



## Green Bay Youth Baseball Bylaws

[www.greenbayyouthbaseball.org](http://www.greenbayyouthbaseball.org)

### ARTICLE 1 – ORGANIZATION

#### 1.01 GBYB

To promote opportunity for all youth of Green Bay, this organization will now be known as Green Bay Youth Baseball (GBYB). Green Bay East Side Youth Baseball League (GBESYB) is the name under which this organization is Incorporated. Green Bay East Side Youth Baseball is associated with the Green Bay Optimist Club's registered 501(c)3.

### ARTICLE 2 – OBJECTIVES

The objectives of GBYB shall be to promote good sportsmanship, team play, honesty, loyalty, courage, encouragement, leadership and respect for authority within our community.

### ARTICLE 3 – LEAGUE OVERVIEW

#### 3.01 Player Member

Anyone meeting the requirements of GBYB and who reside within the authorized GBYB boundaries, shall be eligible to participate, but shall have no rights, in the management or the property of GBYB. A player member's league age is determined by GBYB.

A. Provided there is availability and uniforms have not been ordered, a player who moves into the GBYB league boundaries after team assignments, may be added to a team roster with the approval of the respective league vice president and GBYB player agent.

B. All players will be responsible for participating in at least one fundraiser each year. At the time of this writing, this fundraiser consists of a 'Optimist Calendars.'

C. All players are responsible for participating in practices, games, and other team activities. Failure to participate may result in removal from the team. Missing three consecutive games or six practices may be grounds for a manager to petition the GBYB board to have a player removed from his/her roster.

D. Players who miss practices or games because of injury, illness, or family crisis are not subject to removal. If a player is removed due to lack of participation, registration fees will not be returned. All player removals must be approved by the board.

E. Player skill assessments for Major and Minor Leagues will be held on a weekend as determined by the board. If the player is unable to attend, then the player should contact the league President and will be assigned a makeup assessment date. Team drafts will be conducted per league as described in the bylaws: 12.01 (While a make-up assessment date will potentially be scheduled; this is not guaranteed)

F. All players will wear the complete uniform as provided by the league or determined by the respective manager in all games. This will include a hat, shirt, and pants.

G. All players will abide by GBYB rules and regulations, attached here in.

### **3.02 – Parents**

A parent/guardian will be responsible for:

- A. Seeing that the player is at all team functions
- B. Assisting the player in participation in league fundraiser(s)
- C. Cooperating with team managers and coaches
- D. Abide by all league rules and regulations
- E. Attending the initial parent meeting
- F. Volunteer for concession or operating game scoreboard

### **3.03 – Volunteer**

A volunteer is deemed to be anyone directly participating in team activities and will have direct contact with youth other than their own.

### **3.04 –Observer Requirements**

Parents, relatives, friends, and other fans are expected to conduct themselves in a positive manner. Derogatory comments to players, managers, coaches, and umpires will not be tolerated. The umpire(s) or any board member should deal with poor behavior instantly.

**Please refer to our Code of Conduct, which will be provided to each member family upon online registration.**

The use of tobacco or alcoholic beverages in any form is strictly prohibited on the playing field, benches, and dugout areas. Any substantive complaints concerning the behavior of a league official, manager, coach or parent should be submitted in writing to the president of the league or the respective league vice president. The board shall review all written complaints and may provide a written response.

### **3.05 – Finances**

The GBYB Board is the only official body that has the authority to make any financial commitments or fund raising decisions.

### **3.06 – Managers**

Anyone wishing to become a manager complete an application, be subject to and pass a background check, and be approved by the board.

The Manager Selection Committee will consist of the; league director(s), vice president and president. They will unanimously agree on manager selections to be presented to the GBYB board for approval. In the event that the selection committee can't agree on the managers in question, the president of GBYB will make the final decision. Preference will be given to returning managers unless there is a concern regarding their conduct or performance. There is no guarantee a previous year manager will be given a team in subsequent years.

Managers are allowed to select one assistant. Applicants should possess the ability to teach and motivate young children and have a working knowledge of baseball. All managers and assistant coaches, upon request by the league, will attend league sponsored coaching or continuing education-based clinics.

### **3.07 - Inclement Weather**

The respective league director or their designee may reschedule games as soon as possible. Rainouts may not be rescheduled if they do not impact tournament seeding and time or field availability is an issue. All effort will be made to make up all games. If lightning occurs, the umpire and managers will clear the field regardless of the circumstances of the game. Play will resume no sooner than 20 minutes after the last time lightning was seen. (see make-up games 14.06)

## **ARTICLE 4 – REGISTRATION FEES**

Registration fees, as set by the board, shall be assessed as a prerequisite for a player member to play prior to the start of regular season or Fall Ball. Full or partial scholarships may be made available under appropriate circumstances, as determined by the GBYB board.

## **ARTICLE 5 – League Representatives (Board Members)**

### **5.00 – Requirements**

All representatives and board members shall be at least 21 years of age. All shall support all bylaws, rules and regulations of GBYB and attend all board meetings. Excessive absences without notification may require disciplinary action by the board, which may include termination or resignation from the board due to non-performance of duties. The following list sets forth the potential positions on the Board of Directors:

Green Bay Youth Baseball Board of Directors

1. President
2. Vice-President
3. Treasurer
4. Secretary
5. Director of Purchasing

6. Director of Funding
7. Director of Compliance and League Assets
8. Director of Majors
9. Director of Minors
10. Director of Bambino
11. Director of T-ball
12. Director of Concessions
13. Director of Communications
14. Director of Umpires
15. Director of Sluggers and Sandlot

### **5.01 – President**

The League President shall have a minimum of one year of service on the board of directors. The President is elected for a period of two years, but may succeed himself/herself if re-elected.

