

INDOOR TOURNAMENT PROCEDURES MANUAL



USA Volleyball Puget Sound Region

**4210 198th St SW, Ste 111
Lynnwood, WA 98036**

Website: www.psrvb.org

E-mail: events@psrvb.org

425-322-8596

The Puget Sound Region of USA Volleyball reserves the right to make changes at any time to the Junior Division, its operation and/or this manual for the betterment of membership participation.

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GENERAL GUIDELINES APPLICABLE FOR ALL EVENTS

I. Seasons

- Indoor Friendship & Jamboree Season will run from September 1st to December 31st preceding the Indoor Competitive Season (refer to items IV and V for specific details)
- Indoor Competitive Season will run from January 1st through the end of the USAV Junior National Championships (refer to item IV for specific details).

II. Sanctioning a USAV Event

The process to obtain a sanction for an event begins by obtaining USAV membership. Sanctions can only be issued to USAV members. The next step is to submit a tournament sanction request. Once the sanction is reviewed, the tournament will be posted on the region website and the Event Manager can hold the event. There will not be a priority criterion in approving sanctions. All Event Managers will have equal opportunity to run their events.

The Application for Sanction form can be submitted on the region web site at:

<https://pugetsoundregion.sportngin.com/register/form/653760670>

Application for Sanction form must be complete and accompanied by the appropriate fee:

- Adult tournament sanction fee is \$20.00 per division.
- Junior girls tournament sanction fee is \$20.00 per age/playing level division. (Example: if you are running separate U14 D1 and U14 D2 divisions in the same event, the total sanction fee would be \$40.00)
- Junior boys tournament sanction fee is \$20.00 per age/playing level division. (Example: if you are running separate U14 D1 and U14 D2 divisions in the same event, the total sanction fee would be \$40.00)
- All fees are payable to PSR and must be submitted with the application for the sanction to be considered.

Deadlines:

- Adults: Sanction form, Tournament Director Code of Conduct, and the appropriate fee(s), should be received at least 30 days from the proposed event date.
- Junior Girls and Boys: There are no longer priority considerations nor deadlines for submissions. Once the Tournament Director Code of Conduct, the Sanction request and the appropriate fee(s) are submitted, the Region will post the event on the schedule.

III. Sanctioned Tournaments

- Sanction means the Event Manager has properly requested a tournament to be sanctioned and the region has verified the tournament venue and event manager.
- All participants must be USAV members to participate in a USAV sanctioned event.
- Properly sanctioned tournaments are covered by USAV liability insurance.
- Foreign participants who are in good standing with their national association and have followed the USAV process for acceptance may participate in all PSR region sanctioned events. Foreign teams may not compete for bids to USAV nationals.

IV. Indoor Friendship Tournaments

Indoor friendship tournaments will be sanctioned in the same manner as indoor competitive events.

Friendship tournaments do not require uniforms, day officials, specific format, or results reporting.

The host is responsible to verify all players are current USAV members and all coaches are current USAV members, background screened, and SafeSport trained. At the end of the event the Event Manager must submit the following items to the region office within three business days. This data is necessary for insurance purposes and failure to submit these items may result in USAV insurance not providing coverage for an incident:

- A list of teams
- A roster of each team's participants.
 - Roster must include all coaches and players
 - Each member's USAV membership number
- All scoresheets used during the tournament

V. Indoor Jamboree Events

Indoor Jamboree Events will coincide with the Indoor Friendship season and do not require a tournament sanction application. A jamboree is an internal club event used to assist with officiating training. Two clubs may combine to create a more cohesive training event. The Event Manager is responsible to verify all players are current USAV members and all coaches are current USAV members, background screened, and SafeSport trained. We highly recommend the Event Manager keep a list of all participants for each event in case an injury or an insurance claim is processed.

VI. Indoor Scrimmages

A scrimmage may occur at any time during the USA Volleyball season. A scrimmage is an internal club event which coincides with a team practice and does not require a tournament sanction application. More than one club may participate in a scrimmage. A scrimmage does not require uniforms, day officials, results reporting, and will not include playoff bracket. The Event Manager is responsible to verify all players are current USAV members and all coaches are current USAV members, background screened, and SafeSport trained. We highly recommend the Event Manager keep a list of all participants for each event in the event of an injury or an insurance claim is processed.

VII. Rosters

Team rosters are the official record of participants in sanctioned events. **Only rosters that are generated from the USAV Member Management System (MMS), will be accepted for Puget Sound Region teams to participate in a PSR sanctioned tournament.** Members cannot be placed on a roster until all the registration process is complete, all fees received, and background screens cleared. Rosters from other regions **must** also be generated from the USAV MMS.

- Rosters must be provided by a rostered adult coach to the site director during the Coaches Meeting.

- A rostered adult coach for each team is required to verify and sign the roster. **The only written correction allowed is to alter jersey numbers.**
 - To avoid delaying the tournament, a cell phone photograph of the roster may be used to temporarily verify a team is present. A team must present a PRINTED roster before their second match to continue playing in the tournament. **If a printed roster is not provided the team will forfeit the remainder of the scheduled matches.**
- It is the primary responsibility of the Site Director to collect and verify the legality of all rosters. A member of the paid officiating crew may assist with this duty as needed.
 - The Site Director will check the ID (driver's license or government issued ID) of ALL rostered adults
 - If a rostered adult is not present or identity is not verified, the site director will line them off the roster (if not already done so by the rostered adult coach)
 - The site director and/or member of the officiating crew, will visually verify, during the warm-ups of the first scheduled playing appearance, each rostered player.
 - If a rostered player is not present they will be lined off the roster (if not already done so by the rostered adult coach).
 - If a player present is not on the roster, the player will be removed from the field of play (bench and court). The head coach may contact the club director and attempt to add the player to the roster through the USAV MMS. The player will be allowed to return to the field of play (court and bench) **ONCE** a new **printed roster** is provided to the site director for re-verification.
- Rosters must be maintained at the tournament desk area. **Do not** post rosters on the wall.
 - In the case of multiple sites, every effort will be made to have a roster available at the site where team is playing.
 - All rosters for the event may be maintained at the head site for each division.
- **The only staff allowed to be on the bench at PSR events are Head Coaches and Assistant Coaches.**
 - Team Reps, Chaperones, Managers, Statisticians, Officials, Conditioning Coaches, Athletic Trainers or other club junior athletes are not allowed to be on the bench.
 - The region does not allow non-participants of any kind to be rostered. Non-rostered children, regardless of membership status, are not allowed in the designated bench area.

VIII. Foreign Team Participation

All foreign team participation must be coordinated with USA Volleyball prior to the event. *(New procedures in place as of 2023-24 season.)*

Foreign teams must follow procedures outlined by USA Volleyball:

<https://usavolleyball.org/forms-and-information/>

Site directors should verify the head coach has the following documents in their possession at check-in:

- Foreign Team Participation form
- Medical release forms for each minor
- Proof of age for each athlete

NOTE: If the documents are not available contact USA Volleyball Membership Services before allowing the team to compete.

IX. Uniform Requirements

Uniform requirements are in the current Indoor Rules Book. Numbers must be clear and contrasting to the jersey and be centered, 4" in front and 6" in back (or larger). The libero must also wear a numbered jersey and have a contrasting uniform top. If a regular player is wearing a dark-colored uniform top the libero(s) must be in a light-colored uniform top (or vice versa).

