



Position: Graphic Design Internship (unpaid) Available: 2018-19 Season (August 15 – May 15)	Remit Cover Letter, Resume, & Design Examples to: Brian Knudson – Graphic Communications Manager fans@fargoforce.com
Reports To: Graphic Communications Manager	Fargo Force 5225 31 st Ave. South Fargo, ND 58104

Summary:

The Fargo Force hockey team is currently looking for a self-motivated student or recent graduate looking for experience in the graphic design field. The Fargo Force offers students pursuing a graphic design degree the opportunity to supplement coursework with meaningful, practical experience. As an intern, you will make contributions to the team in a fast paced stimulating environment in the sports industry and will contribute to the creative side of the team by completing specific job tasks pertaining to graphic design. You will interact with multiple co-workers during office hours.

Primary Responsibilities:

- Create innovative designs to support brand and marketing/product initiative.
- Manage projects through multiple rounds of approvals and edits.
- Design for print and digital media. (Posters, player trading cards, social media, website, and more)
- Create artwork to achieve promotional goals.
- Work with images as needed to provide creative and effective graphic designs.
- Will be assigned specific projects and deadlines.
- Work directly with Graphic Communications Manager.
- Must have own laptop and Adobe Creative Suite.
- Minimum of 12 hours per week.

Other duties as assigned by supervisor

Minimum Qualifications and Abilities:

Qualifications

- High school diploma or equivalent.
- Proficient in Adobe InDesign, Illustrator, and Photoshop.
- Pursuing or holds a Graphic Design/Graphic Communications college degree.
- Preferred Junior or Senior status in college.
- Must be pro-active, detailed oriented, and possess good follow-through while adhering to deadlines.
- Must be able to multi-task and prioritize tasks sufficiently while working independently.
- Possess knowledge of current technology as it relates to advertising and design.
- Strong organizational skills.
- Ability to work in a fast paced environment.
- Ability to work under tight deadlines.
- High standard of professionalism, ethics, excellence and integrity.

Work Environment, Physical Requirements and Additional Information:

Work Environment:

- Indoors, office environment at an ice rink.

Physical

- Sitting for long periods of time.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Other duties: Special events set-up and tear down.