#### Responsibilities

The President is the chief administrative officer of the League.

1. He/She is responsible for conducting GBYB in strict conformity to the policies, principles, rules and regulations of this League
2. Exercises general authority and supervision over all functions of the League; however, specific authority is delegated to specific board members, other volunteers and hired agents.
3. Meets with each new board member to review their responsibilities.
4. Schedules each board meeting and prepares the agenda.
5. Presides over each board meeting. In the event of his/her absence, the President will notify the League Vice-President and provide the agenda so they can preside over the meeting. The President will be responsible for adding to a meeting agenda any item deemed significant by any member of the board of directors.
6. He/She is the only officer authorized to speak for the League or sign letters written in the name of GBYB or GBYB stationery. The President may delegate this authority as necessary.
7. Authorizes all non-board approved expenditures over \$100 by reviewing invoices.
8. Oversees the general conduct of all officers, managers and coaches and ensures they are performing their duties accordingly. Informs the board if someone is not performing their duties as required or their conduct is inappropriate.
9. The President is a voting member of the Board of Directors.
10. Along with the Treasurer at the January meeting submits the annual budget for approval of the board.

### **5.02 - Vice President**

The League Vice President is elected for a period of two years but may succeed him/herself, if reelected.

#### Responsibilities

1. In the absence of the President, presides over the GBYB meetings.
  2. Coordinates GBYB's fundraising committee and projects. This includes the following duties:
    - a. Selection of a project(s) decided by a committee formed by the League Vice

President, and at least one other board member. The committee decision shall be presented to the board for approval.

b. Works with Director of Funding to secure sponsorships for the league.

c. Coordinates collection of fund raising money.

3. The League Vice-President is responsible for administration of the insurance program for all players, managers, etc. Receives bids, provides detailed information for prospective bidders, and supervises contract agreements and any other matters pertaining to insurance.

4. Serves on all manager selection committees.

5. The Vice President is a voting member of the Board of Directors.

### **5.03 – Treasurer**

The Treasurer is elected for a period of two years but may succeed himself / herself if re-elected.

#### Responsibilities

1. Presides over meetings in the absence of the President and Vice President and perform such duties as may be assigned by the President or by the Board of Directors, in addition to the following duties:

a. Shall be the chief financial officer and the chief accounting officer of the Organization. Shall be in charge of the Organization's financial affairs and shall safeguard all funds, securities, and valuable papers.

b. Shall receive all monies and securities and deposit these funds in a depository approved by the Board of Directors.

c. Endorses for deposit or collection all checks and notes payable to the corporation or its order.

d. Records all funds received in a cash receipts journal.

e. Co-signs along with the Vice President, all checks over \$2,500.00 drawn on the account of the corporation.

f. Presents all league financial records to the independent auditor.

g. Records all disbursements in a cash disbursement journal.

h. Reconciles bank statements monthly to assure that the cash balance in the corporate check register and records match the cash balance on the bank statement.

i. Prepares a financial report to be given at each of the regular meetings of the Board of Directors.

j. Prepares an annual operating budget in cooperation with the President to be presented at the January meeting of the Board of Directors.

k. Annually coordinates with outside CPA, to file IRS Form 990 in a timely fashion, before appropriate tax-filing deadline.

l. Prepares previous year's income statement to be presented to board at January meeting.

m. Files annual sales tax reports to the State Department of Revenue.

n. Shall monitor and administer the monies allocated to the operation of the concessions stand, umpire wages, fund-raising activities, etc.

o. Performs all duties that a treasurer would ordinarily perform.

2. The Treasurer is a voting member of the Board of Directors.

### **5.04 – Secretary**

The Secretary is elected for a period of two years but may succeed himself / herself, if re-elected.

#### Responsibilities

1. Presides over meetings in the absence of the President, Vice-President, and Treasurer. The Secretary shall perform such duties as may be assigned by the President or by the Board of Directors, in addition to the following duties:
  - a. Keeps the minutes of all general membership meetings and of the Board of Directors meetings in one or more books provided for that purpose.
  - b. Sees that all notices of meetings are duly given in accordance with the provisions of these bylaws or as required bylaw.
  - c. Serves as the custodian of the corporate records.
  - d. Performs all duties a secretary would ordinarily perform including typing letters, rosters, bylaws, etc.
  - e. Serves as the custodian of the bylaws including certification of any new amendments adopted in accordance with Article 24.
  - f. Responsible for receiving and distributing mail to other board members on a timely basis.
2. The Secretary is a voting member of the Board of Directors.

#### **5.05 - Director of Purchasing**

The Director of Purchasing is elected for a period of two years but may succeed himself/herself, if reelected. This person must have a general knowledge of baseball equipment and more specifically knowledge relating to safety requirements. Emphasis should be on the ability to select the best buy with the idea of quality vs. cost analysis in mind.