For boys playing on junior girls teams, the jersey should be of the same color as that of the female players but does not have to be the same cut and style. The shorts should be the same color as that of the female players.

X. Boys Playing on Girls Teams

Boys who are in a U14 or younger age group are allowed to play on a girls team subject to the following restrictions:

- The boy meets the age requirement for the team.
- No more than three boys on any given roster.
- No more than two boys on the court at any given time.
- Uniform requirement for boys on girls' teams: same color shirt/jersey and shorts as the teams' jerseys and spandex.
- A U14 & younger boy may play in an older age group on a girls team.
- Boys are not allowed to compete on girls teams in qualifying events.
- If competing outside the Puget Sound Region contact the local event manager for approval.

XI. Playing with Less Than 6 Players

- For events sanctioned by PSR a team may play with 5 players up to and including the 1st round of bracket play. For every set the team plays in pool play, when the missing spot rotates to the serving position it will be an automatic side out for the opponent.
- If a sixth player arrives in the middle of a set, the player must wait to play until the beginning of the next set.
- After pool play, the team must be seeded into the lowest playoff bracket as their pool's last seed.
- Regardless of the result of their first playoff match, the five-player team is considered the loser of that match and must officiate the next round of playoffs.
- Teams may not play with less than 6 players in divisions where a bid is being contested.

XII. Officiating Requirements

The PSR Event Manager will work with the PSR Assignor of Officials to ensure that officials are

assigned to each PSR hosted event. Officials who work PSR hosted events will be compensated in accordance with the PSR Officials Contract.

Beginning the 2026-27 season, the PSR Assignor of Officials will assist with assigning club-hosted USAV sanctioned events a Day Official for every age division. If multiple venues are used a Day Official will be required for each venue. In cases where the venue is larger than 4 courts the club-hosted event manager may request additional day official(s).

Club-hosted event managers are expected to communicate officiating needs within the event sanction request form. Communication with the PSR Assignor of Officials should occur at least 30 days before the event.

Day Officials assigned to club hosted events will be compensated by the club-hosted event manager. Compensation should be similar to the PSR Officials fee schedule. Event Managers are encouraged to discuss compensation with the PSR Assignor of Officials.

PSR Assignor of Officials will not assign or schedule Match Fee Officials for club-hosted events.

The PSR Assignor of Officials will assign officials via Arbiter for PSR hosted events and Day Officials for club-hosted USAV sanctioned events.

XIII. Work Team Officiating Requirements

All teams are required to perform officiating duties, as scheduled. All coaches, or other rostered adults serving as team officials, must have completed regional certification for both officiating and scorekeeping.

****Coaches and/or players may be needed to serve as R1s in the event a region official is not provided****

U11 & under Players (no matter which age division they play)

- A minimum of 4 players from each team must complete the standard online Junior Player Officiating Training
- Certified players may serve as scorer
- A certified official, coach, or certified parent must be R1 for ALL matches
- Parent chaperones may complete the online Coach Officiating Training to serve as R1, R2, scorer, or sit at the scorer's table to assist players
 - Parent must have a current PSR Junior Club Team Chaperone membership (\$30)
 - Parent must complete the USAV background screening (\$14)
 - Parent must complete USAV SafeSport course
- A certified USAV adult must be at the table at all times (ex: coach, assistant coach, parent chaperone)
 - A certified U16 or older player within the club (or a sibling in another club) may sit at the table provided the team's coach is court side serving in some other capacity

U14 & under Players (no matter which age division they play)

- A minimum of 4 players from each team must complete the standard online Junior Player Officiating Training
- Certified players may serve as scorer or R2
- A certified official, coach, or certified parent must be R1 for ALL matches
- Parent chaperones may complete the online Coach Officiating Training to serve as R1, R2, scorer, or sit at the scorer's table to assist players
 - Parent must have a current PSR Junior Club Team Chaperone membership (\$30)
 - Parent must complete the USAV background screening (\$14)
 - Parent must complete USAV SafeSport course
- A certified USAV adult must be at the table at all times (ex: coach, assistant coach, parent chaperone)
 - A certified U16 or older player within the club (or a sibling in another club) may sit at the table provided the team's coach is court side serving in some other capacity.

U15 Players

- A minimum of 4 players from each team must complete the standard online Junior Player Officiating Training
- Certified players may serve as scorer or R2
- A certified official or coach must be R1 for ALL matches
- A certified USAV adult must be at the table at all times (ex: coach or assistant coach)

U16 & older Players

- A minimum of 4 players from each team must complete the standard online Junior Player Officiating Training
- Certified players may serve as scorer
- Certified players may serve as R1 or R2 for all matches provided a certified official or coach serves in the alternate role
- A certified USAV adult must be at the table if not serving in another role

Parent Chaperones (U14 and younger teams only)

- All parent chaperones serving as an R1, R2, or scorer must complete the online Coach Officiating Training
- All parent chaperones must have a current USAV membership
- All parent chaperones must have a current USAV Background Screening
- All parent chaperones must complete the USAV SafeSport course
- Parent chaperones are NOT rosterable & may not sit on the team bench (PSR events)

Coaches

- All coaches must complete the online Coach Officiating Training

- All coaches must have a current USAV membership
- All coaches must have a current USAV Background Screening
- All coaches must complete the USAV SafeSport course
- All coaches must complete the USAV IMPACT course

The assigned work team is required to provide the following: the R1 and/or R2 depending on the division, 1 official scorekeeper, 1 score flipper, 1 libero tracker, and 2 lines persons. Failure to fulfill an officiating assignment, including having a coach courtside, will result in penalty of a point per minute that the team is not in compliance of their officiating duties, up to a limit of 25. The clock will begin with the start of the receiving team's 4 minutes of warm up time. The penalty will be assessed in the officiating team's next competitive match, but no more than 25 points will be awarded to their opponent, even if a team misses their entire officiating assignment.

XIV. Protest Process

All protests are to be handled by the protest committee at the time of protest. Protests must happen prior to the next serve. If a protest situation occurs at the end of a set, then the protest must happen within three minutes of the conclusion of the set. All protests must follow the procedure outlined in the current Domestic Competition Regulations.

The protest committee should be the Site Director, the Day Official or Lead Official (if assigned or identified), and any other official not involved in the protested match. If such an official is not available, a qualified coach that is not involved in the protest may be designated by the Site Director. If the only official assigned to the venue is involved in the match being protested, a second qualified coach may replace the official on the committee.

XV. Prizes

Prizes are at the discretion of each Event Manager.

XVI. Seeding for Tournaments

Event Managers will seed teams into their event based on the team's present standing in the PSR Power League. Teams that do not participate in the PSR Power League, as well as out of region teams, will be seeded into events at the discretion of each Event Manager. Seeding in events that occur before the first PSR Power League play date will also be at the discretion of each Event Manager.

XVII. Event Timing

Matches shall begin 10 minutes following the conclusion of the previous match. **Warm ups are 5-4-4 for each team's first match of the day and 2-4-4 for each subsequent match and shall begin after the captain's meeting has been completed.** Serving team will have the first four minutes. Serving needs to be done during your four minutes. Matches will run ahead of schedule if possible. Teams competing for the first time each day will start their matches no earlier than the scheduled time.

A forfeit for the first game in a match will be declared following the conclusion of the timed warm ups for that match. A forfeit for the second game in a match will take place 10 minutes

after the forfeit of the first game. In pools where teams are playing 3 guaranteed games, forfeit for the third game will take place 10 minutes after the forfeit of the second game.

