

PRINCETON YOUTH HOCKEY ASSOCIATION

“Team First – Integrity – Grit – Engaged – Respectful”

Monthly Board Meeting Agenda / Minutes

September 26th, 2022 @ 6:30 pm

1. **CALL TO ORDER:** 6:30 pm
2. **ATTENDANCE**
Ben Heath, Joe Hostrawser, Becky Krueger, Brianna Gadacz, Missy McAlpine, Jamen Lewis, Amber Wilkinson, Eric Englund, Chad Ruzek
3. **REVIEW AND APPROVAL OF GAMBLING REPORTS** (*Amber Wilkinson, Gambling Manager*)
New storage unit already half full. Eric Englund makes a motion to approve LG1004 for August, Brianna Gadacz seconds. All in favor, motion passes. Ben Heath makes a motion to transfer \$25,000 for bills, Becky Krueger seconds. All in favor, motion passes.
4. **REVIEW AND APPROVAL OF MEETING MINUTES** (*Ben Heath, Secretary*)
Jamen Lewis makes motion to approve August’s meeting minutes, Chad Ruzek seconds. All in favor, motion passes.
5. **REVIEW AND APPROVAL OF TREASURER REPORT** (*Jamen Lewis, Treasurer*)
Eric Englund makes motion to approve August’s financials, Chad Ruzek seconds. All in favor, motion passes.
6. **PRESIDENT’S REPORT** (*Joe Hostrawser*)
1st night of tryouts went well. Email will be sent to families to arrive no earlier than 30 minutes before start time.
7. **VICE PRESIDENT’S REPORT** (*Jeremy Uhrich*)
Did not attend.
8. **ARENA/ADVERTISING MANAGER REPORT** (*Missy McAlpine*)
Ice went in East Rink smoothly. A sprinkler system pipe was replaced in East Rink. 2-3 more may still need to be replaced. Missy will find out if it saves us money to get those all done at the same time. Applied for Kwik Trip grant. Discussed new advertisers and renewal status. Ref jerseys are ordered and available for youth refs to use. Discussed some locker room behavior issues related to the Peewee group during pre-skates. Locker room monitors will be asked to keep a closer eye on things and get a worker of the same-gender to enter the locker room if needed.
9. **DISTRICT 10 REPORT** (*Joe Hostrawser*)
Oct. 26 & November 2nd at 6pm and 7:30pm there will be mandatory head coaches meeting at Fogerty Ice Arena. There will be a \$500 association fine for not going and head coach will be suspended for the first 3 games. There will be mandatory managers meetings as well. New rules this year include having no pucks on ice until the nets are set and clock doesn’t start until nets are set. Discussed new scrimmage rules, Game Sheet cost breakdown for the next 3 years, increase in referee fees, and Live Barn penalty reviews for fair-play points. All coaches need to be signed up for a CEP clinic in order to be listed on the roster. October 29th is roster sign off.

10. BOARD MEMBER REPORTS

- **Away Tournament Coordinator**, *Joe Hostrawser* – All teams are signed up for 2 tournaments. Still need to sign up the 3rd Peewee Team. Will have to wait until game schedule comes out before teams, who want to, can sign up for a third tournament.
- **Communications Coordinator**, *Jeremy Uhrich* – Did not attend.
- **Equipment Manager**, *Eric Englund / Chad Ruzek* – Wednesday, September 28th will be first handout for equipment. Jersey’s are getting harder to come by. Will need rough number in about a week for mites. Will need to begin identifying sponsors for jerseys.
- **Fundraising Coordinator**, *Vanessa Voita* – Did not attend. Kids have been taking and throwing away fundraising forms. Only parents should be in possession of these forms.
- **Girls Program**, *Becky Krueger* – International Hockey night 8-9 of October.
- **Hockey Director**, *Jeremy Uhrich* – Did not attend.

- **Mite Coordinator (On-Ice), Ben Heath** – At the D10 Mite Coordinator meeting a standard set up for ¾ ice mite games was the center of the discussion. Ultimate decision was to set boards up between the dots and tops of the circles so blue line and red line can be potentially used for off sides.
- **Mite Jamboree Coordinator, Danielle Smith** – Did not attend. Discussed budget and possible ideas such as coupons for concession stand instead of bagged treats and personalized mini hockey sticks.
- **Mite/Tiny Tiger Coordinator (Off-Ice), Brianna Gadacz** – October 29th is the D10 Mite Summit. Will be able to sign up on USA Hockey. D10 wants final team declarations by October 10th.
- **Outdoor Ice Manager, Jon Stenslie** – Eric Englund: Lights are up! Way brighter. Timer on 2 of the 3 circuits. Will look into getting a timer on all 3. Fire pit is in place. Wants to look into putting in a floor drain for Zamboni. Pulled Zamboni out for maintenance. Everything seems to be working fine.
- **Recruitment Coordinator, Brianna Gadacz** – Learn to Skate last weekend was successful with 28 kids on the list split evenly between Princeton and BBL. Nov. 5th is the next one.
- **Referee Coordinator, Chad Ruzek / Joe Hostrawser** – There will be another seminar Oct.15 in Andover. Princeton youth referees will work BBL games as well.
- **Registration/Registrar Coordinator, Nikki Elton / Brittney Stearns** – Did not attend.
- **Scheduling Coordinator (Practice), Joe Hostrawser** – October is all scheduled out. Waiting to enter dates/times in calendar until teams are selected.
- **Scheduling Coordinator (Games), Missy McAlpine** – 143 hours of home game slots have been scheduled. October 9th scheduling needs to be done. Grace period for changes until October 25th. Will know our D10 games by the 25th. First games start Nov. 7th. Should know our practice schedules by the 25th of October.
- **Tiny Tiger Coordinator (On-Ice), Ben Heath** – 23 players registered thus far.
- **Volunteer Coordinator, Becky Krueger** – Been sending out emails with info about what they are supposed to be doing.
- **Website Coordinator, Jeremy Uhrich** – Missy will update website with June 1st as the new birth cut off date for level registrations. It was still saying July 1st.

