



# Coon Rapids Youth Hockey Association

## Purpose

To capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are held on the last Sunday of each month at 7pm at Coon Rapids Ice Center. Minutes are taken by the Secretary unless otherwise noted.

### CRYHA Board Meeting

<b>DATE:</b> May 19, 2024
<b>TIME:</b> 7:00pm (called to order at 7:05pm)
<b>LOCATION:</b> CRIC Conference room

### Participants

<input checked="" type="checkbox"/> Kelly Traynor, President	<input checked="" type="checkbox"/> Tia DuHamel, Vice President
<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Kristin Hultquist, Secretary
<input checked="" type="checkbox"/> Stacey Johnson, Youth Traveling Director	<input checked="" type="checkbox"/> Dave Schmidt, Girls Traveling Director
<input checked="" type="checkbox"/> Nick Hanzlik, House/Mite Director	<input checked="" type="checkbox"/> Dan White, Recruiting and Retention
<input checked="" type="checkbox"/> Joe Carlin, Traveling Coaching Director	<input checked="" type="checkbox"/> Jeremy Johnson, Player Representative
<input checked="" type="checkbox"/> Deb Pulskamp, Fundraising/Volunteer Coordinator	<input type="checkbox"/> Jessica Morgan, Communications Coordinator
<input checked="" type="checkbox"/> Corrie Niska, Mite Coaching Coordinator	<input checked="" type="checkbox"/> Missy Walicke, Tournament Coordinator
<input checked="" type="checkbox"/> Perry Troyer, Equipment Manager	<input checked="" type="checkbox"/> Ashley Arntson, Sponsorship Coordinator
<input type="checkbox"/> Brian Morgan, Registration	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
<input type="checkbox"/> Tim Matsch, Ice Scheduler	
<p><i>*Non-voting members are designated with a grey highlight and yellow highlight if the position is vacant.</i></p>	



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## Agenda items & meeting minutes

See Motions Made section for motion details on Agenda Items noted with an \*

Topic	Board Member	Agenda Items
<b>Attendance</b>	Kristin Hultquist	Roll call: 7:05
<b>Agenda *</b>	Kelly Traynor	May 2024
<b>Prior Month Minutes *</b>	Kelly Traynor	April 2024
<b>President &amp; D10 Reports</b>	Kelly Traynor	<ul style="list-style-type: none"> <li>• Discussion surrounding SLP co-op with D10 continues. Mite levels have not been approved to be part of the co-op. It's undecided if there will be approval starting at the squirt level.</li> <li>• Per D10 Bantam games will be 90 minutes and will no longer have overtime.</li> <li>• There will be three 15 min stop periods and five minutes warmups for curfew games for B level.</li> <li>• 12/15/24 is the cutoff date for classes to be completed or will be redlined. Auto redlines on rosters for coaches and kids. Board sign offs due end of September. Cannot roster or assign teams until sign offs are complete. Would like to close at the same time for traveling.</li> <li>• Tag up rule for 25/26 season for all levels.</li> <li>• Locker room monitors will be added to rosters.</li> <li>• Limit to the number of coaches on rosters (student coaches will count as a coach on bench).</li> <li>• SafeSport can be completed 60 days prior to due date.</li> <li>• There may be a possible switch from Sports Engine to Crossbar for the 25/26 season.</li> <li>• Personal contact information for our members should not be given out unless member has given approval.</li> </ul>
<b>Treasurer Report *</b>	Holly Bachman	<ul style="list-style-type: none"> <li>• Significant Changes: None</li> <li>• Revenue Sources:               <ul style="list-style-type: none"> <li>○ Gambling, Sponsorships, Misc. Donations, JCC Registration</li> </ul> </li> <li>• Employees (new/terminated/resigned):</li> <li>• Process and Controls: N/A</li> <li>• Identified Risks: N/A</li> <li>• Annual Audit (preparation, status, presentation):               <ul style="list-style-type: none"> <li>○ 2023 990 review completed and sent, will be using a new auditor for 24/25 Audit.</li> </ul> </li> <li>• Operating Budget Review:               <ul style="list-style-type: none"> <li>○ April 2024 Financial Statement*</li> </ul> </li> </ul>