For events not hosted by PSR the Event Manager may determine whether to wait, to reformat the tournament, or forfeit all games. If the event is reformatted, in no case will another team be placed in an adverse position.

XVIII. Cancelling an Event

Each year we have some events that end up being cancelled. Sanction fees paid for any approved event that cancels are not refundable or transferrable.

If you need to cancel an event, you must contact the following, at least 48 hours prior to the event date:

1. All the teams that were entered to participate
2. The PSR Event Manager, at events@psrvb.org
3. The PSR Assignor of Officials, at psrofficialsassignor@gmail.com

If the cancellation notification is not completed properly or on time, and an officiating crew shows up at the cancelled event, the Event Manager will still be responsible with paying the officiating crew.

XIX. Admission Charge

There will be a gate fee for play hosted by PSR, not to exceed \$10 per day. Children 10 or younger and adults 65 or older will not be charged the gate fee. Current PSR/USAV members are also exempt from paying the gate fee, provided they show proof of current membership.

The gate fee for PSR Regionals is dependent on the location contracted and will be posted on the region website 30 days prior to the event.

Event Managers may charge a gate fee for USAV club-hosted tournaments. The gate fee is at their discretion.

XX. Facility Guidelines

Whether signs are posted or not, the region has a policy that all members and their supporters shall have no food, food containers, or flavored drinks in the gyms. Individual Event Managers and/or Site Directors have the right to amend this if their gym allows food, etc. Each site's policy must be announced at the pre-tournament coaches meeting.

Crock pots, other electric cooking devices of any kind, as well as outside barbeque appliances are not allowed at any sanctioned venue.

Any outdoor portable structure such as a gazebo, canopy or tent erected for the specific team's use must be located outside of any fire lane or restricted parking space. Individual tournament hosts do have the right to ban food tables and/or other team set ups at their own discretion.

Penalties for violating the food in facilities policy, when attending PSR hosted events, are:

- 1st infraction: Verbal warning
- 2nd infraction: Point penalty in the next game they play -- 13-point penalty for games 1 or 2, 8 points for game 3
- 3rd infraction: Disqualification from tournament

Specific facility information is available at: <https://www.psrvb.org/facility-info>

XXI. Unattended Children Policy:

Due to the conditions and liability potential that exist at USAV Puget Sound Region sanctioned events, tournaments are not a suitable environment for unsupervised children.

- Children of adult players at events must have a non-participating supervisor at all times.
- Children of coaches at junior's events must have a non-participating supervisor at all times.
- Supervisors of these children must abide by and see that all children abide by all rules and regulations of the facility and grounds of the sanctioned event.
- The children and their supervisors must respect the direction of the Site Director, Tournament Director and Day Official at the sanctioned event.
- In the event that children at the event are not supervised properly, then the parent may be asked to take the children and leave the event.
 - If this leaves an adult team without enough players or a junior team without an IMPACT certified coach, the team will be declared in default.
- It will be the sole discretion of the Site Director, or the Tournament Director when a Site Director is not present, to determine whether actions of the children warrant removal from the event.

XXII. Pet Policy

The Puget Sound Region does not allow pets in any venues where regionally certified events are being conducted, regardless of the venue policy. Individuals who bring their pets to Puget Sound Region sanctioned events will not be allowed in the facility.

Service animals in places of public accommodation

RCW 49.60.215 prohibits discrimination in a place of public accommodation due to the "use of a trained dog guide or service animal by a disabled person." WAC 162-26-130 requires "fair service in a place of public accommodation regardless of the use of a trained dog guide or service animal by a disabled person as well as because of the disability itself."

Service animals must be allowed into all areas of a place of public accommodation where the general public is allowed – this includes dining and eating areas, restrooms, and areas where food is sold. A place of public accommodation cannot request that the service animal be removed unless it creates a risk of harm. This risk must be actual and cannot be speculative or based on a fear of dogs. In addition, if an animal exhibits disruptive, poor or unsanitary behavior, it would not be considered a trained service animal and can be removed. A business can ask if the animal is a pet. If the animal is a pet, the business can exclude the animal.

XXIII. Guidelines for Addressing Inappropriate Spectator Conduct

The Puget Sound Region has experienced unruly and unsportsmanlike behavior by spectators at volleyball matches.. The following region guidelines will be used at all PSR Sanctioned Events. This message is to ALL spectators such behavior will not be tolerated.

A spectator's invitation to attend a PSR Sanctioned event may be revoked for extremely belligerent behavior or any act of physical violence. The individual may be asked to leave the facility immediately. If the individual refuses to leave, contact the authorities (911). If any type of physical violence occurs, immediately contact the authorities (911).

Any situation where a participant or spectator is given more than a single verbal warning to correct their behavior must be reported to the region office. Site Directors will fill out the Conduct Situation Form with as much detail as possible. Should there be any situation which needs to be reported immediately, contact PSR Events Manager at 425-322-8596.

To assist Tournament Directors with Spectator Management the Region implemented the Purple Card Policy in October 2023.

XXIV. Purple Card Policy

The rules of volleyball allow officials to address on-court behavior from players or coaches by issuing sanctions and point penalties (yellow cards, red cards). The purpose of the Purple Card Policy is to give officials and tournament staff another tool to address behavior from spectators. The goal of this policy is to help preserve a respectful, positive, safe, and fun playing environment and keep the focus on the athletes. This is in addition to all other tournament- and facility-specific policies in place at PSR-sanctioned events, including the Parent/Spectator Code of Conduct.

Prohibited Behavior

- Comments made or actions displayed that are deemed by others as rude, profane, disrespectful, disruptive, or aggressive, which interfere with the normal progress of a tournament match.
- Inappropriate actions or comments directed at members of an officiating crew. This includes comments directed at the score table, line judges, R1 or R2. Remember, it is the playing team's coach who is responsible for monitoring the score and bringing any discrepancies to the attention of the work team.
- Behavior prohibited by USAV and/or PSR Codes of Conduct.
- Misconduct deemed contrary to normally accepted behavior, resulting in the unnecessary interruption of a match.

Applicability

This policy applies to the below-listed groups at PSR-owned and/or sanctioned events:

- Any member of the PSR region (e.g., club director, coach, rostered adult, player, chaperone) not currently participating in a match who has assumed the role of a spectator. This policy applies to individuals displaying misconduct before the start of the match, as well as after the match has officially ended.
- Any non-region member, such as parents or relatives of a region member.

- Any attendee or spectator at any PSR-sanctioned event.

Yellow & red card sanctions may still be used for match participants, in accordance with the USAV Rules Book and are their own sanctioning scale, separate of Purple Card sanctions.

The Purple Card is applied to any situation during a match where spectator misconduct occurs, and the on-court official and/or tournament staff deems the misconduct serious enough to be addressed. A PSR official and/or tournament staff may issue a Purple Card either from the stand or while overseeing the court.

Misconduct occurring before or after a match is handled through applicable policies, such as the Parent/Spectator Code of Conduct.

Sanctions – Stage 1

It is the duty of the on-court officials, other PSR officials on site, team coaches, and the tournament staff to utilize all intervention tools/methods and work collaboratively to prevent spectators from reaching the sanctioning level. This is done first through a verbal warning, then through the issuance of a Purple Card.

