

# MITCHELL SKATING & HOCKEY ASSOCIATION

## Board of Directors Meeting Minutes - May 2024

Tuesday May 14th, 2024 – 6:30 pm



### Attendance:

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Darcy Sabers (Pres)   | <input checked="" type="checkbox"/> Ben Grenier (VP)           | <input checked="" type="checkbox"/> Josh Gebhart                     |
| <input checked="" type="checkbox"/> Al Huls               | <input checked="" type="checkbox"/> Mark Johnson               | <input checked="" type="checkbox"/> Nick Lemke                       |
| <input checked="" type="checkbox"/> Jennifer Maeschen     | <input checked="" type="checkbox"/> Jai Mimmack                | <input type="checkbox"/> Lindi Rauscher                              |
| <input checked="" type="checkbox"/> Eric Sabers           | <input checked="" type="checkbox"/> Megan Sabers               | <input checked="" type="checkbox"/> Mark Vaughan                     |
| <input checked="" type="checkbox"/> Dustin Warnke         |  |  |
| <input checked="" type="checkbox"/> Mark Zens (SDAHA Rep) | <input checked="" type="checkbox"/> Lori Goldammer (Treasurer) | <input checked="" type="checkbox"/> Kris Polreis (Coaching Director) |

**Guests:** Sonya Puetz

**Quorum Met:** Yes

- Meeting was called to order at 6:30pm at MAC Media Room by President Darcy Sabers.
- 00. Motion to approve the agenda with New Business additions (CorTrust Bank signature card changes (Eric), web master replacement (Al), & jersey report (Megan)) by Al, 2nd by Mark V. Motion carried all voted aye.
- 01. Motion to approve previous meeting minutes with changes (treasurer's report wording) by Ben, 2<sup>nd</sup> by Al. Motion carried all voted aye.
- 02. Public Input – Sonya Puetz asked about conflicts of interest between coaches, such as Nick, being on the board and matters pertaining to associated teams (JV/Varsity). Discussion was had and Nick stated that he would recuse himself whenever it would be deemed necessary for transparency. Board members explained that they all have similar conflicts whenever dealing with matters relating to the teams of their own players. Similar discussion was had concerning boys and girls booster checking accounts and it was explained that Lori had finalized the financial report formats to show the full activities of each account for complete transparency. There was also a question about Darcy being on multiple committees while being President. She explained that she was only volunteering on Culture and PTR to help represent her player levels and would see whether she would have time to continue to serve as such.

### 03. President's Report (Darcy)

- Darcy informed the board that Lindi had resigned from the board due to time commitments. Lindi had planned on assuming the role of Academic Coordinator for the new season, so it was decided to keep the Academic Coordinator duties under the Head Coordinator as Shawna was already filling in for the 2<sup>nd</sup> semester this year.
- Darcy reported on the open committee chairs that need to be filled by board members. Mark Johnson volunteered to chair the Finance Committee and Jai Mimmack volunteered to co-chair the Programs Committee with Eric. A discussion to fill the Secretary position was tabled until next month.
- Darcy proposed a Player Development Director position to assist the Coaching Director. It was decided to request representatives from the coaching staff on both Boys & Girls Varsity programs to help serve in this capacity and meet with the Coaching Director.

#### 04. Treasurer's Report (Lori)

- Final financials for the 2024-25 season were reviewed. (1) 2023-24 ended well, just 1.83% overbudget. (2) It was reported there was some pushback about 8U tournament fees as parents thought they were included in the free registration as there were about \$213 of outstanding fees to be collected. It was explained that there was clear discussion at the beginning of the year that tournaments were not included. (3) Outstanding balances on other members will be invoiced and be required to be fulfilled before their 2024-25 registrations can be accepted. (4) 1 outstanding PTR sponsorship (\$250) was yet to be collected (Update: in the days after the meeting, it was later determined to have been missed in a deposit). Motion to approve the April/Year-End Financials Report by Ben, 2<sup>nd</sup> by Al. Motion carried all voted aye.
- A discussion was had about the processes surrounding proposing/invoicing of signs & sponsorships. Sponsorship Coordinator Tyler Graham welcomes any assistance or referrals for sponsorships, but he will need to sign off on all agreements and will work directly with the Treasurer for invoicing.

#### 05. SDAHA Delegate Report (Mark Z)

- Mark mentioned his emails recapping the SDAHA Spring Meeting (4/13/24) and Special Conference Call (5/9/24). Notable items:
  - Squirts will go to an A/B/C quasi-league format with an approximate 12-game state set schedule but with no state tournament, allowing teams to attend or host other tournaments/jamborees. Squirts will be able to create separate tournament rosters if combining players. We will most likely end up in the B & C divisions like PeeWees, but could petition up if we wanted to.
  - Northern Hills (Spearfish) will now be included in the SDAHA for 2024-25 and will be playing in Squirt & Mite levels. We will work on creating banners to be added to the rinks.
  - Sioux Falls' request to be exempted from league play was denied, so it is expected they will have full participation again this season.
  - Girls 14U will have a resurface during 2<sup>nd</sup> intermissions.

