

Hibbing Chisholm Youth Hockey Association Board Meeting

Memorial Building Canteen

400 East 23rd Street

Monday, August 20, 2018

6:00pm

AGENDA

- 1. Meeting Called to Order**
- 2. Approval of the August Agenda**
- 3. Approval of the June Minutes, July & August Evotes**
- 4. President's Report**
- 5. Coaching Report**
- 6. Fundraising/Gambling Committee Expansion**
- 7. Bylaw Revision**
- 8. Financial Report**
- 9. Executive Director Report**
- 10. Arena Report**
- 11. Grant Writing Report**
- 12. Concessions Report**
- 13. Building Committee Report**
- 14. Old Business**
- 15. New Business**
- 16. Adjournment**

**Hibbing Chisholm Youth Hockey Association Minutes from August 20th, 2018
Memorial Building Canteen, 6pm**

Meeting Called to order at 6:00pm on 8/20/2018

Board Members Present: Pete Hyduke, Dan Vidmar, Rally Hess, Joe Gabardi, Jen Boben, Brittany Fisher, Jr Albrecht

Absent: Brian Perpich, Tom Dicklich

Members of Association Present: Heather Drews

Agenda: Pete Hyduke made the motion to approve the agenda as presented. Dan Vidmar seconded the motion. THE MOTION CARRIED UNANIMOUSLY.

Minutes & E-Votes: Pete Hyduke made the motion to approve the June 2018 minutes and Jen Boben seconded the motion. THE MOTION CARRIED UNANIMOUSLY.

Dan Vidmar made the motion to approve the July 2018 minutes as presented. Pete Hyduke seconded the motion. THE MOTION CARRIED UNANIMOUSLY.

The evotes where read by Brittany Fisher.

Presidents Report / Coaching Committee: See attached report
Rally Hess gave the report.

The boy's coaching committee didn't meet next meeting will be 8/22.

The girl's coaching committee did meet and submitted a list of committee members for approval.

Rally made the motion to approve the members of the girls coaching committee. Pete Hyduke seconded the motion. THE MOTION CARRIED UNANIMOUSLY.

Dan Vidmar made the motion to approve the President's / Coaching Committee report, seconded by Joe Gabardi. THE MOTION CARRIED UNANIMOUSLY.

Fundraising/Gambling Committee Expansion: The only thing discussed was the Nicole Anderson via text message with Heather Drews will coordinate the prizes for the raffle tickets.

Bylaw Revision: The bylaw language and terms were revised to give stagger to the terms.

Pete Hyduke approved the bylaws as presented and was seconded by Jen Boben. THE MOTION CARRIED UNANIMOUSLY.

Treasurer's Report:

See attached report.

Brian Perpich was absent and Rally discussed the report which Brian submitted via email to the members.

Joe Gabardi made the motion to approve the Treasurer's report, seconded by Dan Vidmar. THE MOTION CARRIED UNANIMOUSLY.

Executive Director Report: See attached report.

Heather Drews gave the report.

The Bantam B coach is not coming back this year (2018-2019).

Joe asked about the minimum number of skaters need for the fall skills sessions.

There is a district discussion scheduled for the squirts on 8/27/18 at 6pm.

There was a lot of discussion about paying a concession manager for the year 2018-2019.

Pete Hyduke made the motion to approve the paid salary position to manage the concession stand for the 2018-2019 season along with a \$500 monthly salary (Oct 15-Mar 15), role description be made for then position it was seconded by Joe Gabardi with the amended terms being concession stand manager must have concession stand open for all games and this would be a 1 year trial period. It was supported by all board and the motion passed.

Dan Vidmar made the motion to approve the Executive Directors report, seconded by Joe Gabardi. THE MOTION CARRIED UNANIMOUSLY.

Arena Report: Nothing to report

Building Committee Report: JR Albrecht gave the report. See attached report.

Range Glass quote was not budgeted in.

JR talked about not getting enough volunteers to help.

Rally thanked JR and his team for all their hard work.

Pete Hyduke made the motion to approve the Building Committee's Report. Seconded by Joe Gabardi. THE MOTION CARRIED UNANIMOUSLY.

Concessions Report: nothing to report
Talked about this during Heather's report.

Grant Writing Report: nothing to report

Old Business: Nothing new to report.

New Business: NONE

Adjournment: Joe Gabardi made a motion to adjourn the meeting at 8:03 pm, and was seconded by Dan Vidmar. THE MOTION CARRIED UNANIMOUSLY.