After a verbal warning is issued, if the behavior does not improve, the following happens:

- Purple Card & Yellow Card are displayed in one hand, as a warning to the team with which the spectator is affiliated.
 - The referee shall direct an individual from the officiating crew to find and alert the tournament staff to come to their court if not already there.
 - Both team captains are summoned to the referee stand and will then notify their head coach that a spectator potentially affiliated with their team has been sanctioned.
 - Once the affiliation of the spectator is determined, the head coach will inform the offender of the warning.
 - If the offender refuses to identify their team affiliation, they may be subject to more serious sanctions, including expulsion from the facility.
- A Purple Card/Yellow Card warning is assessed to the team and is in force for the entire match. A team may only receive one such warning per match.
- Purple Card/Yellow Card warnings are recorded on the scoresheet but have no immediate consequences.

Sanctions – Stage 2

Further misconduct by spectators affiliated with the same team (even if the misconduct is from a different individual(s) that led to the Purple Card Warning) may be sanctioned as follows:

- Purple Card & Red Card are displayed in one hand by the official. Sanction is penalized with a penalty point and service to the opponent.
 - The referee shall direct an individual from the officiating crew to find and alert the tournament staff to come to their court if not already there.
 - Both team captains are summoned to the referee stand and will then notify their head coach that a spectator potentially affiliated with their team has been sanctioned.

- Once the affiliation of the spectator is determined, the head coach will inform the offender of the warning.
- If the offender refuses to identify their team affiliation, they may be subject to more serious sanctions, including expulsion from the facility.

Discretion of Official and/or Tournament Staff

Depending on the seriousness of the offense, an official and/or tournament staff may ask for a spectator to be removed from the facility, with or without a warning. No cards will be displayed.

- The referee and/or tournament staff stops the match and secures the safety of the match participants.
- The referee consults the tournament director, facility staff, and head coach of the team to ask the spectator to vacate the facility.
 - If the spectator refuses to leave the facility in a timely manner, law enforcement is notified immediately.

Recording of Sanctions

- Purple Card & Yellow Card (Warning)
 - Record “PC” in the “W Warn” column, along with the team identifier (A or B), set number, and score at which the sanction was issued.

		D=Delay A=Asst Coach		IMPROPER REQUEST				
		#=Player T=Trainer		TEAM (A) : TEAM (B)				
		C=Coach M=Manager						
S A N C T	W	P	E	D	(A)	SET	SCORE	
	Warn	Penalty	Expel	DisQ	(B)			
	PC					B	1	20:22
								:

- Purple Card & Red Card (Penalty)
 - Record “PC” in the “P Penalty” column, along with the team identifier (A or B), set number, and score at which the sanction was issued.
 - If the penalty is against the serving team, record the serving team’s exit score. Record the penalty point for the opponent by slashing and circling the opponent’s next point in the “Points” column.
 - If the penalty is against the receiving team record the awarded penalty point by slashing and circling the serving team’s next point in the “Points” column.

		D=Delay A=Asst Coach		IMPROPER REQUEST				
		#=Player T=Trainer		TEAM (A) : TEAM (B)				
		C=Coach M=Manager						
S A N C T	W	P	E	D	(A)	SET	SCORE	
	Warn	Penalty	Expel	DisQ	(B)			
	PC					B	1	20:22
		PC				B	2	9:11

Reporting

Officials will report any Purple Card issued to the tournament staff who will be asked to complete the Conduct Situation form on the PSR website. Officials will report any Purple Card issued on their Officials Daily Report form.

When a Conduct Situation Form and an Officials Daily Report form are submitted to the office, a formal notice will be sent to the club who was reported. Clubs will have the option to respond to this notice and the information submitted *may* be used to determine the validity of the sanction.

Consequences

- Individuals who receive a second Purple Card in the same season must complete the *Elevate Respect* course from Officially Human and submit a certificate of completion to the PSR office BEFORE attending a subsequent PSR-hosted or sanctioned event.
- Individuals who receive a third Purple Card in the same season may be subject to a suspension from PSR-hosted or sanctioned events for the remainder of the season.
- All Purple Card sanctions and subsequent consequences are subject to appeal to the PSR Commissioner.

POWER LEAGUE

I. Objectives and Structure

In 2007, The Puget Sound Region initiated a linear ranking tournament series to be played at various sites within the region. This tournament series is used to rank teams within each age division and will provide qualifying and seeding methods for the PSR Junior Regional Championships & PSR Junior Bid Tournament.

The tournament series will be held on four days spread over four separate weekends with, ideally, January - March. The first date will consist of seeding rounds, while the second, third, and fourth dates will have points awarded to each team based on their finish. Thus, a total of three-point scoring dates will be included in the final league standings.

Teams will be required to enter all four days. This policy is detailed further in the manual.

Points will be awarded for each placement from top to bottom and will increase in value each subsequent date (the point system format is listed at the end of this document). The total number of points earned over the three-point scoring dates will determine overall league standings.

After the conclusion of the seeding portion on the first play day, teams will be placed into flights consisting of pool and playoff bracket play. Most of the flights will consist of 8 teams, although, based on the specific number of teams in each age division, there may be flights of 5, 6, 7 or 9 teams. In most flights, the top three finishers will move up a flight while the bottom three finishers will drop down a flight.

Teams must participate in the league in order to be accepted into the PSR Junior Bid Tournament.

II. Structural Parameters

- **Seeding Day:** Seeding day will be played in pre-seeded fields of 16 teams. The bottom 4 teams in a group of 16 will drop a flight and the top 4 will move up a flight, while finishers 5 through 12 will play a crossover match for final flight placement. Specific numbers in an age division may result in not all fields having 16 teams and the PSR Event Manager will make necessary adjustments. Regardless of the number of teams in a field, all teams will have the opportunity to move up during the seeding day. The seeding will be done by the PSR Seeding Committee.

III. Age Divisions

The tournament series will be played in six age groups, U18, U16, U15, U14, U13, and U12. The U11 and U17 age groups will play up with the next older age division. All teams that apply by the deadline will be accepted into the league.

IV. Entry Fees & Refund Policy

- Entry fee covers 4 days of competition (seeding day plus 3 point scoring days).
- Refund policy:
 - Teams that pull out before the Payment Deadline date for their age division will receive their full entry fee back minus the electronic payment service fee.
 - Teams that pull out after the Payment Deadline date but at least two weeks (14 days) before the first Power League play date will receive their full entry fee minus a \$100 administrative fee and minus the electronic payment service fee.
 - Teams that pull out less than two weeks (14 days) before the first play date will not receive any part of their entry fee back.

V. Consequence for Missing a Play Date

Teams that miss a play date will be considered as the bottom finishing team in the flight they were scheduled to participate in. If more than one team in a flight is missing, they will all receive the bottom place point value.

VI. Only First Two Point Scoring Dates Used for PSR Bid Tourney

PSR will host all age divisions bid tournament after the 2nd scoring play date.

JUNIOR REGIONAL CHAMPIONSHIPS

I. Objectives and Structure

The objective of the PSR Junior Regional Championships (JRC) is to allow teams the opportunity to compete against other teams of comparable ability. The parameters used to create the sizes of the divisions are:

- Each division will not be smaller than 12 teams, unless a late drop creates such a situation
- In an age group that exceeds 24 entries, a second division will be added
- In an age group where there are multiple divisions, the top division will not be larger than 16 teams based on the overall size of the entire field

- The sizes of multiple divisions will be guided by the number of teams entered, format considerations and court availability, however the minimum size for all divisions will be 12 and the maximum 24

II. Waivered Player Eligibility/Boys Eligibility

Players that have received age waivers may participate in this event. Players may not participate in more than one age classification of the JRC.