#### Responsibilities:

Equipment:

1. Works with the Director of each league, Director of Concessions and the Director of Compliance and League Assets to determine the condition of league equipment and assets. Establishes the replacement equipment needed to ensure all authorized equipment will be available and in good condition.
2. Contacts at least three sporting goods suppliers. Gets bids from the suppliers on those items and will present the bids to the board for approval. Baseballs will be purchased annually, in a single lot from the lowest bidder. All bids shall be submitted to the President for approval of allotment and payment. Baseballs must be available by the beginning of league play.
3. Using the information from the inspection, the scheduled games, equipment bids, etc. prepares a detailed budget for the year, indicating quantities, prices, etc. This will be coordinated with the league treasurer and President and ready for presentation at a designated board meeting.
4. After approval of the budget, equipment will be purchased so as to complete the authorized equipment list for each team. This equipment will be in the equipment bags in time for the first game.
5. Maintains an adequate supply of game baseballs at all times. Supplies game baseballs to the league Directors prior to the season. Each participating team will receive 12 games balls at the beginning of the season.
6. At the conclusion of the season, managers will return all equipment to the Director of

Compliance and League Assets, who in turn will provide a list of equipment and supplies to the Director of Purchasing

7. The Director of Purchasing is a voting member of the Board of Directors.

#### **5.06 - Director of Funding**

The Director of Funding is elected for a period two years on even number years, but may succeed himself/herself if re-elected.

##### Responsibilities

1. Lead Funding Committee to establish plan for increased revenue stream into GBYB.
2. Coordinates GBYB's fund raising project:
  - a. Selection of a project(s) to be decided by you and at least one other Executive Board Member. The project shall be presented to the Executive Board for approval.
  - b. Coordinates collection of fundraising money with the respective Sluggers coaches.
  - c. Develops fundraising strategies, formulates solicitation procedures, and oversees all fundraising activities.
  - d. Identifies new donor bases, directs and coordinates solicitation of funds.
3. The Director of Funding is a voting member of the Board of Directors.

#### **5.07 - Director of Compliance and League Assets**

The Director of Compliance and League Assets is elected for a period two years on even number years, but may succeed himself/herself if re-elected.

##### Responsibilities

1. Maintains league insurance annually.
2. Works with other directors to record all league equipment.
3. Determines if new equipment is needed and works with director of purchasing on securing new equipment.
4. The Director of Compliance and League Assets is a voting member of the Board of Directors.

#### **5.08 - Director of the Major League**

The Director of the Major League is elected each year but may succeed himself / herself, if re-elected. The individual should have adequate knowledge of the game of baseball and should be thoroughly familiar with the purposes of the Major League Program.

##### Responsibilities

1. Shall attend all GBYB board meetings or appoint a representative.
2. Member of selection committee to select suitable managers for the teams after reviewing their qualifications.
3. Schedules and oversees Major League draft with league coaches.
4. Once the teams are established, team rosters will be provided to the approved managers.
5. Creates and distributes practice calendar and game schedule to league managers.

6. Serves as the liaison between the Major League managers and the GBYB Board of Directors,

coordinating requests for equipment, insurance, etc., with the appropriate GBYB League Officers. Coordinate, distribute and collect for all league fundraisers events.  
7. The above duties include Spring and Fall.

#### **5.09 - Director of the Minor League**

The Director of the Minor League is elected each year but may succeed himself / herself, if re-elected. The individual should have adequate knowledge of the game of baseball and should be thoroughly familiar with the purposes of the Minor League Program.

##### Responsibilities

1. Shall attend all GBYB board meetings or appoint a representative.
2. Member of selection committee to select suitable managers for the team's after reviewing their qualifications.
3. Schedules and oversees Minor League draft with league coaches.
4. Once the teams are established, team rosters will be provided to the approved managers.
5. Creates and distributes practice calendar and game schedule to league managers.
6. Serves as the liaison between the Minor League managers and the GBYB board of directors, coordinating requests for equipment, insurance etc., with the appropriate GBYB League Officers. Coordinate, distribute and collect for all league fundraisers events.
7. The above duties include Spring and Fall.

#### **5.10 - Director of Bambino**

The Director of Bambino is elected each year but may succeed himself/herself, if re-elected. The individual should have adequate knowledge of the game of baseball and should be thoroughly familiar with the purposes of the Bambino League Program.

##### Responsibilities

1. Shall attend all GBYB Board meetings or appoint a representative.
2. Select suitable managers for the teams after reviewing their qualifications.
3. Create and distribute team rosters to the approved Managers.
4. Creates and distributes practice calendar and game schedule to league managers.
5. Serves as the liaison between the Bambino League managers and the GBYB board of directors, coordinating requests for equipment, insurance, etc., with the appropriate GBYB League Officers. Coordinate, distribute and collect for all league fundraisers events.
6. The above duties include Spring and Fall.

#### **5.11 - Director of T-Ball League**

The Vice President of the T-Ball League is elected each year but may succeed himself / herself, if reelected. The individual should have adequate knowledge of the game of baseball and should be thoroughly familiar with the purposes of the T-Ball League Program.

##### Responsibilities

1. Shall attend all GBYB Board meetings or appoint a representative.
2. Select suitable managers for the teams after reviewing their qualifications.
3. Create and distribute team rosters to the approved Managers.

4. Creates and distributes practice calendar and game schedule to league managers.
5. Serves as the liaison between the T-Ball League managers and the GBYB board of directors, coordinating requests for equipment, insurance, etc., with the appropriate GBYB League Officers. Coordinate, distribute and collect for all league fundraisers events

#### **5.12 – Director of Concessions**

The Director for Concessions is elected for a period of two years but may succeed himself/herself, if reelected.