July & August 2018 E-Votes

- July 25th, 2018 Rally made motion that the association pays Beth Davies \$125.00 for childcare expenses that she expects to incur during the fall LTS sessions. The motion was seconded by Brittany Fisher. THE MOTION CARREID UNANIMOUSLY
- July 31, 2018 JR Albrecht made the motion to wave the 2018-2019 registration fees for both OJ Bottoms and Clay Koskela for the upcoming season. This was seconded and supported by Rally Hess. Along with supported by Pete Hyduke, however the motion did not pass.
- August 7th, 2018 Rally Hess made the motion to allocate the Perunovich donation funds to this family during this time of need to allow their child to finish their last year of youth hockey. It was seconded and supported by Tom Dicklich. THE MOTION CARREID UNANIMOUSLY



President's Report July, 2019

- Dan Vidmar is now a signer for HCYHA general account
- Coaching Committee did not meet, next meeting 8/22
- Girl's Coaching Committee met 8/15
 - 2018/19 Committee members (requires board approval)
 - Head Coaches approved for 2018/19
 - 8U – Jared and Caitlyn Bangs
 - 10U – Josh McDowell
 - 12U – Carl Boben
 - Expected player numbers
 - 8U – 22
 - 10U – 14
 - 12U – 12
 - Tournaments
 - Reviewed player/coaching guidelines
 - Girls hockey day TBD
 - Plan to meet quarterly throughout the season
- Grant Writing Committee did not meet
 - Hard divider boards shipping error, currently at Excel
- Fundraising committee did not meet
- Policy committee – seeking new chair
 - Scheduling policy review by coaching committee
- Operations and Maintenance Manager positions for the arena
- Raffle coordinator needed

Submitted by Rally Hess

Girl's Coaching Committee

COMMITTEE CHARTER

The Girl's Coaching Committee is responsible for the development of the female players, teams and coaches within HCYHA. The Girl's Coaching Committee will also handle all disciplinary measures involving players and coaches. However, the committee remains, at all times, subject to the direction and control of the Board of Directors.

<u>Committee Member</u>	<u>Phone #</u>
Emily Erickson (Chair)	218-259-8080
Pete Hyduke	218-969-7146
Eric Rewertz	218-969-0786
Beth Davies	218-996-1938
Dan Vidmar	218-929-1348
Holly Rewertz	218-969-4657
Rally Hess	218-966-2390
Jennifer Lucarelli	313-686-6026
Nate Rewertz	218-969-5460
Carl Boben	218-421-8360
Kristi McCormick	218-780-7369
Josh Renskers	218-969-8901
Steve Oberstar	218-969-0994
Caitlyn Bangs	970-310-5881
Jared Bangs	970-393-2491
Josh McDowell	218-929-9732
Bryan Strukel	320-250-2328
Derek Nelson	218-929-6955
Jesse Story	218-969-0629
Heather Drews	218-966-6585
Len Petrosky	218-780-6019
Scott McCormick	218-780-8298

August 20, 2018

Executive Director Report

- I. 2016-2017 Past Due Accounts
 - A. 1 family remains
 1. \$520 – Has made one \$50 payment since June.

- II. 2017-2018 Past Due Accounts
 - A. Past Due Fees and Raffle dollars
 1. 3 families have past due accounts
 - a. Bantam A - \$500
 - b. Bantam B - \$606
 - c. U12/Mite - \$500 (plus \$120 for DIBS)
 - B. Unfulfilled DIBS Hours
 1. 32 families did not complete DIBS hours (All have been invoiced twice)
 2. 21 have paid with 11 remaining: \$1782

- III. 2018-2019 Season Items
 - A. 2018-2019 Home Tournament Current Registration

Date	Level	Possible Teams	Registered Teams	Spaces Left
Oct 26-28	Bantam A Scrimmages	12	7	5
Nov 9-11	PWA Scrimmages	12	8	4
Nov 16-18	Bantam B Scrimmages	8	3	5
Nov 16-18	PWB Scrimmages	8	5	3
Nov 30-Dec 2	U10B Tournament	█	█	█
Nov 30-Dec 2	U12B Tournament	8	3	5
Dec 7-9	Squirt B Tournament	█	█	█
Dec 14-16	PWB Tournament	█	█	█
Jan 4-6	PWA Tournament	16	12	4
Jan 11-13	Bantam A Tournament	16	10	6
Jan 18-20	Bantam B Tournament	12	7	5
Jan 26-27	8u Jamboree	TBD	2	TBD
Feb 8-10	Mite Jamboree	TBD	4	TBD
Feb 8-10	Mini Jamboree	TBD	4	TBD