III. Divisional Schedules and Flow Charts

Team fields, locations, and starting times will be published as early as possible. However, due to the potential of late drops, full schedules will not be published earlier than the Wednesday of the week prior to the PSR JRC.

IV. General Play Format

Teams will play one round of pool play on Day 1. On Day 2, teams will be placed into playoff brackets. All teams will be guaranteed a minimum of 5 matches, with most teams playing 6.

V. Refund and Withdrawal Policy

A team that withdraws two weeks (14 days) prior to the start of the PSR JRC will receive their entry fee back, minus \$100. The required format for notification of withdrawal is an e-mail sent to the region office. Teams that withdraw less than two weeks (14 days) before the event will receive \$100 of their entry fee back. Teams that do not show up will not receive a refund of any kind.

VI. Seeding

Seeding for the tournament will be based on final standings of the PSR Power League. Teams that played up in an age division (i.e. U15s in the U16s) and therefore do not have a league ranking in their specific age division, will be seeded based on their season results. The seeding will be done by the PSR Seeding Committee.

Such teams that need to be seeded into the field are responsible for entering their full season results into AES. Failure to do so may result in a lower seed.

VII. Officiating

The region will attempt to provide R1 officials for all the divisions. If a division does not have an official assigned to every match, the team scheduled to officiate will need to provide an R1. In such cases, the R1 must be a **qualified adult, JRP, or U16-U18 players** who has completed current regional officiating training; the site director may request proof of membership and training if member is not on the roster. This individual will **NOT** be financially compensated for matches officiated.

In matches where a region-scheduled official is serving as R1, it is required, that the R2 be a qualified adult or JRP who has current officiating training. **A coach must be courtside when their team is officiating.**

The assigned work team is required to provide the following: the R2, 1 official scorekeeper, 1 score flipper, 1 libero tracker, and 2 lines persons.

Failure to fulfill an officiating assignment, including having a coach courtside, will result in penalty of a point per minute that the team is not in compliance of their officiating duties, up to a limit of 25. The clock will begin with the start of the receiving team's 4 minutes of warm up time. The penalty will be assessed in the officiating team's next competitive match, but no more than 25 points will be awarded to their opponent, even if a team misses their entire officiating assignment.

BID TOURNAMENTS

To be eligible for a bid team(s) must participate in the PSR Power League.

I. Bid Availability

The following bids to the USAV Girls Junior National Championship will be awarded at the conclusion of the tournament. Regional Bids are available to PSR teams only.

Girls:

Division	National	American	Freedom
U11	0	1	n/a
U12	1	1	n/a
U13	1	2	n/a
U14	1	2	2
U15	1	2	2
U16	1	1	2
U17	1	1	2
U18	1	1	2

Boys:

- Any division contested – USA Bid

II. Objectives and Structure

The objective of the PSR Bid Tournament is to identify which teams will represent the PSR at the Junior National Championships. Teams eligible for the Bids to the JNC are those that have met all requirements set forth by USAV and by PSR.

III. Seeding

Seeding for the tournament will be done based on the current **overall** standings in the PSR Power League. Teams that are playing up in an age division in the league will be seeded by a regional seeding committee. The seeding committee will be formed by the PSR Event Manager.

IV. Waivered Player Eligibility

Players that have received age waivers from the region **may not** participate in the Bid Tournament. Players may not participate in more than one age classification of the Bid

Tournament. Boys are not allowed to participate in the girls Bid Tournament. If a team is found to have violated these parameters, any bid offer they might have earned will be rescinded.

V. Officiating

The region will provide R1 officials for all the matches. The R2 must be a qualified adult or JRP who has current officiating training. Players are not allowed to serve as an R2. **A coach must always be courtside when their team is officiating.**

The assigned work team is required to provide the following: the R2, 1 official scorekeeper, 1 score flipper, 1 libero tracker, and 2 lines persons. Failure to fulfill an officiating assignment, including having a coach courtside, will result in penalty of a point per minute that the team is not in compliance of their officiating duties, up to a limit of 25. The clock will begin with the start of the receiving team's 4 minutes of warm up time. The penalty will be assessed in the officiating team's next competitive match, but no more than 25 points will be awarded to their opponent, even if a team misses their entire officiating assignment.

VI. Reallocation Order

PSR may receive additional bids through the USAV reallocation process. In each age division there is a mathematical formula, based on population and growth, which USAV uses in case there are some regions that do not use all their bids.

USAV notifies regions of available reallocation bids in early April for U18s and late April/early May for all other age divisions.

VII. USAV National Guidelines Stipulate Penalties for Not Using Bids

Refer to the USAV Championship Manual for specific guidelines.

VIII. Acceptance Process for Bid Earned Through PSR Bid Tournament

At the end of the PSR Bid Tournament, teams that have finished in a spot that earns them a bid will need to sign a Bid Acceptance letter. This letter needs to be signed on site and turned into the site tournament director. The Club Director or the Head Coach of the team earning a bid may sign the letter. Failure to do so may jeopardize a team's participation at junior nationals.

IX. Regional Support for Qualified Teams

The region will reimburse the entire entry fee for teams who qualify and compete in the Open division. Teams that qualify in any other division will have half of their USAV JNC entry fee reimbursed. The reimbursement will occur after the team has participated in the USAV JNC tournament.

APPENDIX A – OUTLINE FOR HOSTING AN EVENT

Guidelines for Hosting your own Tournament

1. Request the event be sanctioned using guidelines contained herein.
2. Adhere to the guidelines contained within this handbook.

Request to host a Regional Event

1. Submit the PSR Event Application/Offer to Host form.
2. Adhere to the guidelines contained within this handbook.

Pre-Tournament Duties

Site selection and requirements - the following are general standards that a host facility should meet:

1. Each court should meet minimum USAV standards.
2. The facility must have available restrooms, running water as well as adequate heat and light.
3. The facility should have an adequate height for volleyball (suggest 23 foot minimum).
4. The facility should have adequate clearance around all the courts (suggest 6 feet in all directions).
5. The facility should be able to support a power net system and an officiating stand. Both the net system and the officiating stand should have proper padding.

Publicize the Event and Accept Entries:

1. Upon receiving an entry, immediately notify the club/team entering their status in the tournament (i.e. accepted or on wait list). Some host organizations have their own web sites where entries are listed. The prompt posting of the status of teams entering, or an e-mail notification to each team entering, will be sufficient in fulfilling this requirement.
2. Create wait list in order of entries received.
3. Event Managers may accept teams from a lower division (14's in a 16's event, or BB in an A event).

Staffing the Event

1. Site Director - must be an adult supervisor (preferably over the age of 21) who is not involved either as a player or as a coach in the event. The Site Director must be a current USAV member, have passed the USAV background screening process, completed online SafeSport training.
2. Event Managers must provide a list of individual site directors to the PSR Event Manager the Wednesday prior to the event start day. Failure to comply could result in losing your event sanction.
3. Officials - the Event Manager will work with the PSR Assigner of Officials to ensure that the officiating needs for the event are met.

Day of Tournament Duties

A. Facility Setup

Ensure that the facility is set up properly allowing adequate warm-up time for the first round of matches. The facility should be open no less than one hour before the first scheduled match.