##### Responsibilities

1. Works with the treasurer and concessions committee to develop an annual budget.
2. Provides, for the January board meeting, an estimate of the revenue, which concessions will be provided for league operation during the coming year.
3. Organizes and supervises all concession functions.
4. Orders all inventory.
5. Works with league directors to create volunteer schedule.
6. Presents to the Board for approval any changes in goods, services, or prices.
7. Provides assistance and advice to concession stand volunteers.
8. Coordinates with the League President any maintenance projects required for the concession stands.
9. Oversees the concession stand during Fall Ball.
10. Insures all monies received on a daily basis and has been counted and is signed off by at coaches before deposited in league safe.
11. Secures all funds in a safe, located within the concession stand, which will be deposited within the bank by league treasurer in a timely fashion.
12. Shall maintain weekly inventory counts and present totals to the Board of directors monthly.

#### **5.15 - Director of Communications**

The Director of Communications is elected for a period of two years but may succeed himself/herself, if re-elected. The Director of Communication shall perform such duties as may be assigned by the President or the board of directors.

##### Responsibilities

1. Generally responsible for the advertising functions of the league. Using public media to adequately cover such functions.
2. Works with the President and Board of Directors to keep the league community informed of all actions such as: sign-ups, assessments, weather delays, tournaments, fundraisers, parent's night, etc.
3. Responsible for providing information for publication on the GBYB website and Facebook Page.

#### **5.16 - Director of Umpires**

The Director of Umpires is elected for a period of two years but may succeed himself/herself, if re-elected.

### Responsibilities

1. Recommends to the board the umpire fees for each budget year (January 1st of each year).
2. Supervises, all umpires on the staff, as required.
3. Hires and schedules umpires for all Major, Minor, Bambino, and T-Ball games including: Rainouts, Playoffs, Tournaments, etc.
4. Meets with all umpires prior to the start of the season to review all rules to ensure standardization of enforcement.
5. Umpires may be selected from adults of 18 years of age or older.
6. Oversee the umpire instruction and supervision.

### 5.16A - Umpire Responsibilities Include:

Enforce all GBYB Rules and Regulations regarding baseball play as follows:

1. Conduct of players, managers, coaches and spectators.
- 2 Substitution.
3. Pitching eligibility.
4. Field decorum.
5. Arrive at the game site at least 15 minutes prior to the scheduled start time.
6. All umpires must wear uniforms.
7. The Director of Umpires and/or the League President may dismiss any umpire, without warning, who fails to perform their duties as assigned.
8. Instruct and supervise scorekeepers in their responsibilities and duties.  
(Official scorekeepers generally are not provided for games. Parent volunteers serve in this capacity.)

### **5.19 - Manager / Assistant Coaches**

#### A. Requirements

1. Each new manager shall be approved by the appropriate League Directors, Vice President and President.
2. Managers must be at least 21 years of age and assistant coaches must be at least 18 years of age. Both manager and assistant coach should be of excellent character with high moral standards and integrity. Knowledge of baseball is secondary to the ability to lead his/her players.
3. Each manager is allowed to select one assistant coach (T-ball and Bambino may select additional coaches) who also must be approved by the appropriate League Director.
4. All managers / coaches must annually pass a background check.

#### B. Responsibilities

1. The main responsibility of the manager is to organize and conduct his team in manners, objectives, and principles as outlined by these bylaws. In addition, he/she shall do the following:
  - a. Familiarize themselves with his players' background.
  - b. Use sound judgment in all areas with the players' safety, health and welfare being of utmost concern.
  - c. Call a special meeting of the parents of his players and inform them of league

objectives and goals as well as his philosophies and expectations.

d. Communicate with League Directors regarding practice schedules, game schedules, rules, rainouts, and any other items pertaining to the season.

e. Read and have a solid understanding of all rules and regulations.

f. Represent GBYB with high moral character and integrity at all times regardless of geographic location.

## **5.20 - Selection of New Major, Minor, Bambino and T-Ball Managers and Assistant Coaches**

Each nominee for the position of Major League, Minor League, Bambino League and T-Ball League Manager, will be required to complete an application & background check for that position and submit prior to being considered by the board. Preference will be given to returning managers, unless there is a concern regarding their conduct or performance. There is no guarantee a previous year manager will be given a team in subsequent years.

## **5.21 – Standards of Field Decorum**

1. The actions of players, managers, coaches, umpires, and league officials must be above reproach at all times.
2. Uniformed players, news photographers, managers, coaches, and umpires are the only individuals who shall be permitted within the confines of the playing field just prior to and during games.
3. Except for the batter, base runners, the player on deck, managers, and coaches at first and third bases, all players shall be in their respective dugouts or in the bullpen when a team is at bat.
4. When a team is on defense, players not participating shall be in their dugouts or in the bullpen.
5. A manager shall not leave the bench or dugout except to confer with a player or an umpire.

## **ARTICLE 6 - BOARD OF DIRECTORS**

### **6.01 - General Powers**

The board of directors shall manage the business and affairs of GBYB and is hereby vested with all the powers possessed by the corporation itself, so far as this delegation of authority is not inconsistent with the laws of the Commonwealth of Kentucky and the Articles of Incorporation or with these bylaws.

The board of directors has the power to authorize the President to execute all legal instruments of every kind and nature on behalf of the corporation, including notes, leases, conveyances, contracts, and all other legal instruments. The board of directors has the power to adopt all local rules governing the operation of GBYB, and any other activities involving the corporation, which are not inconsistent with its rules and regulations.

