

# Sunflower Soccer Reschedule Policy

A request for a rescheduled game during the regular season must be received in the SSA Office a minimum of 10 calendar days prior to the original game date. Games will not be rescheduled if the request is received less than 10 calendar days prior to the original scheduled date.

## **NO EXCEPTIONS!**

- We have a flexible rescheduling policy and will work with teams to the utmost of our abilities.
- Communication between teams must go through the Head Coach and/or Manager only. **No exceptions.**
- Both teams must fill out and send in the request form at least 10 calendar days before the scheduled game. Requests that are received after the 10 calendar day policy will **not** be rescheduled
- There is a \$25 reschedule fee to be paid by the Initiating Team when the Rescheduled Form is submitted. Games will **not** be rescheduled until the \$25 has been paid to the SSA office. This must be completed **prior** to the 10 calendar day rule.
- A valid reason must be provided for a re-schedule. Re-scheduling games causes issues/concerns for the teams, managers and families. Abusing this system will create an adjustment to our flexible rescheduling policy.
  - Valid reasons would include participating in a new tournament or shortage of players due to school event. A coach or key player would **NOT** be considered a valid reason!
- Rescheduled games are available only during the regularly scheduled Saturday and Sunday league season. Limited to 1 rescheduled game within a season. Please submit up to 2 dates that you and the opposing coach/manager agree upon.
- Upon receiving the re-schedule request, Sunflower will confirm the request with both teams by e-mail, giving them the date, time and field.
- The game will then be posted on our website with the new information.
- If the opposing team does not agree to the reschedule, the game will be played on the original date and time.
- Teams failing to notify the office or no-show for the original or confirmed rescheduled game will be charged a forfeit fine of \$50.00 and will lose the right to reschedule games in the future.
  - This fee does not apply if Sunflower Soccer Association has to cancel games due to weather. All games will be moved to the "Rainout Weekend" if the aforementioned occurs.

# Sunflower Soccer Reschedule Form

## Initiating Team (team requesting reschedule)

Team Name: \_\_\_\_\_ Age Division: \_\_\_\_\_

Head Coach or Manager Name: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

## Opposing Team (initiating team's opponent for reschedule)

Team Name: \_\_\_\_\_ Age Division: \_\_\_\_\_

Head Coach or Manager Name: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

## Original game information:

Game Date: \_\_\_\_\_

Time of Game: \_\_\_\_\_

Assigned Field: \_\_\_\_\_

## Requested Reschedule Dates

First Choice Requested Date: \_\_\_\_\_

First Choice Requested Timeframe (am/pm/any): \_\_\_\_\_

Second Choice Requested Date: \_\_\_\_\_

Second Choice Requested Timeframe (am/pm/any): \_\_\_\_\_