



CPHL Board Meeting
January 31, 2024

In attendance:

- Kent Barrett, President
- Kevin Lawson, Vice President
- Sharon Blackwell, Treasurer
- Tracy Petruska, Secretary
- Ishan Manerikar, Director-At-Large
- Jacob McGregor, Director-At-Large
- Gerald Doucette, Director-At-Large
- Chase Petruska, Director-At-Large
- Jeff Barrett, Director-At-Large

- Kent called the meeting to order at 7:05pm.
- Minutes of last meeting were reviewed and approved. Kent Barrett made a motion to approve, and Ishan Manerikar seconded, all were in favour.

Agenda	Discussion	Decision
1. Review of proposed new by-laws.	Sharon addressed the board indicating that she has concern with a few items in the new by-laws. The first item related to item 5.2 in the by-laws. Sharon made a motion to change the number of days after year end from forty to sixty days. Kent second the motion and all were in favour.	Change by-law 5.2 to sixty days.
2. By-law 6.7b	Sharon made a motion to change item 6.7b to read, any director who has signing authority on the bank account must provide a Criminal Records Check upon joining the board. Kevin second the motion and all were in favour.	Criminal Record check required for anyone who has signing authority.
3. Membership fees.	Sharon is concerned with the terminology used regarding memberships. Sharon will work with Jeff and Ishan to figure out how to deal with membership definition clause in the by-laws.	Sharon to get back to board with resolve.

Agenda	Discussion	Decision
4. By-law 8.6	Kevin made a motion to change the wording to add that one board member must be on every committee and advisory council. Sharon second the motion. All were in favour.	By-law to be amended.
5. By-law 16.1 to be amended.	Sharon made a motion to change the wording to, at each AGM of the society the Treasurer shall submit a complete statement of the books for the previous year that shall be examined by two board members and one member external to the board, approved by the board and accepted at the AGM.	By-law to be amended.

Meeting was adjourned at 8:18pm