### **6.02 – Elections**

The board of directors shall be nominated and elected by the sitting board. In the event, there is more than one (1) candidate for a voting board position, each candidate that submits an application to the board shall have the opportunity to present a brief (no more than five (5) minutes) presentation at the board meeting before the election takes place, expressing his/her reasons for seeking the position. Unopposed candidates may be approved by voice vote. Otherwise, votes will be secret but all votes will be read aloud. A sitting board member may not vote in the election for a position for which he/she is a candidate. The candidate receiving the most votes shall be declared the winner. In the event of a tie, the sitting president shall vote to break the tie. If the contested election is for president, the sitting vice president shall refrain from voting. However, in the event of a tie, the sitting vice president shall vote to break the tie.

### **6.03 – Membership**

The board of directors shall consist of all duly elected officers of the corporation. Each member of the board of directors shall hold office for the term for which he/she is elected or until his/her successor shall have been appointed or elected, unless dismissed by 3/4 majority vote of the entire active board.

### **6.04 - Manner of Acting**

The act of the majority of the members of the board of directors present at a meeting at which a quorum is present shall be the act of the board of directors unless otherwise designated in these bylaws. A quorum is at least 6 active members of the current board of directors.

### **6.05 - Method of Voting**

1. All voting will be conducted by voice or show of hands except, if requested, seconded and approved by the board, voting on a specific issue may be completed by secret ballot and through email or telephone.
2. The board shall only accept absentee voting if approved by the President prior to the selected time of the meeting.
3. Article 7.05 and 7.06 addresses the definitions of different methods of voting.

### **6.06 – Vacancies**

Any vacancies occurring in the board of directors may be filled by appointment by the board of directors for the unexpired term of the vacancy. New members may be voted in at the attendance of their second board meeting.

### **6.07 - Past Interpretations**

Past interpretations by previous boards as to the meaning of any provisions contained in these bylaws may be considered as persuasive, but are not binding on the present board.

### **6.08 – Miscellaneous**

Any situation that may develop, which is not covered in these bylaws, will be ruled upon by the GBYB board of directors in the best interest of the league and the youth we serve.

#### **6.09 – Removal from League**

The board of directors, shall have the authority to discipline, suspend or terminate any league member (player, manager, coach or parent) or board member when the conduct of such person is considered detrimental to the best interests of the league. The member involved will be notified of alleged charges against them along with 48 hours to answer the charges in question.

### **ARTICLE 7 - MEETINGS AND QUORUM**

#### **7.01 - Regular Meetings**

The board of directors shall generally meet on a monthly basis at such places as may be designated in a notice by the president from the secretary.

#### **7.02 - Special Meetings**

Special meetings of the board of directors may be called by or at the request of the president or any three (3) board members. Special meetings shall be held at such places as may be designated in a notice by the President from the Secretary. The notice of a special meeting must designate the matters to be considered at such special meeting. Nothing in this section shall be construed to prevent new matters to be considered at a special meeting if the members of the board approve by voice vote the new matters so considered.

#### **7.03 - Notice of Meetings**

The secretary should provide notice of board meetings either in writing or verbally at least five (5) days in advance of said meeting. Any member of the board may waive notice of any meeting. The attendance of a member of the board at any meeting shall constitute a waiver of notice of such meeting, except where a member of the Board attends a meeting for the expressed purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

#### **7.04 – Quorum**

Six (6) members of the occupied positions of the board of directors shall constitute a quorum for the transaction of business at any meeting of the board of directors unless otherwise stipulated in these bylaws.

#### **7.05 - Majority Vote**

A majority vote, whenever requested, means at least 2/3 of the quorum present.

#### **7.06 -Vote of the Entire Board**

Notwithstanding any other provision of these bylaws to the contrary, when these bylaws require a vote of “the entire board” or “entire board of directors” at least seventy-five (75%) of the occupied positions of the Board of Directors must vote on the issue.

## **ARTICLE 8 – COMMITTEES**

### **8.01- Standing Committees**

The board of directors shall have the power to appoint special committees as it shall determine and to delegate such powers to them as the Board of Directors shall deem advisable. Committee meetings are not required to be open to the public and minutes of committee meetings will not be recorded as committees must present all recommendations to the Board for discussion. Committee responsibilities include analysis of information as referred to or deemed proper by the President and the presentation of recommendations to the Board of Directors based on the evaluation of this information.

## **ARTICLE 10 – LEAGUE YEAR AND SEASON**

### **10.01 –League Year and Season**

The League Year and season shall begin on November 1st each year and end on October 31st of the following year.

## **ARTICLE 11 – FINANCIAL POLICY**

### **11.01 – Responsibility**

The board of directors shall have final authority in all matters pertaining to the finances of the Corporation.

### **11.02 – Common Treasury**

The board of directors shall place all income in a common treasury, directing the expenditure of it in such manner as will permit no individual or team to have an advantage over other individuals or teams in any matter. Except as set forth in 11.03, nothing herein shall be construed to prevent the acceptance of funds donated for a designated purpose and the expenditure of those funds shall be restricted to the designated purpose.

### **11.03 – Contributions**

With the exception of financial contributions to fund full or partial scholarships, financial contributions solely for the benefit of individual regular season teams shall be discouraged.

### **11.04 – Sponsorships**

GBYB forbids sponsorship by any organization or individual whose activities may be regarded as injurious or have a harmful effect on the welfare of the youth, and therefore, strongly advises meticulous care in the selection of sponsors. All sponsors must be submitted to the board for approval.

