

# Worthington Hockey Association — Combined Meeting Minutes

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## Board Meeting — December 17, 2025

Worthington Hockey Association — Board Meeting Minutes

Date: Wednesday, December 17, 2025

Time: 5:48 PM – ~8:10 PM

Location: In person JBS Field House; special bylaws meeting planned at JBR (Johnson Builders Realty)

### 1) Call to Order

Meeting called to order at 5:48 PM.

### 2) Attendance/Absent

Attendance: Nick Einck, Anna Smith, Matt Kennedy, Nate Grimmus, Josh Miller, Jason Larson, Tyler Nienkerk, and Andy Berg.

Absent: Jason Johnson, and Shannon Andrea.

### 3) Approval of Prior Minutes

Prior minutes were approved via text earlier; text-based votes will be documented in official minutes going forward.

### 4) Reports & Key Discussions

#### *A. Treasurer / Financial Report (Anna Smith)*

- October financials were emailed; November reconciliation pending (late receipts).
- Chart of Accounts cleanup (retired “Open Skate”; added “Arena Capital Campaign” accounts).
- Balance sheet labels CDs and accounts with renewal dates; clarity between association funds vs. pledges.
- Plan to open new pledge CD after large deposit; will confirm rates with United Prairie Bank; 6-month CDs favored for liquidity.
- Exploring fiscal year aligned to hockey season; accountant consultation required (short-year implications).

- AR Aging for advertising boards: verify contacts, follow-up, and methodical sign removal.
- Operational concept: partner role to manage onsite cash (admissions/chuck-a-puck/concessions), with Treasurer retaining deposits and bookkeeping.

*B. Gambling Report (Shannon Andrea)*

Shannon (the Gambling manager) emailed the following information which was discussed by all members:

- November bank reconciliation
- November months end physical inventory
- November bank register
- November perpetual inventory
- The compliance review report and findings from the gambling control board
- November gambling forms, including G1 and LG100A
- The LG1004 form, which included allowable expenses and lawful purpose expenditures

All documents and findings were acknowledged and discussed to ensure compliance and transparency in gambling operations.

*C. Quorum & Voting*

- Reminder of quorum requirements; discussion can proceed without quorum, but votes must be tabled when quorum is lacking.

*D. Beach Bash (Fundraising/Community Event)*

- Radio Works proposed WHA take over food & beer sales; they retain event promotion/production.
- Estimated net to WHA: \$4,000-\$6,000 with donated product and streamlined operations; Year-1 onboarding support.
- Concerns: volunteer capacity around July 3; branding to avoid donor fatigue; action: gather beer sales history, donations, expenses, staffing needs.

*D. Arena Capital Campaign & Facility Update*

- Architect interviews scheduled Jan 13 (Knutson & McGuff); phased work to keep ice available.

- Target construction start: spring/early summer; target completion: October 2027.
- Concepts: second sheet, elevated lobby viewing, dryland lanes, mezzanine/meeting rooms, turf conversion off-season, multi-use (e.g., golf simulators), concessions upgrades.
- Healthcare Foundation interest in naming; another prospective business also interested; prefer consolidated public announcement when firm.
- City agreement needed: long-term ice-time guarantees, rate structures/caps, turf schedule, staffing, Zamboni ownership/maintenance.

#### *E. Tournaments & Rules*

- Joe to continue as tournament lead; Matt to serve as co-chair; designate team point-person per event.
- Publish standard rules in advance/on-site.
- Hold planning meeting in June/July to set home tournament dates, roles, budgets (e.g., \$1,500 away cap), and clarify revenue handling (bake sale vs. concessions).

#### *F. Dibs / Volunteers*

- Snapshot: 44 of ~110 families with zero hours; send targeted reminders and team-specific lists.
- Encourage overflow varsity slots for training new families.
- No credit for no-shows; integrity emphasized.

#### *G. Fundraisers: Arby's Night*

- Coordinate give-back night with Arby's; suggest event lead: Anna Rogers.
- Select date aligned with strong in-town presence; co-promote with store.

#### *H. Governance & Bylaws (Compliance)*

- Add Gambling Manager to the board with full voting rights.
- Increase board size; guidance referenced: no fewer than 15, maintain at least 13 eligible on gambling matters (final numeric language pending regulator confirmation).
- Define emergency appointment process (use last election order, or another process) and revisit member voting (proposal: one vote per family).