#### 06. Old Business (tabled from April meeting)

- Al requested adding/creating a Disciplinary Incident subcommittee for investigating and resolving disciplinary issues in a timelier fashion and to help enforce the Codes of Conduct.
  - Discussion produced an idea of having the Coaching Director, a Disciplinary Committee Member, and a member representative from each level be a part of the subcommittee.
  - We will need to reach out to current Disciplinary Committee members to verify their commitments for the new season.
  - A formal proposal will be presented at the next board meeting.
- A discussion was had regarding registration of players under non-legal guardians or grandparents where some cases would allow for 3<sup>rd</sup> player+ discounts to be applied when they are not siblings. It was decided to add verbiage to the registrations if needed, and to address situations on a case-by-case basis as they come up.

#### 07. New Business

- CorTrust Bank Signature card – With the change in presidency, the account signature card at CorTrust Bank needs to be updated. Motion to remove Eric Sabers from and add Darcy Sabers to the CorTrust Signature card by Al, 2<sup>nd</sup> by Nick. Motion carried all voted aye.
- Discussion was raised about the lack of changes on the website and Al asked about a new

webmaster. Jennifer Zens had expressed interest in the past so Eric was going to ask if she would be interested.

- Megan presented updated information on new upper-level jerseys for 2024-26. New separate designs for both boys & girls were shown to the board. There were no objections, so Megan will present the new designs to the state for approval. Josh suggested a new sock design option for the Bantam and below levels (white with blue ring).

#### **Committee Reports:**

- 08. Buildings (Mark V) – No report
- 09. Coaching (Kris)
  - Exit interviews and confirmations for next season are continuing.
  - Kris discussed the USAH National Goaltending Symposium (May 30<sup>th</sup>-June 2<sup>nd</sup> @ St Paul, MN) and was interested in the board's commitment for reimbursement allowance of \$595 registration and approximately \$600 hotel. Kris said he would cover other expenses. Motion to approve future reimbursement from coach's clinic budget from Nick, 2<sup>nd</sup> from Jai. Motion carried all voted aye.
- 10. Culture Committee (Ben)
  - Meeting held May 2nd; Next meeting June 6th.
  - No board actions items from the meeting.
  - A donation was offered to help cover the summer dryland costs. A local political candidate offered a monetary donation in return for assistance hanging door hangers across town. After a discussion, Motion to approve accepting the donation in return for arranging assistance from volunteers by Ben, 2<sup>nd</sup> by Al. Motion carried by a vote of 6 ayes, 2 nays, 3 abstained. After further discussions, Motion to rescind the previous decision by Ben, 2<sup>nd</sup> by Jai. Motion carried all voted aye.
- 11. Executive Committee (Darcy) – No report
- 12. Financial Development (Mark J)
  - New chair needed; From President's report - Mark Johnson has volunteered; Mark will work on scheduling next meeting.
- 13. Governance Committee (Eric)
  - BOD Code of Conduct & Conflict of Interest forms were issued to board members to be completed.
  - Will be requesting volunteers to join and to schedule a meeting to discuss any and all policy changes. Will send an email with meeting time in request for volunteers.
- 14. Programs Committee (Eric/Jai)
  - Meeting held May 7th. Next meeting June 4<sup>th</sup>.
  - No chair needed; From President's report - Jai volunteered to co-chair with Eric.
  - Handbook will be a work in progress over the summer as various new information is decided and added.
  - Nichole Bussmus has volunteered to shadow Shawna to train as the future Head Coordinator in 2025-26. No objections from the board.
  - An updated physicals policy was presented for approval. After discussions were had, it was recommended to change it to require a new physical yearly and to provide a spot in the registration sign up to specify to valid physical date during the registration process/at forms

- turn in so it can be tracked. Any physicals that expire during the season will need to be updated.
- Questions about the Avera contract were asked and a review of the costs and services provided for requested to be discussed at the next board meeting.

#### **Executive Session**

- At 8:35 pm, the board entered executive session on a motion by Ben, 2<sup>nd</sup> by Josh.
- At 10:03 pm, the board exited executive session on a motion by Ben, 2<sup>nd</sup> by Mark J.
- No further action taken.

#### **Information/Discussion**

- June Board meeting will be Tuesday 6/11/2024 – 6:30pm @ Blarney's (pending room availability)
- Motion to adjourn at 10:04 pm by Ben, 2<sup>nd</sup> by Eric. Motion carried all voted aye.