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<b>Gambling Committee</b>	Sue Erickson Kristin Hultquist	<ul style="list-style-type: none"> <li>• Reviewed/discussed the following:             <ul style="list-style-type: none"> <li>○ Completeness and accuracy of all deposits, game records, game counts/audits, raffles, and financial statements.</li> </ul> </li> <li>• Accounting:             <ul style="list-style-type: none"> <li>○ Reviewed/confirmed every aspect of the CRYHA Gambling Fund.</li> </ul> </li> </ul>
<b>Gambling Report</b>	Gambling Manager	<ul style="list-style-type: none"> <li>• Significant Changes: NA</li> <li>• Gambling Sources (sources, sites, upcoming events, etc.)             <ul style="list-style-type: none"> <li>○ Buffalo Wild Wings now has ETabs,</li> <li>○ Expense for eTabs will have 6% tax reduction starting 7/1/24.</li> <li>○ MC Garage is open, and sales are good.</li> </ul> </li> <li>• Employees (new/terminated/resigned):             <ul style="list-style-type: none"> <li>○ Jenn Balfany, Tracy VanWagner, Sam Molitor</li> </ul> </li> <li>• Donations (amount/to whom):             <ul style="list-style-type: none"> <li>○ Suggested donation to CRYHA: \$25K*</li> </ul> </li> <li>• Process and Controls: N/A</li> <li>• Identified Risks: N/A</li> <li>• Compliance (rules, regulations, star rating):             <ul style="list-style-type: none"> <li>○ 4 Star rating</li> <li>○ Workers Comp Audit</li> </ul> </li> <li>• Annual Audit (preparation, status, presentation): NA</li> <li>• Gambling Financial Review:             <ul style="list-style-type: none"> <li>○ April 2024 gambling activities and related expenses *</li> <li>○ June 2024 estimated gambling activity and expenses *</li> </ul> </li> <li>• Misc:             <ul style="list-style-type: none"> <li>○ Received allegation from Gambling Control Board about incident at Muddy Cow</li> <li>○ Unhappy customer at Chanticlear; asking to buy customer a \$50 gift card to Chanticlear*</li> </ul> </li> </ul>
<b>Mite Director Report</b>	Nick Hanzlick	<ul style="list-style-type: none"> <li>• 35 kids for summer mite JCC</li> </ul>
<b>Admin Committee</b>	Tia DuHamel	<ul style="list-style-type: none"> <li>• Attended Association conference; focus Mental Health, accommodations will be made for any individual should it not affect the game on the ice.</li> <li>• Exploring grant opportunities.</li> <li>• USA hockey website getting redone-Registrars should be aware there may be delays.</li> <li>• Coach development will be available by zoom</li> <li>• Recruitment and retention best practices</li> <li>• Girls' hockey weekend will now be girls' hockey month in November</li> <li>• For the 25/26 there will be over 150 proposed rule changes</li> <li>• Working through proposed registration policies updates</li> </ul>



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<b>Hockey Ops Committee</b>	Stacey Johnson Dave Schmidt	<ul style="list-style-type: none"><li>• Met with Champlin for the girl's hockey teams.<ul style="list-style-type: none"><li>○ Co-op agreement up this year-extending to a 5-year agreement instead of 3</li><li>○ Looking into body contact lessons for 12/15</li><li>○ Looking at Champlin taking over jersey orders</li></ul></li><li>• Working on setting up tournaments with tournament director</li><li>• Tryout days 9/24/24-end of week and will be for all levels</li><li>• Pictures to be done with Frenzlow</li><li>• Move up policy being looked at</li><li>• STP for high school starts first week in June</li></ul>
<b>New Business</b>	Tia DuHamel Kelly Traynor/ Missy Walicke Perry Troyer	<ul style="list-style-type: none"><li>• Tia:<ul style="list-style-type: none"><li>○ Finalized Season Kickoff party date for 9/8/24.</li><li>○ Proposal of new Sponsorship tier</li><li>○ Registration Policy updates</li></ul></li><li>• Kelly/Missy:<ul style="list-style-type: none"><li>○ Traveling Tournaments</li></ul></li><li>• Perry:<ul style="list-style-type: none"><li>○ Funding for extra equipment: Goalie gear \$5037 for mites, recruiting canopy\$1350, hockey gear minus helmets \$7000 total asking \$13387...See Motions made for final amount approved*</li></ul></li></ul>
<b>Good &amp; Welfare</b>	Sue Erickson	<ul style="list-style-type: none"><li>• Asking to purchase a new laptop up to \$3K* Prompted discussion to add 3 more laptops for Ice Scheduler, Secretary and Registration*</li></ul>
<b>Adjourned</b>	Kelly Traynor	<ul style="list-style-type: none"><li>• Time: 9:25pm</li></ul>



## Coon Rapids Youth Hockey Association

### Motions Made

Agenda Topic/Agenda Item	Motion By	Motion Seconded	Opposed?	Motion Pass?
<b>Agenda-</b> May 2024	Perry Troyer	Nick Hanzlik	No	Yes
<b>Meeting Minutes-</b> April 2024	Perry Troyer	Dave Schmidt	No	Yes
<b>Treasurer Report-</b> March 2024 Financial Statements	Dave Schmidt	Perry Troyer	No	Yes
<b>Gambling Report-</b> March 2024 Gambling Activities/Related Expenses	Dave Schmidt	Perry Troyer	No	Yes
<b>Gambling Report-</b> June 2024 Estimated Gambling Activity and Expenses	Dave Schmidt	Perry Troyer	No	Yes
<b>Gambling Report-</b> March 2023/2024 Gambling Activity Comparison	Dave Schmidt	Perry Troyer	No	Yes
<b>Motion:</b> \$25K donation from Gambling to CRYHA	Dan White	Perry Troyer	No	Yes
<b>Motion:</b> \$8K to be used for new equipment	Dave Schmidt	Dan White	No	Yes
<b>Motion:</b> 4 Laptops for following board positions: Gambling Manager, Secretary, Ice Scheduler and Registration	Dave Schmidt	Perry Troyer	No	Yes
<b>Adjournment-</b> May 2024 Board Meeting at 9:25pm	Holly Bachman	Dave Schmidt	No	Yes



# Coon Rapids Youth Hockey Association

## Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.



## Coon Rapids Youth Hockey Association

### Balance Sheet

As of April 30, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	96,829.72
11810 Spire Main Checking Account	130,629.44
<b>Total Bank Accounts</b>	<b>\$227,459.16</b>
<b>Total Current Assets</b>	<b>\$227,459.16</b>
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
<b>Total Fixed Assets</b>	<b>\$6,800.00</b>
Other Assets	
1650 Accumulated Depreciation	(6,800.00)
<b>Total Other Assets</b>	<b>\$ (6,800.00)</b>
<b>TOTAL ASSETS</b>	<b>\$227,459.16</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
<b>Total Liabilities</b>	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(151,785.07)
Net Revenue	97,420.74
<b>Total Equity</b>	<b>\$227,459.16</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$227,459.16</b>