HIBBING CHISHOLM YOUTH HOCKEY

B. Away Tournament Plans

Team	Tournament Location	Dates	Teams	Total Cost	Status
Bantam A	Home Scrimm	Oct 26-28	1	\$0	NA
Bantam A	Thief River Falls	Nov. 30 - Dec. 2	1	\$900	Check Req Sent 6/26
Bantam A	Warroad	Dec 21-23	1	\$800	Check Req Sent 7/11
Bantam A	Home Tournament	Jan. 11-13	1	\$0	NA
Peewee A	Home Scrimm	Nov. 9-11	1	\$0	NA
Peewee A	Detroit Lakes	Dec 14-16	1	\$1,100	Reg
Peewee A	Bemidji	Dec 28-30	1	\$1,245	Reg
Peewee A	Home Tournament	Jan 4-6	1	\$0	NA
Bantam B	Home Scrimm	Nov 16-18	1	\$0	NA
Bantam B	Duluth	Dec. 28-30	1	\$1,400	Check Req Sent 6/26
Bantam B	Home Tournament	Jan. 18-20	1	\$0	NA
Bantam B	Lakeville Cougar Classic	Feb 8-10	1	\$1,100	Check Req Sent 6/26
Peewee B	Home Scrimm	Nov 16-18	1	\$0	NA
Peewee B	Home Tournament	Dec 14-16	1	\$0	NA
Peewee B	Brainerd	Jan 4-6	1	\$1,200	Check Req Sent 6/26
Peewee B	Roseau	Jan 25-27	1	\$1,075	Check Req Sent 7/11
Squirt	Home Tournament	Dec 7-9	4	\$0	NA
Squirt	Bemidji	Jan 25-27	2	\$1,940	Paid less gate fees
Squirt	Duluth	Jan 25-27	2	\$1,850	Registered
Squirt	Greenway	Feb 9-11	2	\$1,300	Registered
Squirt	Eveleth Tournament	Feb 22-24	1	\$0	Not Reg
Squirt	Virginia Tournament	Feb 22-24	1	\$750	Registered
Mites	Home Tournament	Feb 8-10	4	\$0	NA
Mites				\$0	
Mites				\$0	
Mini Mites	Home Tournament	Feb 8-10	4	\$0	NA
Mini Mites				\$0	
12UB	Home Tournament	Nov 30-2	1	\$0	NA
12UB			1	\$0	
12UB			1	\$0	
10UB	Home Tournament	Nov 30-2	1	\$0	NA
10UB	Grand Rapids	Feb 1-3	1	\$1,400	Reg
8U/6U	Home Tournament	Jan 26-27	2	\$0	NA
8U/6U				\$0	
TOTAL				\$16,060	

C. Season Player Registration

<u>Total Count</u>	45
<u>U12</u>	3
<u>U10</u>	1
<u>U8</u>	3
<u>Squirts</u>	4
<u>All Mites</u>	22
<u>Peewees</u>	6
<u>Bantams</u>	6
<u>Goalies</u>	2

IV. 2018 Fall Skills

A. Schedule – 5 weeks, September 9 – October 11

Program	Players	Fees	Mon	Tues	Wed	Thurs	Sun
LTS	15	60			515-615		515-615
Skills - Mini Mites	24	90			415-515		1215-115
Skills - Mites	24	90		515-615			245-345
Skills - Squirts/U10	24	120	400-500			400-500	
Skills - Peewees/U12	24	130	515-615			515-615	
Skills - Bantams/HS Girls	24	130	630-730			630-730	
Power Skating	20	130		630-730		745-845	
Intro to Power Skating	20	60			630-730		
Goalie School	15	105					630-800

B. Registration Numbers:

<u>All LTS</u>	11
<u>Intro to Girls Hockey</u>	6
<u>Intro to Power Skating</u>	11
<u>Power Skating</u>	10
<u>Goalie School</u>	5
<u>Skills for Bantams/HS Girls</u>	8
<u>Skills for PW/U12</u>	4
<u>Skills for Squirts/U10</u>	8
<u>Skills for Mites</u>	18
<u>Skills for Mini Mites</u>	9

HIBBING CHISHOLM

YOUTH HOCKEY

V. Other business

- A. District 12 Meeting scheduled for 6 PM, August 27 @ Miners.
- B. Dick's Sporting Goods \$1000 grant
- C. Concession Stand Manager meeting held last week
- D. 18 jersey sets ordered – additional for Squirts and a few more smaller ones for Peewees.
 - 1. Bantams are scheduled for replacements next season.
- E. Raffle Ticket Current Status
- F. Boys Equipment Coordinator identified
- G. Arena Management Opportunities

Treasurer's Report – July FY19**Accounts****Fundraising**

Beginning balance	\$125,559.10
Ending balance	\$127,619.14

Notes: No major changes.