1. Include visible scoreboard or flip score cards for all courts.
2. Include tables and a minimum of 3 chairs for scorekeeping personnel for all courts.

B. The following materials may be posted

1. Rosters (**will not be posted**, but need to be available at the tournament desk)
2. Pool sheets, which include schedule and results
3. Order of play
4. Tournament playoff brackets
5. No food or drink signs if the facility used has such policy
6. Tie-breaking procedures (can be discussed at the coaches meeting)

C. Set up a Tournament Desk where teams may obtain supplies and turn in results

1. Scoresheets
2. Line up sheets
3. Libero tracking sheets
4. Pens and pencils (with erasers)
5. First aid supplies
6. Blank incident report forms

D. Secure prizes and establish procedure for Game Ball selection

1. Provided or “best ball”

Coaches Meeting

1. **The coaches meeting is mandatory.** A rostered adult coach **MUST** attend the coaches meeting, regardless of when the team is scheduled to play.
2. A coaches meeting will be conducted **NO EARLIER THAN** 30 mins prior to the start of the tournament.
3. Cover all tournament issues
 - a. Introduce the staff.
 - b. Discuss ground rules for facility and all the courts, and specify the food and drink ground rules, including the penalty for breaking these rules.
 - c. Give information about first aid, ice availability, restrooms, water, emergency exits and places to store belongings.
 - d. Review pool play and playoff bracket formats including tie-breaking procedures.
 - e. Review warm up times for the tournament. During the tournament, it will be the duty of the officiating team to supervise warm-ups.
 - f. Identify and introduce protest committee.
 - g. Announce pools and invite questions.
 - h. Give directions to start warm-ups and play.
 - i. Collect and verify rosters and check IDs of all the coaches.

Post Tournament Duties

The Event Manager will send the following items to the region electronically within three business days of the conclusion of the hosted event. The Event Manager may use Genius Scan app or any other means to provide electronic copies.

1. Rosters of all the participating teams.
2. All completed scoresheets from each day.
3. If any USAV incident reports were completed at an event, the host must forward a copy to the region office immediately following the event.

Suggested Pool Formats

Possible Play Schedules. The following are possible pool formats for PSR sanctioned events. There are several options that can be used. However, the ones listed below are most frequently used by USAV:

4 Team Pool played on one court.

Round	Play	Ref
1	1 vs 3	2
2	2 vs 4	1
3	1 vs 4	3
4	2 vs 3	1
5	3 vs 4	2
6	1 vs 2	4

5 Team Pool played on one court. The drawback is that it will take 10 rounds to complete pool play. This makes for a long day when adding a playoff bracket. And lots of inactivity by two teams each round.

Round	Play	Ref
1	2 vs 5	4
2	3 vs 4	2
3	1 vs 5	3
4	2 vs 3	5
5	1 vs 4	2
6	3 vs 5	1
7	2 vs 4	3
8	1 vs 3	5
9	4 vs 5	1
10	1 vs 2	4

5 Team Pool played on two courts. The drawback is that one team will have to officiate two courts and all of the teams are playing or officiating all 5 rounds. To give the teams some rest time, a lunch break must be included after either round 2 or round 3. A second break can be included following pool play and the start of playoffs.

Round	Court 1	Ref	Court 2	Ref
1	2 vs 5	3	1 vs 4	3
2	3 vs 5	1	2 vs 4	1

Food Break 30 Minutes				
3	1 vs 3	2	4 vs 5	2
4	2 vs 3	4	1 vs 5	4
Food Break 30 minutes				
5	3 vs 4	5	1 vs 2	5

3 Team Pool Format

Round	Play	Ref
1	1 vs 3	2
2	2 vs 3	1
3	1 vs 2	3

Playoff Formats. Single elimination tournaments are most recommend. Contact the PSR Director of Operations for sample playoff brackets.

Tie Breaking Procedures. The USAV tie breaking guidelines are in the Domestic Competition Regulations book. However, since most tournaments are limited in the amount of time that they have the gym available, it is at the discretion of each Event Manager whether to play off ties or to utilize a tie braking procedure that does not require additional games being played. Either way, it is the Event Manager’s responsibility to clearly define all tie breaking procedures at the coaches meeting.

The standard tie breaking procedure for situations where two or more teams are tied in matches and the event is not playing any tie-breaking games is:

1. Won-Lost result of the matches between the teams. If still tied, then;
2. Overall Set percentage in the pool. The team with the best set percentage takes first, and so on.
3. If two teams are tied in set percentage, the next tiebreaker is their head-to-head result.
4. If three teams are tied in set percentage, point ratio based on the total round robin competition is the next tiebreaker. Point ratio shall be determined by dividing the total points won by the total points lost.
5. If two or more teams are still tied after steps 1 through 4 have been applied, a coin toss will be the tiebreaker.

APPENDIX B – POWER LEAGUE FLIGHT FORMATS AND MOVEMENT

In most cases, the top 3 teams will be moving up a flight and the bottom 3 will be moving down. There may be exceptions to this based on flights that have less than 8 teams in them.

Format For Point Scoring Playing Dates

All matches will be 2 out of 3 (25,25,15), no cap, and will start at 0-0. The **only** exception is a 3-team pool, where the 3-team pool will play 3 sets for pool play (25,25,25). When teams play “auto 3” format, there will be a 27-point cap on all three sets.

9-Team Flight Format

The 9 team flights will be in 3 pools of 3 teams, and the teams will play a round-robin schedule within their own pool that will serve to seed the playoff bracket. Pool play will be the “auto 3” format. Following pool play, second and third place teams will cross over and play each other. The winner will play the first-place team. The winners of second crossover match will move up a flight. The losers of crossover match 2 will be seeded 4th/5th/6th. The losers of crossover match 1 will be seeded 7th/8th/9th.

Since all teams are involved in every round of play, a lunch break of approximately 30 minutes must be included after round 2. A second food break may be added after the 2nd round of playoffs. The food breaks may be shortened only if all three teams involved agree.

8-Team Flight Format

Following pool play, both pool winners know that they will be moving up and are playing each other for 1st and 2nd in the flight. The two 2nd place teams will play each other with the winner moving up a flight and the loser remaining in that flight. The two 3rd place teams are playing each other with the winner remaining in the flight and the loser moving down a flight. The two fourth place teams both know that they will be moving down and will be playing for 7th and 8th.

7-Team Flight Format

All matches in the pool of 4, as well as all playoff matches, will be the best 2 out of 3 (25,25,15), no cap, score starts at 0-0. The pool of 3 will be playing 3 games guaranteed with all games starting at 0-0 and going to 25 with no cap.

The top half of the playoff bracket will be the same as in 8 team flights. In the bottom half, the last place teams from each pool will play each other and the winner will play against 3rd place from the 4-team pool.

6-Team Flight Format

The 6 team flights will be in 2 pools of 3 teams, and the teams will play a round-robin schedule within their own pool that will serve to seed the playoff bracket. Following pool play, second and third place teams will cross over and play each other. The winner of 2nd in pool A vs 3rd in pool B will then play against 1st in pool B. The winner of 2nd in pool B vs 3rd in pool A will play against 1st in pool A. Losers of the first round of playoffs will play each other for 5th /6th. Losers of the second round will play each other for 3rd/4th while the winners will play each other for 1st/2nd.

Since all teams are involved in every round of play, a lunch break of approximately 30 minutes must be included after round 3. A second food break may be added after the 2nd round of playoffs. The food breaks may be shortened only if all three teams involved agree.