11. NEW ITEMS

- **Preskates On Ice Coaching** – Going forward, it was discussed that we need to have more than one instructor per session.
- **Placement of TIGER Code Signs** – Confirmed placement of new TIGER Code Signs: Lockerrooms 7,8,9,10, outside east rink locker rooms, shooting gallery, main lobby, concessions lobby, plyo room, east rink bleachers, inside outdoor warming house, outdoor rink). Ben Heath will email “master digital image” of sign to President Joe Hostrawser.
- **East Rink Lights & Cameras Around Building** – West rink a lot brighter than east rink. Maybe look into grants for lighting or people who can write grants. Discussed possible need for cameras pointed at locker room area and other areas where security is needed. Will look into options.
- **Socks & Apparel Stores Update** – Socks ordered. Apparel store up and running.
- **MN Wild Mite Skate Between Periods** – Need to sell 150 tickets to participate. Will get more info and go from there.
- **Mighty Duck Grant** – Joe Hostrawser emailed last week. Still waiting for city workers to complete necessary paper work.
- **First National Bank & Trust Sponsorship Money** – By Jan.1st we need to apply for another \$2500.
- **Roof Update** – Missy got some estimates and will seek out additional ones.
- **HDC** – Princeton High School Head Coach Andy wants to get the Hockey Development Committee more active again. Secretary Ben Heath thinks it’s a good idea as long as a proper portion of the elected PYHA Board has active roles on the committee for oversight purposes and to ensure it’s effectiveness/application. Minnesota and USA Hockey recommends having the following key positions among elected members to be a part of the committee:

Hockey Director, Girls Director, and On-Ice Mite Director (See: Association Hockey Operations Committee Guidelines and Responsibilities Doc attached below).

12. ADJOURN: 9:08



Association Hockey Operations Committee Guidelines and Responsibilities



Position: Association Hockey Operations Committee (AKA: Player Development Committee)

Summary: Oversee and implement the association's player development programming of on and off-ice training using the principles of LTAD (Long Term Athlete Development) and age appropriate training. Assist the Hockey Director in implementing the tenants of the MDM (Minnesota Development Model) by developing a coaching staff to deliver effective, efficient age appropriate hockey training. Communicate to coaches and parents the principles of LTAD, MDM and age appropriate training and the benefits to the player.

Members and Responsibilities:

- Association Hockey Director (Chairman)
- Goaltending Development Director
- Youth Director
- Girls Director
- Mite Director
- High School Coach (Boys & Girls)
- Level Coordinators
- Association Skills Coach
- Off-Ice / Dryland Coach
- Parent Education Coordinator
- Association District Representative

Tournament Director, Ice Scheduler, Registrar may work with group as needed

Qualifications:

- Leaders in their respective roles with experience in amateur sports, specifically hockey.
- Ability to work within a team under the leadership of the Association Hockey Director.
- High-energy and a passion for player development
- A strong belief and knowledge of LTAD, MDM and age-appropriate player development.
- Commitment to furthering the developmental success of their association and each player.
- Excellent communication (oral and written), problem solving and interpersonal skills.
- Organization and administrative skills.

Essential Responsibilities:

- Assist the Association Hockey Director in the execution of their responsibilities, and complete tasks as delegated. *See "Association Hockey Director Position Description" for details.*
- Prepare annual Hockey Operations budget for submission to the Board of Directors.
- Implement and Communicate the plans, processes, and updates of the Hockey Operations Committee to association members.
- Provide feedback and assist in the implementation of the American and Minnesota Development Model.
- Recruit, retain, develop, and provide proper resources to goaltenders through a Goaltending Development Director.
- Participate in the interviewing, hiring, development, and evaluation of coaches, when applicable.
- Prepare and provide a monthly Association Hockey Operations Report to the Association Board of Directors and the District Hockey Director.
- Provide a Parent Education Program specific to Association.

Updated 12/15/2020