### **5) Motions Passed**

- A. The board will email the Hockey Association to explain that, to meet Minnesota gambling compliance and keep its primary funding source, the board must expand to 15 members by January 12. Volunteers are needed for a short interim term until the March election. Interested members should submit a brief statement by December 27, and the board will vote on new members December 28. This ensures compliance while allowing open participation.

Vote via Text 12/22/2025 6:33pm. Motion: Anna Smith, Second, Jason Larsen, In Favor Larson, Einck, Smith, Miller, Nienkerk, Johnson.  
Opposed: Andy Berg, and Nathan Grimmus. Motion Passed.

## **6) Action Items**

- Consult accountant on fiscal year change and short-year implications (Owner: Anna Smith).
- Open pledge CD and circulate rate options; proceed per board guidance (Owner: Anna Smith).
- Validate advertising board AR contacts; plan for staged sign removal/re-compaction (Owner: Anna Smith + Board contacts).
- Beach Bash feasibility: collect beer sales history, donation commitments, expense estimates, staffing requirements (Owners: Matt/Nate).
- Form city negotiation group (ice-time guarantees, rate caps, turf schedule, Zamboni ownership) (Owner: WHA board to coordinate).
- Publish standard tournament rules; designate team point-persons; schedule June/July planning meeting (Owners: Joe & Matt).
- Team-specific Dibs reminders; alumni game licensing check (Owners: Coaches/Team Parents; Diana tracking).
- Coordinate Arby's give-back night; assign event lead (Owner: Anna Smith; Lead: Anna Rogers).
- Finalize and circulate these minutes for bank presentation/record (Owner: Nick Einck).

## **7) Next Meeting**

- Special Bylaws Meeting: Sunday, December 28, 2025, at 5:00 PM, JBR (quorum required).

## 8) Adjournment

- Motion to adjourn passed; meeting ended at approximately 8:10 PM.

## Special Bylaws Meeting — December 28, 2025

### 1) Call to Order & Attendance: Meeting called to order at 5:15 PM at JBR.

Attendance: Josh Miller, Matt Kennedy, Andy Berg, Jason Johnson, Tyler Nienkerk, Shannon Andrea, Nick Einck, Anna Smith, and Jason Johnson.

Absent: Nate Grimmus

### 2) Gambling Director Update

- Requested expenditures: trophies (\$200), raffle tickets (\$66), freezer (up to \$1,200). Ice rental (up to \$86,000).

### 3) Bylaws Review & Discussion:

- A. Quorum maintained at 50%; electronic voting authorized.
- B. Board size minimum 15; directors serve three-year terms,
- C. Max three consecutive terms (10-year cap before one-year break).
- D. Vacancies filled by board appointment.
- E. Compensation allowed for roles outside board duties.
- F. Conflict of interest policy added.
- G. Committees streamlined.
- H. Fiscal year July 1–June 30.
- I. Bylaw amendment threshold quorum moved to two-thirds (TABLED)
- J. Member Voting policy from number of registrations to one (1) per family.

### 4) Motions & Votes:

- A. Approved Gambling Expenditures: trophies (\$200), raffle tickets (\$66), freezer (up to \$1,200), Ice rental (up to \$86,000). Motion Jason Johnson, Second Anna Smith, PASSED.
- B. Approved discussed bylaw changes (except member voting and amendment threshold quorum which was tabled). Motion: Jason Johnson, Seconded Anna Smith, PASSED
- C. Appointment — Gambling Manager: Appointed Shannon Andrea as Gambling Manager (board member with full voting rights). Motion: Anna Smith, Second, Jason Larson, PASSED.
- D. Bank Access — Gambling Accounts: Granted Shannon Andrea access to all gambling bank accounts. Motion: Anna Smith, Second, Nick Einck, PASSED.
- E. Bank Access removal — Gambling Accounts: Remove Ashley Yeske from access to all gambling bank accounts. Vote via Text 12/18/2025 8:27am

Motion: Nick Einck, Second, Andy Berg, In Favor Larson, Grimmus, Smith, Miller, Nienkerk, Johnson. PASSED.

F. Appointed new board members for short terms.

- Josh Platt
- Josh Iten
- Becky Heitkamp
- Nikki Reiter
- Aaron Sieve
- Amy Khampanh

6) **Arena Capital Campaign & Fundraising:** Discussed Healthcare Foundation offer; evaluate feasibility of fundraising targets and naming rights.

7) **Adjournment:** 6:36pm Motion to adjourn passed after final discussions.