5-Team Flight Format

The five team flights will be playing in a 5-team pool play round robin, using two courts. There will not be any bracket play since at the conclusion of pool play all team will have played 4 matches, all against different opponents. Standings will be based on overall pool play.

Teams in a 5-team flight will need to officiate two courts at the same time. The region will assign USAV certified officials for each court. Since all teams are involved in every round of play, two food breaks of 30 minutes are built into the schedule. The first food break is after round 2 and the second is after round 4. These breaks may not be longer than 30 minutes unless all 3 teams involved agree. Following the 30 minutes the warmup times for the next round of matches shall begin.

Pool Play Schedules

4-team pools:

Round	Play	Ref
1	1 vs 3	2
2	2 vs 4	1
3	1 vs 4	3
4	2 vs 3	1
5	3 vs 4	2
6	1 vs 2	4

5-team pool playing on two courts:

Round	Court 1	Ref	Court 2	Ref
1	2 vs 5	3	1 vs 4	3
2	3 vs 5	1	2 vs 4	1
Food Break 30 Minutes				
3	1 vs 3	2	4 vs 5	2
4	2 vs 3	4	1 vs 5	4
Food Break 30 minutes				
5	3 vs 4	5	1 vs 2	5

3-team schedule:

Round	Play	Ref
1	1 vs 3	2
2	2 vs 3	1
3	1 vs 2	3

Schedule for flight of 7 (4 teams in Pool A, 3 teams in Pool B):

Teams in pool B will provide officials for Pool A round 1

Round	Court 1	Ref	Court 2	Ref
1	A1 vs A3	B1	A2 vs A4	B3

2	A1 vs A4	A3	B1 vs B3	B2
3	A2 vs A3	A1	B2 vs B3	B1
4	A3 vs A4	A2	Food	Break
5	A1 vs A2	A4	B1 vs B2	B3

Schedule for flight of 7 (3 teams in Pool A, 4 teams in Pool B):
Teams in pool A will provide officials for Pool B round 1

Round	Court 1	Ref	Court 2	Ref
1	B1 vs B3	A1	B2 vs B4	A3
2	B1 vs B4	B3	A1 vs A3	A2
3	B2 vs B3	B1	A2 vs A3	A1
4	B3 vs B4	B2	Food	Break
5	B1 vs B2	B4	A1 vs A2	A3

Point System For Power League

There will be points awarded for each placement from top to bottom. A premium will be awarded to finishing 1st overall. Also, points will increase each subsequent league date.

Rank	Points	Points	Points
PL 1	PL 1	PL 2 (x1.25)	PL 3 (x1.5)
1	715.00	893.75	1072.50
2	700.00	875.00	1050.00
3	695.00	868.75	1042.50
4	690.00	862.50	1035.00
5	685.00	856.25	1027.50
6	680.00	850.00	1020.00
7	675.00	843.75	1012.50
8	670.00	837.50	1005.00
9	665.00	831.25	997.50
10	660.00	825.00	990.00
11	655.00	818.75	982.50
12	650.00	812.50	975.00
13	645.00	806.25	967.50
14	640.00	800.00	960.00
15	635.00	793.75	952.50
16	630.00	787.50	945.00
17	625.00	781.25	937.50
18	620.00	775.00	930.00
19	615.00	768.75	922.50
20	610.00	762.50	915.00
21	605.00	756.25	907.50

22	600.00	750.00	900.00
23	595.00	743.75	892.50
24	590.00	737.50	885.00
25	585.00	731.25	877.50
26	580.00	725.00	870.00
27	575.00	718.75	862.50
28	570.00	712.50	855.00
29	565.00	706.25	847.50
30	560.00	700.00	840.00
31	555.00	693.75	832.50
32	550.00	687.50	825.00
33	545.00	681.25	817.50
34	540.00	675.00	810.00
35	535.00	668.75	802.50
36	530.00	662.50	795.00
37	525.00	656.25	787.50
38	520.00	650.00	780.00
39	515.00	643.75	772.50
40	510.00	637.50	765.00
41	505.00	631.25	757.50
42	500.00	625.00	750.00
43	495.00	618.75	742.50
44	490.00	612.50	735.00

45	485.00	606.25	727.50
46	480.00	600.00	720.00
47	475.00	593.75	712.50
48	470.00	587.50	705.00
49	465.00	581.25	697.50
50	460.00	575.00	690.00
51	455.00	568.75	682.50
52	450.00	562.50	675.00
53	445.00	556.25	667.50
54	440.00	550.00	660.00
55	435.00	543.75	652.50
56	430.00	537.50	645.00
57	425.00	531.25	637.50
58	420.00	525.00	630.00
59	415.00	518.75	622.50
60	410.00	512.50	615.00
61	405.00	506.25	607.50
62	400.00	500.00	600.00
63	395.00	493.75	592.50
64	390.00	487.50	585.00
65	385.00	481.25	577.50
66	380.00	475.00	570.00
67	375.00	468.75	562.50
68	370.00	462.50	555.00
69	365.00	456.25	547.50
70	360.00	450.00	540.00
71	355.00	443.75	532.50
72	350.00	437.50	525.00

73	345.00	431.25	517.50
74	340.00	425.00	510.00
75	335.00	418.75	502.50
76	330.00	412.50	495.00
77	325.00	406.25	487.50
78	320.00	400.00	480.00
79	315.00	393.75	472.50
80	310.00	387.50	465.00
81	305.00	381.25	457.50
82	300.00	375.00	450.00
83	295.00	368.75	442.50
84	290.00	362.50	435.00
85	285.00	356.25	427.50
86	280.00	350.00	420.00
87	275.00	343.75	412.50
88	270.00	337.50	405.00
89	265.00	331.25	397.50
90	260.00	325.00	390.00
91	255.00	318.75	382.50
92	250.00	312.50	375.00
93	245.00	306.25	367.50
94	240.00	300.00	360.00
95	235.00	293.75	352.50
96	230.00	287.50	345.00
97	225.00	281.25	337.50
98	220.00	275.00	330.00
99	215.00	268.75	322.50
100	210.00	262.50	315.00

These points will be cumulative, and the sum of all points earned during the three play dates will determine final standings in the league.

APPENDIX C – TIE BREAKING PROCEDURES FOR POWER LEAGUE AND THE JUNIOR REGIONAL CHAMPIONSHIPS

There will not be any playoff games to break ties in pool play. The following are tie-breaking procedures for power league:

Two teams tied for a position:

Tie breaker will be their head to head match up.

Three teams tied for a position:

If 3 teams are tied in match record, the ties are broken by applying the following steps, in order, **without repeating any step**. Head to head results will not be used at any time in breaking a three-way tie.

1. Determine each team's set percentage (divide each team's total sets won in the pool by the total sets played). The team with the highest set percentage is first.
2. If some, or all, of the teams have the same set percentage, then determine the point percentage of the teams that are still tied. **Divide each team's total points scored in pool play by the total points scored against them by all opponents played.** Of the teams still tied, the team with the highest point percentage has the next highest finish in the pool.
3. If two or more teams are still tied, then a coin toss.

APPENDIX D – TIE BREAKING PROCEDURES FOR BID DIVISIONS / BID TOURNAMENTS

All two ways ties are always broken by the result of the head-to-head match up. No exceptions.

