

## Hastings Hockey Boosters Meeting Minutes

Meeting Date: April 13, 2025

### Roll Call:

x	Curtis Gerrits (President)	x	Danielle Durow (Dir. of Girls In-House)		Jake Caneff (Referee Coord.)
x	Dave Fullerton (Vice President)		Joey Trautman (Dir. of Bantams/Jr. Gold)	x	Lisa Ferdig (Registrar)
x	Kari Erickson (Treasurer)		Dan Gallahue (Dir. of Youth In-House)	x	Jayson Solberg (Technology)
x	Tony Horton (Secretary)	x	Adam Elling (Director Learn Hockey)	x	Verena Busch (Tourn. Coord.)
x	Cory Ferdig (Director of Operations)	x	Ben Percy (Travel Hockey Commissioner)		Craig Latch (Sponsorship Coord.)
x	Sean McCabe (Director of Hockey)	x	Adam Welch (Director of Squirts)	x	Brad Wells (Goalies Coord.)
x	Kristy Meyers (Dir. of Volunteers)	x	Brian Meyer (Director of Peewees)		Vacant (Recruitment)
	Kristin LeFebvre (Charit. Gam. Mgr.)	x	Mikayla White (Director of Revenue)	x	Kent Winkelman (Apparel Coord.)
x	Adam McNamara (Dir. Girls Travel)		Vacant (Ice Scheduler)		Luke Fenton (Dryland Coord.)
x	Tim McNamara (In-House Commis.)				

### Approval of Agenda:

Agenda amended to add “STP Update” under Officer Reports, Vice President.

A motion was made by Adam, seconded by Cory, and carried to approve the amended April 2025 agenda.

### Approval of Minutes:

A motion was made by Sean, seconded by Adam, and carried to approve the March 2025 meeting minutes.

Topic	Discussion
<b>Membership Comment</b>	<ul style="list-style-type: none"> <li>• None.</li> </ul>
<b>Officer Reports</b>	<ul style="list-style-type: none"> <li>• President – Curtis Gerrits                             <ul style="list-style-type: none"> <li>○ Presented overview of 2025-26 season initiatives. Please keep these in mind when making plans for the season.</li> <li>○ Presented overview of 2024-25 membership online survey results—not all bad, and not all good. Survey provides a safe place to express feelings about the season.</li> <li>○ Association Leader Excellence Conference—all board members are encouraged to attend.</li> <li>○ Open coordinator positions—seeking candidates for these open positions:                                     <ul style="list-style-type: none"> <li>▪ Recruiting Coordinator</li> <li>▪ Tournaments Coordinator</li> </ul> </li> </ul> </li> <li>• Vice President – Dave Fullerton                             <ul style="list-style-type: none"> <li>○ STP update—soft deadline for boys registration May 1 (to place jersey order), soft deadline for girls registration is May 31</li> <li>○ Fall Skate, Pre-tyrouts, and Tryout schedule have all been scheduled. Sessions should not conflict with Middle School football and Little Raiders football.</li> <li>○ The Little Wild Learn to Play program is coming to Hastings this fall. Watch for more details. Looking for several coaches and volunteers to help run the sessions.</li> <li>○ Hastings Party in the Park, July 8. We are planning to host an activity booth.</li> <li>○ Hastings Hockey Golf Scramble is scheduled for Friday, October 3<sup>rd</sup> at Emerald Greens.</li> <li>○ Hockey Day MN ’26 update: Working on VIP tent details, finalizing the game schedule, volunteer online sign-up link is live, online apparel ordering website is live but link has not been shared yet, planning a team announcement event in June, planning a 100-days away event, working on several tie-ins with Rivertown Days</li> <li>○ Our hosted tournaments have been scheduled:                                     <ul style="list-style-type: none"> <li>▪ December 5-7, Sugar &amp; Spice</li> </ul> </li> </ul> </li> </ul>

## Hastings Hockey Boosters Meeting Minutes

Meeting Date: [month] [day], [year]

(continued)