#### **11.05 – Independent Financial Review**

No later than December 31 of each year, the president and the treasurer shall arrange for, and present to the board of directors, an independent, third party, review of the league's financial activities and condition for the immediately preceding fiscal year.

### **ARTICLE 12 - LEAGUE ROSTERS**

#### **12.01- Draft Meeting**

Following assessments, all league managers will meet with the respective Director and league President at a time and place designated by the respective Director or league President for the purpose of selecting players by the following draft system.

#### **12.02 - Draft Method (Major, Minor)**

- 1.) Team drafting order will change from season to season.
- 2.) New or returning managers who select an assistant prior to the draft shall forfeit their draft picks for the first pick in the age group of their son/daughter and their assistance son/daughters.
- 3.) New or returning managers who do not select an assistant or have a returning assistant from the previous year's draft will draft as normal.
- 4.) The draft order will be determined by placing numbers in a hat and drawn to determine the highest draft position in the first round.
- 5.) Once the order has been determined, the draft will proceed in a snake-draft format, which will thus set the order for the second round and the remainder of the draft.

#### **Player Evaluations/ Skills Assessment:**

- A. All players will perform skills in 4 categories, assessing 4 basic skills: Fielding, Throwing, Pitching Running and Hitting.
- B. Managers are strongly encouraged to be present at the skills assessment to evaluate the players.
- C. All players are to attend and participate in Player Evaluations/Skills Assessment. Any 8-year-old looking to play up in Minors must attend Player Evaluations/Skills Assessment to be considered for approval by the Director of Minors and/or GBYB Board. No exceptions will be made.
- D. Any player not in attendance will be asked to attend a makeup assessment.
- E. A list of players eligible for the draft will be compiled by the League Director and made available to each Manager at draft day.

#### **T-BALL and Bambino**

- A. There will not be a draft in T-Ball and Bambino. The Director of T-ball and Director of Bambino will create and assign all players to a team. The Director of T-ball and Director of Bambino will do his/her best to accommodate player requests and age balance.
- B. Unless requested differently, children/players of Managers/ Head Coaches will automatically be placed on their team. Siblings will also be placed together, unless requested differently. Both will be selected according to the following guidelines.

#### **12.04 - Team Size**

All teams should have at least 10 active players on the team at all times. Teams will draft based on establishing similar age groups. Based on player registrations the league reserves the right to amend this on a season to season basis before the team draft process begins.

### **ARTICLE 13 - PLAYER TRADES**

Any player trades must be agreed upon by both team managers and approved by the League Director or President.

### **ARTICLE 14 – LEAGUES**

#### **14.01 - Dugout Limits**

People allowed in the dugout, other than players, will be limited to the Head and Assistant Coaches. Head Coaches must have, on file and in good standing, a background check. Should this background check not be on file and in good standing, the individual will not be allowed in the dugout or on the field.

#### **14.03 - Team Official Score Book Keeper**

- A. The home team is responsible for providing a representative for the purpose of keeping the official scorebook for their game.
- B. This person should report to the scorer's table immediately following the conclusion of the game prior to theirs.
- C. They will be responsible for receiving each team's game lineup/ batting order from the managers, recording them in the score book before the game begins and keeping accurate records throughout the game (i.e., balls, strikes, outs, hits, errors, etc.)
- D. The scorebook keeper and the scoreboard operator should be positioned next to each other at the scorer's table. If the need arises, they will be available for consultation with the umpire.

#### **14.04 - Fields for Play**

Prior to the start of play for the day, or when necessary, the home team will elect or appoint a representative to ensure the field is ready for play which may include but not be limited to:

- A. Chalking appropriate lines for play.

B. Installing all bases.

#### **14.06- Rescheduling Rain Out or Suspended Games**

A. Any game that has been rained out or suspended may be rescheduled by the league in question, League Director.

B. In the event a makeup may not be scheduled the game may be cancelled from the schedule and not made up.

C. If; however, the rain out or suspended game will impact either the league or division standings, it will be rescheduled prior to the league championship game or the beginning of the league tournament.

D. A Suspended Game will begin at the exact point when stopped and played until completion.

E. Prior to the teams leaving the field for a suspended game, each team manager and the officiating umpire, will consult the official book and sign off on the exact game standing and precisely where it will be restarted once play resumes.

### **ARTICLE 15 - LEAGUE CHAMPION**

#### **15.01 – League Tournament Champion**

On an annual basis, the Board of Directors, with guidance by the individual League Directors will determine the format of the League Tournament.

### **ARTICLE 17 – MAJOR LEAGUE**

#### **17.01 – Purpose**

The purpose of the major league is to provide the opportunity for all eligible boys and girls within the GBYB boundaries to play baseball, gain experience and have fun. Players in major league are at least 11 years old but no older than 12 years old on or before April 30th of the current year, no exceptions.

#### **17.02 - Organizational Structure**

A. The Major League Director is a non-voting member of the board of directors. Article 5.06 includes the job responsibilities for the Major League director.

B. The Major League Director shall govern the major league. He/She shall oversee the daily operations of the major league consistent with the guidelines set forth by the GBYB Board of Directors.

### **ARTICLE 18 – MINOR LEAGUE**

## 18.01 – Purpose

The purpose of the minor league is to provide the opportunity for all eligible boys and girls within the GBYB boundaries to play baseball, gain experience and have fun. Players in minor league are at least 9 years old but no older than 10 years old on or before April 30th of the current year unless approved otherwise by the board of directors. Players must be 9 on or before April 30th of the current year to play in the minor national league, no exceptions. Players that are 8 on or before April 30<sup>th</sup> of the current year, and have attended Player Evaluations/Skills Assessment, may be considered pending Director of Minors and/or GBYB Board approval.