Tie breakers sets will be played **ONLY** if there are more than two teams tied by match record and **ONLY** if they are in a position to potentially advance and still compete for a bid to Junior Nationals. If there is a tie in a situation where no teams can advance to win a bid, there will be no tie breaking sets. All tie breaker sets will be one game to 25, no cap. Teams will switch sides at 13 only if the two sides of the court are not identical in playing area.

In situations where a 3-way tie occurs and tie breaking sets are necessary, no time will be given to any team to be located and return to the facility. It is the responsibility of the teams' administration to be aware of the potential status of their pool finish. If such a situation occurs, the team not present will automatically assume the lowest seed and they will be considered as the losing team in the first tie breaker game. The remaining two teams will then continue with the tie breaking process.

If the team not present to play is subsequently not present to officiate the remaining tie breaker game, they will be sanctioned for missing an officiating assignment. It is the sole discretion of the Site Director to assign officiating responsibilities to cover the remaining tie breaker game.

Tie Breaking Procedures For Pools Advancing to Bid Position

Two teams tied in match record

The higher placed team will be the team that won the pool play match between the two tied teams. The procedure will be used for all two-way ties, even when there is an opportunity to win a bid. The rationale is that the tied teams have already determined the better team through head to head competition.

Three teams tied in match record

There are several situations in which three-way ties can occur. The resolution for each tie breaking situation depends on:

- The number of teams that will advance from a pool.
- Which pool placement finish is at stake for the tied teams?
- For tie breaking purposes, all ties will be broken using match % as the first criteria, including those cases where a third game is played regardless of the outcome of the first two sets.

Scenario One:

# of teams advancing	Pool Finish at Stake	Applications
2	First Place	4 team pools: All teams are 2-1 in matches 3 team pools: All teams are 1-1 in matches

- The seeds for the tie breaking playoff will be determined in this order:
 1. Win/loss ratio of the total number of sets played in the pool. Thus, sets won divided by sets played.
 2. If two teams are still tied in set percentage, their head-to-head result will be used to break their tie.
 3. If all three teams are tied in set percentage point ratio will be used to rank them. Divide each team's total points scored by the total points scored against them in that pool.
 4. If two teams are tied in point percentage their head-to-head result will break the tie.
- The #1 seed does not have a playoff set. The #1 seed finishes first in pool.
- The #2 seed will play the #3 seed and the #1 seed will officiate. The winner will be second place in the pool and the loser will be third place in the pool.

Scenario Two:

# of teams advancing	Pool Finish at Stake	Applications
2	Second Place	4 team pools: All teams are 1-2 in matches

- All teams will participate in tie breaking sets. The seeds for the tie breaking playoffs will be determined in this order:
 1. Win/loss ratio of the total number of sets played in the pool. Thus, sets won divided by sets played.
 2. If two teams are still tied in set percentage, their head-to-head result will be used to break their tie.
 3. If all three teams are tied in set percentage point ratio will be used to rank them. Divide each team's total points scored by the total points scored against them in that pool.
 4. If two teams are tied in point percentage their head-to-head result will break the tie.
- Match #1: The #2 seed will play the #3 seed and the #1 seed will officiate. The loser of game #1 will be fourth place in the pool and will officiate the next tie-breaking game.
- Match #2: The winner of match #1 will play the #1 seed. The winner of this match will be second in the pool and the loser will be third.

APPENDIX E – SITE DIRECTOR CODE OF CONDUCT

Note: this form must be submitted with your tournament request form

1. All Site Directors must be pre-qualified by the Event Manager before they can host a tournament.
2. All site directors must be registered USAV members, have current USAV Background screening, and complete SafeSport training.
3. Site directors are not allowed to be a participant at the site they are managing (i.e. coach, assistant coach, official, scorekeeper, or line judge)
 - a. If an emergency arises, a site director may fill a participant role until a replacement is found.
4. Site directors cannot participate, require or condone any act considered to be an offense under federal, state or local laws/ordinances.
5. Site directors cannot supply or condone the use of drugs, alcohol, tobacco, fireworks, ammunition, firearms, weapons or any items or material can be used as a weapon or which may be hazardous or harmful to other persons.
6. Site directors will not allow any athlete who is not a USAV member to participate in their sanctioned events.
7. It is the site director's responsibility to inform coaches of PSR policies.
8. It is the site director's responsibility to ensure all paperwork is completed and meets deadlines for submission.
9. Do not advise the coach on how to coach.
10. Do not drink alcohol at tournaments or arrive at a tournament having drunk alcohol.
11. Be in control of your emotions.
12. Thank coaches, spectators, parents and athletes who have assisted in any way.
13. Know the rules.
14. Follow the rules and guidelines set by the region for the tournament.
15. Physical or verbal intimidation of any individual is unacceptable.
16. Do not show favoritism to individuals, athletes, coaches, teams or clubs.
17. Arrive at least 1 hour before the tournament.
18. It is the site director's responsibility to enforce the rules of the facility.
19. Be approachable.
20. Support the Puget Sound Region.
21. It is the site director's responsibility to leave the facility clean and neat.
22. Be prepared to run your tournament with the proper supplies.
23. Submit results in a timely manner.

Site Director Signature: _____ Date: _____

APPENDIX F – FLYER TO BE POSTED IN ALL FACILITIES



Current as of 15 October 2018

Spectator/Parent Code of Conduct

NOTICE

ENTRY INTO THIS PRIVATELY SANCTIONED EVENT IS A PRIVILEGE AND A COURTESY.

If you enter/attend this event, or any other Puget Sound Region sanctioned event, you agree to abide by the following code of conduct:

I WILL:

- ✓ Abide by the rules of the game and policies of USA Volleyball.
- ✓ Honor the rules of the host and the host facility.
- ✓ I (and my guests) will be a positive role model for my child and encourage sportsmanship by showing respect and courtesy, and by demonstrating positive support for all players, coaches, officials, and other spectators.
- ✓ Teach my child to play by the rules and to resolve conflicts without resorting to hostility or violence.
- ✓ Demand my child treat other players, coaches, officials and spectators with respect regardless of race, creed, color, sex or ability.
- ✓ Acknowledge effort and good performance, remembering all the players in this event are amateur athletes.
- ✓ If I witness any illegal or dangerous activity, notify the Tournament Director immediately.

I WILL NOT:

- ✓ I (and my guests) will not engage in any kind of unsportsmanlike conduct or yelling at any official (esp. player official), scorekeeper, coach, player, or parent such as booing and taunting; refusing to shake hands; or using profane language or gestures.
- ✓ Coach my child from the bleachers/sidelines unless I am the coach of his/her team.
- ✓ Ridicule or yell at my child or other participant for making a mistake or losing a competition.
- ✓ Bring, purchase or consume alcohol at any PSR Events.
- ✓ Bring or possess fireworks, ammunition, firearms, knives or any item or material which can be used as a weapon at any PSR Events.

I understand if I fail to abide by the aforementioned rules and guidelines, I will be subject to disciplinary action which could include, but is not limited to the following:

- Verbal warning by the official, coach, tournament director
- Parental tournament suspension for remainder of current season

The reason for this code is preserve the integrity of the athlete, the coaches, the opponents, referees and our region. Failure to abide by this code will result in you being asked to leave the site/facility and may result in you being ban from attending future Puget Sound Region sanctioned events. The Tournament Director and/or the Facility Owner have the final say regarding their individual event. Local law enforcement will be contacted if necessary to resolve any disputes or altercations.

Questions may be directed to the Puget Sound Region office. 425-673-4103

