

How to Edit SportsEngine Team Registration

How to Review and Edit Team Information: To review and edit your team, you must go to <https://www.sportsengine.com/> and Sign In. In the left column, select Registrations. Your Team(s) will appear, and you can then select any of your registered teams. To edit Team or Team Member sections, click on the small pencil icon to the right side of each Section.

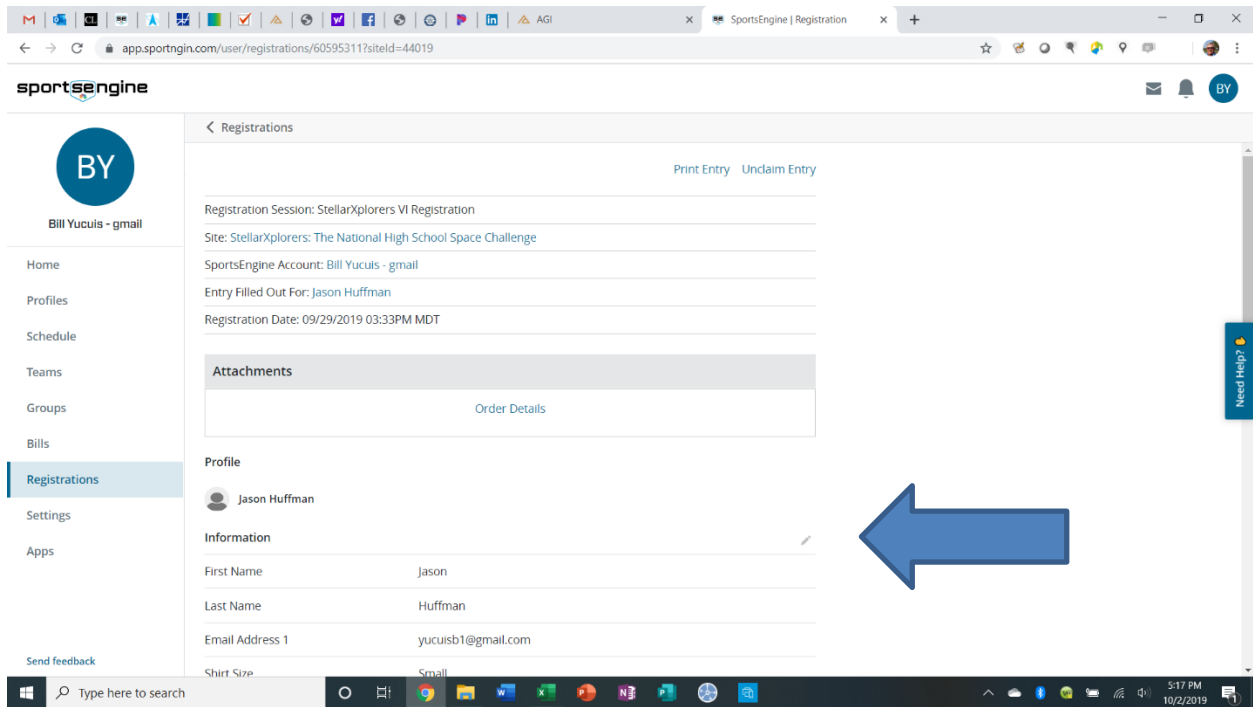
When you select <https://www.sportsengine.com/> and Sign In and select Registrations in left column, you should get this view.

The screenshot shows the SportsEngine web application interface. The browser address bar displays 'app.sportngin.com/user/registrations'. The page header includes the 'sportsengine' logo and a user profile icon with the initials 'BY'. A left-hand navigation menu lists various options: Home, Profiles, Schedule, Teams, Groups, Bills, Registrations (highlighted), Settings, and Apps. The main content area is titled 'Registrations' and features a search bar. Below the search bar is a list of registration entries, each with a title, a brief description, and an 'Order details' link. The entries include 'StellarXplorers VI Registration' and '2019 StellarXplorers Team Registration' with specific entry numbers and completion dates. A 'Need Help?' button is visible on the right side of the page. The Windows taskbar at the bottom shows the search bar and system tray with the time 3:04 PM on 10/2/2019.

Registration Title	Description	Action
StellarXplorers VI Registration	Entry #60595311 for Jason Huffman completed on Sep 29, 2019 • StellarXplorers: The National High School Space Challenge	Order details
StellarXplorers VI Registration	Entry #60595209 for Rodney Williams completed on Sep 29, 2019 • StellarXplorers: The National High School Space Challenge	Order details
StellarXplorers VI Registration	Entry #60595110 for Jeff Ofstedahl completed on Sep 29, 2019 • StellarXplorers: The National High School Space Challenge	Order details
StellarXplorers VI Registration	Entry #60594973 for TJ Hanley completed on Sep 29, 2019 • StellarXplorers: The National High School Space Challenge	Order details
2019 StellarXplorers Team Registration	Entry #58633345 for Bill Yucuis completed on Aug 14, 2019 • StellarXplorers: The National High School Space Challenge	Order details
2019 StellarXplorers Team Registration	Entry #58326749 for Bill Yucuis completed on Aug 8, 2019 • StellarXplorers: The National High School Space Challenge	Order details
2019 StellarXplorers Team Registration	Entry #58192636 for Bill Yucuis completed on Aug 6, 2019 • StellarXplorers: The National High School Space Challenge	Order details
2019 StellarXplorers Team Registration	Entry #58129402 for Bill Yucuis completed on Aug 5, 2019 • StellarXplorers: The National High School Space Challenge	Order details

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When you select a Team, you should get this view. The blue arrow is pointing to the “pencil” icon. When you click on it, you should be able to edit your Team.



The screenshot shows a web browser window displaying the SportsEngine registration page. The page title is "Registrations". The user is logged in as "Bill Yucuis - gmail". The registration details are as follows:

- Registration Session: StellarXplorers VI Registration
- Site: StellarXplorers: The National High School Space Challenge
- SportsEngine Account: Bill Yucuis - gmail
- Entry Filled Out For: Jason Huffman
- Registration Date: 09/29/2019 03:33PM MDT

There is an "Attachments" section with a link for "Order Details". Below that is a "Profile" section for "Jason Huffman". The "Information" section contains the following details:

Field	Value
First Name	Jason
Last Name	Huffman
Email Address 1	yucuisb1@gmail.com
Shirt Size	Small

A blue arrow points to a pencil icon located to the right of the "Information" section header, indicating the edit function.

If you have problems, email me at stellarxplorers@afa.org

Bill Yucuis

Chief, Academics and Training