## 18.02 - Organizational Structure

A. The Minor League Director is a non-voting member of the Board of Directors. Article 5.07 includes the job responsibilities for the Minor League Director.

B. The Minor League Director shall govern the Minor League. He/She shall oversee the daily operations of the Minor League consistent with the guidelines set forth by the GBYB Board of Directors.

## ARTICLE 18B - MAJOR / MINOR LEAGUE PITCHING RULES

### PITCHERS

- 1.) Any player on a regular season team may pitch. (NOTE: There is no limit to the number of pitchers a team may use in a game.)
- 2.) A pitcher, once removed from the game, cannot return as a pitcher.
- 3.) The manager must remove the pitcher when said pitcher reaches the limit of 40 pitches in any game, but the pitcher may remain in the game at another position.

**Exception:** If a pitcher reaches the limit imposed in regulation, while facing a batter, the pitcher may continue to pitch until any one of the following conditions occurs:

- 1.) That batter reaches base
- 2.) That batter is put out
- 3.) The third out is made to complete the half-inning.
- 4.) Pitchers in Minor or Major divisions must adhere to the following requirements:
  - A combination of 8/9 year-olds and 10 year-olds must be used following the rules below:
    - Any player who will be 9 or younger as of 4/30/20 is considered an 9-year old (younger group)
    - Any player who will be 10 as of 4/30/20 is considered part of the older group
    - Minimum combined 3 outs or 40 pitches per game from the younger group of players
    - All pitchers are limited to a maximum of 6 outs per game and 9 outs per calendar week.
  
  - All pitchers are limited to a maximum of 40 pitches per game and 60 pitches per calendar week.

- A pitcher may finish a batter even if it results in going over 40 pitches per game or 60 per week. However, those pitches count towards the weekly total and the days of rest required.

A combination of 11 year-olds and 12 year-olds must be used following the rules below:

- Any player who will be 11 as of 4/30/20 is considered an 11-year old (younger group)
- Any player who will be 12 as of 4/30/20 is considered part of the older group
- Minimum combined 3 outs or 40 pitches per game from the younger group of players
- All pitchers are limited to a maximum of 6 outs per game and 9 outs per calendar week.
- All pitchers are limited to a maximum of 40 pitches per game and 60 pitches per calendar week.
- A pitcher may finish a batter even if it results in going over 40 pitches per game or 60 per week. However, those pitches count towards the weekly total and the days of rest required.

Days of rest required:

- 0-20 pitches thrown: 0 days rest
- 21-40 pitches thrown: 1 day of rest
- 41+ pitches thrown: 2 days rest

**Note:** Pitch counts may be adjusted by the league for double headers or weeks with make-up games scheduled. This must be pre-approved by the league directors.

5.) Home team must designate the scorekeeper or another game official as the official pitch count recorder. Visiting team also must keep records to verify pitch counts. Pitch counts should be verified by both teams between each inning.

## ARTICLE 19 – BAMBINO LEAGUE

### 19.01 – Purpose

The purpose of the Bambino League is to provide a natural progression from the introductory T-Ball program to a more advanced game resembling a truer form of baseball. This is to be done by stressing fundamentals and the use of pitching machines rather than competition or winning. Players in the Bambino league are at least six (6) years older but no older than eight (8) years old on or before April 30th of the current year.

### 19.02 - Organizational Structure

A. The Bambino Director is a non-voting member of the Board of Directors. Article 5.08 contains the job responsibilities Director of Bambino.

B. The Bambino Director shall govern the Bambino League. He/She shall oversee the daily operations of the Rookie League consistent with the guidelines set forth by the GBYB Board of

Directors.

## ARTICLE 20 - TEE-BALL LEAGUE

### 20.01 – Purpose

The purpose of the T-Ball League is to provide the opportunity for all eligible boys and girls to play baseball, gain experience and have fun. Players in T-Ball league are at least four (4) years old but no older than six (6) years old on or before April 30th of the current year.

### 20.02 - Organizational Structure

- A. The T-Ball League Director is a nonvoting member of the Board of Directors. Article 5.09 contains the job responsibilities of the T- Ball League Director.
- B. The T-Ball League Director shall govern the T-Ball League. He/She shall oversee the daily operations of the T-Ball League consistent with the guidelines set forth by the GBYB Board of Director.

## ARTICLE 22 – FALL BALL

Fall Ball is intended and should be structured to foster an instructive rather than competitive environment. The GBYB Board will set the registration fee for Fall Ball each season.

## ARTICLE 23 – BYLAW AMENDMENTS

### 23.01 – Votes

Bylaws may be amended at any board meeting of the organization by two-thirds (2/3) vote of the entire board, provided written notice of the proposed revision has been given to each member at least ten (10) days in advance of any meeting. Board members may vote in accordance to the voting policy as entioned in 6.05

### 23.02 - Proper Form of Amendments

1. These bylaws may not be amended orally. All amendments must be in writing and properly noticed as required in 23.01
2. The board may orally amend written amendments before a final vote.

### 23.03 - Passage of an Amendment

Once the Board properly passes an amendment, the secretary shall attest to its original authenticity by recording the vote count and the date it occurred on the original and fixing his/her signature.

1. The secretary shall keep the original with the minutes.
2. The secretary shall distribute to all board members a copy of any new amendments and to any other persons who may request a copy.

