - 2. **Parental discipline**
 - a. **may need to update the by laws for the association**
 - i. **Keep it in mind for the next meeting with SB**
 - ii. **Keep it in house and CCYHA handles their issues independently**
 - 3. **JAM dates (tentative)**
 - a. **Feb 26, 27 and 28th**

8) Scheduler's Report (Melissa)

- a. Additional ice needed?
 - i. May need to use extra ice time depending on how many people are allowed in the rink and how many people sign up
- b. September 1st Protocols
 - i. Complex still allowing only 25 skaters on the ice
 - 1. Following up with Mike to see the actual number
 - a. Update: 30 skaters, no more than 36 skaters on the ice
 - 2. Do siblings count as "1" player?
 - 3. Goalies getting separate locker rooms to get ready in
 - ii. 1 person per household spectating
 - iii. No locker rooms for IP, Mites and Squirts
 - iv. 10 Minutes to leave the building after practices
 - 1. Send out information regarding socializing in parking lot or somewhere else not inside the rink
 - v. Label water bottles and place away from other water bottles

vi. Wear your masks while you are at the rink

9) Fundraising Report (Doug)

- a. 8/29 Chicken BBQ
 - i. Moving the date to 9/12
 - ii. Donations have been moved the cage
- b. Sponsors
 - i. Doug has been actively reaching out to sponsors for the upcoming season
- c. Merchandise store is being worked on

10) Tournament Director's Report (Shannon)

- a. Nothing to report
- b. Waiting to hear back on dates for tournaments

11) IP Coordinator's Report (Bridget)

- a. Reached out to Keith-
 - i. Wanting to know numbers before officially deciding on sessions
 - 1. Having A and B sessions
 - 2. If we have low numbers then still sticking with 1 session
 - ii. Sent a list of coaches that are interested
- b. Mites: rotate the players so we don't have to cut numbers
- c. Switching the dates for registration
 - i. October 3rd- handing out equipment
 - ii. October 10th for Open house
 - 1. Handing out equipment
 - a. Renting a room- Checking to see pricing for rooms
 - b. Unable to use the space in front of the cage
 - c. Keep it inside the ice arena- have a flow from door to door
 - iii. IP uniform shirts- possibly placing an order for them

12) Vice President's Report (Scott)

Nothing to report

13) President's Report (Trevor)

- a. No contract with the complex until November
 - i. Paying for September and October
 - 1. Now we won't lose the ice that we have signed up for
 - 2. Have submitted an Invoice (Melissa is looking over it and adding to it)

- a. We can approve/deny the invoice once it sets sent out to the Board
 - b. Can still use the weekend ice times even if the games don't happen
 - 3. If we pay for the ice and it gets shut down:
 - a. It should be added to the contract
 - b. Should state "x amount of hours/days" that we pay for ice is how much we are entitled to use
 - c. Will send out when it is made (Board will approve/deny)
 - 4. Per Lawyer:
 - a. Suggested opening a bank account that only pays for ice when we use ice
- b. Reopening
 - i. Residency- have to reside in NYS to be able to play in NYS.
 - ii. Working on building the girls program
- c. Covid-19 protocol
 - i. Need to come up with one as an association
 - 1. Mostly the rink comes up with their protocol and we agree to abide by it and use it for our organization
 - 2. Making the video of some of the players to get a visual of protocol
 - a. Radja camp on September 8th
 - b. Team only practices
 - ii. Our clinics are in the gray area
 - 1. How we classify our "clinics" vs. "practices"
 - 2. Still with in our protocol number of 30
 - 3. Squirts then rotate the other years
- d. Locking up our equipment at the rink
- e. Radja clinics
 - i. Open to all '12s and older
 - ii. Skill clinics on Tuesday nights
 - 1. Have to be a member of CCYHA
 - 2. Credentials about Mike
 - 3. "Contact team manager" with interests
 - a. Team manager will have to make sure we don't have the wrong age ranges at the clinics
- f. Coaches meeting needs to happen soon
 - i. Prefer to do in person
 - 1. End of September?
 - a. Need a day/place
 - 2. Need to email out protocols to the coaches before first skate
 - a. Reach out to level coordinators about meeting as well
 - 3. 39 coaches currently registered

14) Next meeting

- a. 9/10/2020 @ 7:00 PM
 - i. Looking into an attorney for the association

Old Business

- A. Direction for families- how do families contact us with issues
 - a. Committee to map out direction
 - i. Level based to look for representatives
 - 1. Add into parent contact information (different committees, let us know if you are interested in helping out)
 - 2. Reach out if you feel there are people who would fit into it.
 - b. COVID Q/A

New Business

- A. Masks for coaches/players options
- B. Uniforms
- C. Coaches meeting needs to happen soon

15) Motion to Adjourn, __8:59_____ pm.

- a. Motion by _Bridget_____, Second by ___Josh_____, Motion Carried