	<ul style="list-style-type: none"> <li>▪ January 8-11, the Big Chill</li> <li>▪ January 29-Feb 1, the River Rumble</li> <li>○ Hastingshockey.com website: All 2024-2025 team pages will be archived soon. Please backup page content if you want to save it.</li> </ul>
<b>Director Reports</b>	<ul style="list-style-type: none"> <li>● In-House Commissioner – Tim McNamara <ul style="list-style-type: none"> <li>○ Player Move-up Policy: Proposed replacing the current policy with a new policy. The new policy was developed by the Hockey Development Committee. New policy was explained and discussed. Decided to table the vote until next month’s meeting.</li> </ul> </li> <li>● Director of Hockey – Sean McCabe <ul style="list-style-type: none"> <li>○ Hockey Development Committee update: Held a “Past season review” at the last meeting. The Coaches Banquet was well attended.</li> </ul> </li> <li>● Gambling Manager – Kristin LeFebvre <ul style="list-style-type: none"> <li>○ Gambling Manager presented gambling reports.</li> <li>○ A motion was made by Sean, seconded by Tim, and carried to approve this month’s LG1004 report.</li> <li>○ Previous months’ gambling record keeping documents are always available for review--please contact Kristin LeFebvre or Curtis Gerrits.</li> </ul> </li> </ul>
<b>Coordinator Reports</b>	<ul style="list-style-type: none"> <li>● None</li> </ul>
<b>Old Business</b>	
<b>New Business</b>	<ul style="list-style-type: none"> <li>● 2025-26 Season Budget Prep: Have started the budget process.</li> <li>● A motion was made by Sean, seconded by Tim, and carried to approve Tony Ciro as our new 10U Level Director. One member abstained from voting.</li> </ul>
<b>Board Comment</b>	<ul style="list-style-type: none"> <li>● Officers, Directors, and Coordinators, watch your email inbox for a message from Curtis asking you to submit updated contact information via Google Forms.</li> <li>● Big THANKS to Dave Fullerton for picking up the slack and doing extra work recently!</li> </ul>
<b>Adjournment</b>	<ul style="list-style-type: none"> <li>● A motion was made by Kristi, seconded by Kari, and carried to adjourn at 7:45 pm</li> </ul>
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>● Next Meeting: May 11, 2025</li> </ul>

Attached documents:

LG1004 Monthly Gambling Report to Members

MINNESOTA LAWFUL GAMBLING

**LG1004 Monthly Gambling Report to Members**

Minnesota Statutes 349.19, Subdivisions 3 and 5, and Minnesota Rules 7861.0320, Subpart 6, require a monthly gambling report to the membership. Members attending this meeting reviewed the documents checked below. The check register and authorization of expenditures are attached to this form and have been made a part of the meeting minutes.

**The items listed below are required to be presented to the membership each month and recorded in the minutes of the meeting.**

Organization: Hastings Hockey Boosters Meeting date: May 11, 2025

<b>Documentation Provided</b>	<b>Reporting Requirements for each form of lawful gambling conducted</b>
1. LG100 Monthly Lawful Gambling Activity Summary or G1 Lawful Gambling Monthly Tax Return with the following:  LG100A Schedule B2 LG100C LG100F	<ul style="list-style-type: none"> <li>• Gross receipts.</li> <li>• Dollar amount of all prizes paid out.</li> <li>• Total value of all merchandise prizes awarded from each form of gambling conducted.</li> <li>• Lawful purpose expenditures.</li> <li>• Profit carryover reconciliation.</li> </ul>
2. Copy of check register or itemized expense journal that includes electronic transactions.	Complete details on all allowable expenses including payee, amount, date issued, and purpose.
3. Copies of distributor invoices or perpetual inventory records.	Records of gambling equipment purchases, including: type of equipment; quantity purchased, date purchased, unit cost, and name of distributor.
4. Copy of the month-end physical inventory.	Physical inventory taken at month-end, including games in play, that lists the manufacturer's ID, part number, serial number; game name, cost of each game; and date and signature, in ink, of person completing the physical inventory.
5. Copy of itemized bank statement reconciliation (LG100F).	Gambling bank account reconciliation that balances with the profit carryover for each month and lists outstanding checks, including check number, payee, and amount; outstanding electronic transactions; deposits in transit; and beginning and ending bank balances for each month.
6. Fund loss report.	Any fund loss discovered during the month.
7. Correspondence and other documents:  Gambling Control Board: Approval/denial letters, allegations, questionable expenses, profit carryover variance, other Department of Revenue: Error corrections, tax bills, tax orders IRS: Tax notices Miscellaneous correspondence Annual audit Compliance review report Bingo program	Correspondence sent or received relating to the lawful gambling operations.

**LG1004 Monthly Gambling Report to Members**

**Authorization of Expenditures**

Minnesota Statutes 349.15, subdivision 1, requires that "Gross profits from lawful gambling may be expended only for lawful purposes or allowable expenses as authorized by the membership of the conducting organization at a monthly meeting of the organization's membership."

NOTE: When the membership approves an upper limit of expenses for a particular item, the report to the membership the following month must include the specific check or electronic transaction number, payee, purpose, amount, and date of payment for estimated expenditures from the previous month.

**Preapproval: Allowable Expenses**

Payee or item to be paid	Brief explanation of the purpose for each expenditure	Expense amount Monthly limit	Approved (Yes/No)
Gambling Products		\$3,000.00	Yes
Compensation and Payroll		\$9,000.00	Yes
Local Gov't Investigation fee		\$500.00	Yes
Rent		\$6,000.00	Yes
E Pulltabs Equipment		\$5,000.00	Yes
E Linked Bingo		\$1,000.00	Yes
Misc. Services and Supplies		\$3,000.00	Yes

**Preapproval: Lawful Purpose Expenditures**

Payee	Brief explanation of the purpose for each expenditure	LPE Code	\$ amount	Approved (Yes/No)

This report was presented to the organization by the gambling manager or other organization member.

Signature, **in ink:** Date:

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