### **23.04 - Updating Bylaws**

1. The Secretary shall update these bylaws with all amendments newly enacted by the board every January and distribute the updated set of bylaws to all board members and any other person requesting a copy as noted in Article 25.
2. The Secretary shall sign and date the certification statement at the end of the bylaws each time an update of these bylaws is made.

## **ARTICLE 24 – CRIMINAL BACKGROUND CHECK**

### **24.01- Policy Statement on Criminal Background Checks for Volunteers Green Bay Youth Baseball - Youth Sport Leagues.**

#### **24.02 – STATEMENT**

In an effort to protect children who participate in organized sporting activities with the Green Bay Youth Baseball, criminal background checks will be mandatory for all recognized youth sports managers, assistant coaches, team parent and any adult who may have contact with youth participants other than their own.

#### **24.03 – DEFINITIONS**

Green Bay Youth Baseball recognizes a Manager as being one who is responsible for scheduling and organizing practices, attends all practices and games providing guidance and teaching skills to the participants and who the primary contact is with department staff regarding team or player issues.

An assistant coach is recognized as being one who attends more than two practices or games during a season for the purpose of providing guidance and teaching skills to the participants, is responsible for organizing and scheduling practices in the manager's absence and who the secondary contact is with department staff regarding team or player issues.

A team parent is recognized as the person responsible for the organization and scheduling of parental involvement for the team.

Any reference to coach or volunteer in this policy applies to all managers, assistant coaches and team parent. Any adult or teen 18 or older who is involved with a team must meet the above criteria to be recognized as a coach or assistant coach.

Green Bay Youth Baseball reserves the right to limit the number of recognized assistants per team. Only those persons with a current background check on file and officially recognized as manager, assistant coaches or team parent by Green Bay Youth Baseball will be allowed to participate during games and practices.

#### **24.04 – PROCEDURE**

Volunteers must submit appropriate information for a criminal background check. This information gives Green Bay Youth Baseball the right to check criminal history records and verify social security numbers. Any applicant who has lived in a state other than Wisconsin within the last 7 years is subject to a nationwide search.

In some instances, factors of time may be taken into account when considering coaching eligibility (i.e. length of time since disposition of certain offenses). The GBYB President will review background check information to determine coaching eligibility. All information is strictly confidential. The decision may be appealed to the board. All criminal history record information will be promptly destroyed following determination of the suitability of the candidate for a volunteer position.

Any coach, who while coaching for the Green Bay Youth Baseball is arrested for committing a criminal offense will immediately forfeit his/her coaches' eligibility until disposition by the courts. A conviction on an offense will result in termination of coaching eligibility as stated in this policy. Coaches are required to notify the Green Bay Youth Baseball Board of Directors if arrested or convicted of any offense at any time during their coaching term. Coaches returning for Fall Ball, within the same year, are required to notify Green Bay Youth Baseball of arrests and convictions prior to the start of the season. The Green Bay Youth Baseball will conduct an additional background check to determine coaching eligibility. Any volunteer who does not complete and/or submit for a background check may be excluded from league participation until the check has been satisfactorily completed.

#### **24.05 - Background Checks on a Biannual Basis**

All volunteer / coaching candidates must have a background check completed each season.

#### **24.06 - POLICIES ON CHILD ABUSE/MOLESTATION**

**Limit One on One Contact:** Green Bay Youth Baseball League recommends that no activities shall take place involving one on one contact between a single, non-related volunteer and a child, if such activities can be practically avoided. Instead, a "buddy system" is encouraged where two (2) adults should always be present during practices, games, carpooling and special events.

**Prohibition of Sleepovers:** It is recommended that players traveling to tournaments and staying in hotels either be accompanied by his/her parent or be supervised by two (2) adults who are in each other's presence at all times.

**Verbal Conduct Policy:** Inappropriate comments of a sexual nature and suggestive jokes are prohibited.

**Take Home/Pick Up:** Take home/pick-up of athletes by league personnel is strongly discouraged because of the difficulty in limiting one on one contact between adult and child (remember the Buddy System). Parent(s) should make every effort to provide transportation for their own children to and from scheduled events. The local league should clearly outline the expected start and end time for all events and communicate this with all parent(s).

Parent(s) should be instructed to make back-up plans in the event they can't provide transportation. If parent(s) can't provide transportation they must

communicate to the coach/manager the name of the person(s) who are authorized to pick up the child.

Child Abuse Protection: All forms of sexual, physical, verbal, and emotional abuse are prohibited.

## ARTICLE 25 - AVAILABILITY OF BYLAWS

Bylaws shall be made available to any person making such a request. Bylaws are available on the GBYB web site. ([Board of Directors Bylaws \(greenbayyouthbaseball.org\)](http://greenbayyouthbaseball.org))

### SIGNATURE PAGE

Certification Statement: These bylaws have been approved by the GBYB Board of Directors. All Board members had 10 days to review the bylaws prior to voting for the passage of this document.

I hereby attest that these bylaws have been voted on and approved by the GBYB Board of Directors on: \_\_\_\_\_

GBYB Secretary (Printed): \_\_\_\_\_

GBYB Secretary (Signature): \_\_\_\_\_

Date: \_\_\_\_\_

GBYB Board Member Certification; My signature indicates my awareness of the proper passage of these bylaws as amended:

Board President (Printed): \_\_\_\_\_

Board President (Signature): \_\_\_\_\_

Date: \_\_\_\_\_