General Fund

Beginning balance	\$38,471.33
Ending balance	\$69,223.07

Notes: Total income \$24,289.94 income vs \$ 22,995.91 Budget

In July, we were slightly over budget \$1,294.03. We received a \$2,560 in revenue from Golf Tournament and RLP Tournament compare to budget of \$0. In addition, we received \$2,968.93 for Fall Registration compared to budget of \$-0- (large portion of this is budgeted to be received in August), and Winter registration at \$2,517.30 vs budget of \$3,516.16 and Tournament income for the month was \$16,243.71 vs budget of \$19,080.27. The other minor difference was \$399.48 for sign advertising income budgeted but not received.

Total expenses \$13,113.63 vs budget of \$30,369.33

In July, expenses were under budget by 17,255.70. We expensed \$4,923.32 for Arena operations vs budget of \$29,241.42---Largely due to the fact that we budgeted \$25,000 for Chisholm Arena rental in July for the 18-19 season---which will be due at the end of the season, not in the beginning as budgeted. Additionally, we were over expensed by \$681.90 in various other Arena operations. Team expenses were over budget by \$6,475---due to getting registered for tournaments earlier than budgeted (timing), and the other \$587.40 was other misc overages due to timing.

Other

YTD we are above budget by \$33,153.51 of net income. We are over budget on income by \$17,694.88 and under budget on expenses by \$15,458.63.

On the income side YTD---We are \$10k over on fundraising, up\$2k on registration income (people are registering for fall earlier than last year), and up \$5k on tournament income (our tournaments are filling earlier than expected).

On the expense side, we are under budget largely due to the fact that we budgeted \$25k for Chisholm ice rental in July of this calendar year due to two payments made in the prior fiscal year (one was made in July of 2017 and one was made in May of 2018). We do still plan on having this expenditure, but not until May of 2019. We are over \$2k of expense on arena expenses due to timing, over \$2k on additional fundraising expense, and over \$6k on earlier than expected team/tournament registrations.

Respectfully submitted by Brian Perpich 8/16/18

Building Committee Report

8-20-2018

1. List of expenses thus far

Becker arena products \$1640.82 Door latches, hardware, stantions

Mesabi Glass \$1,100.00 Penalty box glass

Range Glass \$636.00 Polycarbonate (sponsor sign covers)

Fastenal \$500.00 Beam tape

Adam Morse \$169.98 Upstairs speaker (warm seating area)

Steve Oberstar \$100.00 Electrical permit and inspection (entryway heater)

L&M Supply \$131.10 Miscellaneous hardware, nuts, bolts and painting supplies

Lowe's \$91.16 Lumber

CARQUEST \$45.12 Box of scotch brite pads and disposable gloves (puck mark removal)

Radko \$18.59 Bearings for exhaust fan

Total \$4,432.77

2. List of finished projects

- Visitor player's box door fixed. New studs, top plate and plywood replaced from when Zamboni hit the door last season
- Home player's box door hardware tightened
- Player's entry door to arena ice new hinges installed. Old hinges were worn out.
- Water leak in Zamboni room fixed. Valve was leaking
- Loose screws were replaced around the arena's dasher boards
- New speaker installed in warm seating area.

3. Projects being worked on

- Penalty box. All doors have new latches and stantions installed, inside has been painted the glass was delivered to the arena today.
- Exhaust fan. The exhaust fan on the west side of the arena was broke, new bearings were installed and the fan shroud was welded. Currently needs to be bolted back in.
- Sponsor Sign covers. New Poly was ordered the pieces need to be cut to size
- Zamboni Door. The door was completely disassembled new studs and plywood being replaced.
- Miscellaneous painting being done
- Equipment storage area. Sub-floor is finished and rubber belting was cut and put into place, door is in and needs some adjusting once we receive rink board bracing from Furin & Shea.

4. Projects that have not been started

- Arena ceiling. Some tape needs to be reapplied, the tape used last year did not hold where it was stuck to the beams.
- Arena lights. Four lights need bulbs replaced (possibly ballast also)
- Exterior paint. Some spots need touch up as some paint peeled off
- Electrical Outlet. Power is needed for the new speaker upstairs
- Shelving built in new equipment storage area
- Clean up once all projects are finished
- Ice edger has a major oil leak
- Zamboni hydraulic leak