



# GAYLORD AREA HOCKEY ASSOCIATION BYLAWS

---

MARCH 2026  
GAHA  
PO BOX 835 Gaylord MI 49735

# 1. Table of Contents

Article I. Name	4
1.1 Name	4
Article II. Purpose	4
2.1 Purpose	4
Affiliations	5
Article III. Membership	5
3.1 Classes of membership	5
3.2 Active members	5
3.3 Active membership illustrated	6
3.4 Sustaining membership	6
3.5 Term of Active Membership	6
3.6 Suspension of active Membership status	6
3.7 Consequences of non-payment	6
3.8 Hardship cases	6
3.9 Termination of membership	7
Article IV. Meeting of Members	7
4.1 Annual Meeting	7
4.2 Special Meetings	7
4.3 Location of Meetings	7
4.4 Notice of Meetings	7
4.5 Quorum	7
4.6 Voting powers	8
4.7 Vote required for action	8
Article V. Executive Board	8
5.1 General powers	8
5.2 Composition and tenure	8
5.3 Regular Meetings	9
5.4 Special meetings	9
5.5 Notices	9

5.6 Quorum	9
5.7 Voting powers	10
5.8 Vote required for action	10
5.9 Participation of members at large	10
5.10 Compensation	10
5.11 Indemnification	10
Article VI. Elected Officers	11
6.1 Titles	11
6.2 Qualifications	11
6.3 Term of office	11
6.4 Election committee and process	11
6.5 President	12
6.6 Vice President	12
6.7 Treasurer	12
6.8 Secretary/Registrar	12
6.9 Scheduler/Tournament Director	12
6.10 ADM/Coaching Director	13
6.12 Squirts and Under Representative	13
6.13 Pee Wee and Up Representative	14
6.14 Equipment Manager	14
6.15 Public Relations/Fundraising	14
6.16 Vacancies	14
6.17 Removal	14
6.18 Compensation	14
Article VII. Standing Committees	14
7.1 Powers not delegable	14
7.2 Executive Board Committee	14
7.3 Financial Committee	15
7.4 Other Committees	15
7.5 Regular meetings	15
7.6 Special meetings	15
7.7 Notice	15
7.8 Quorum	15

7.9 Voting powers	15
7.10 Compensation	16
7.11 STAR/Disciplinary Committee	16
Article VIII. Contracts, Checks, Deposits and Funds	16
8.1 Contracts	16
8.2 Checks, drafts, etc.	16
8.3 Deposits	16
8.4 Gifts and contributions	16
8.5 Financial audit	17
Article IX. Books and Records	17
9.1 Minutes and Financial Records	17
Article X. Fiscal Year	17
10.1 Fiscal year	17
11.1 Membership fees	17
Article XIII. Insurance	17
12.1 Insurance	17
Article XIII. Rules of Order	18
13.1 Rules of Order	18
Article XIV. Amendments/Modifications	18
14.1 Amendments	18
Article XV. Dissolution	18
15.1 Dissolution	18
Article XVI. Implementation	18
16.1 Implementation	18

## Article I. Name

### 1.1 Name

The official name of this corporation shall be the Gaylord Area Hockey Association, Inc. It will be more commonly known as the Gaylord Area Hockey Association (GAHA).

The Association may, by a majority vote of its Executive Board, change its name or assume other names for operating purposes.

## Article II. Purpose

### 2.1 Purpose

The purpose for which the Association is formed is as follows:

The Gaylord Area Hockey Association is a non-profit, volunteer organization, governed by elected officers and by both elected and appointed directors. As a volunteer organization, we rely on our members to make the program a success. Your willingness to participate and to help has a direct impact on the quality of this association. GAHA is a non-profit organization operating youth hockey program for the benefit of people in the local community. The purposes of the corporation are:

- A.) To develop character, sportsmanship, and physical fitness among youth in the local community.
- B.) B.) To promote, encourage, and improve the standards of amateur ice hockey. To associate with other ice hockey program associations.
- C.) To conduct an amateur hockey program consistent with the rules and regulations of the Michigan Amateur Hockey Association and the USA Hockey.

To perform or participate in other activities that will reach these objectives. The Association is organized exclusively for charitable, religious, educational and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under sections 501 (c) 3 of the Internal Revenue Code, or corresponding section of any future federal tax code.

No part of the net earnings of the Association shall inure to the benefit of, or be distributed to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the Association shall be carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or

intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the Association shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501 (c) 3 of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170(c) 2 of the internal revenue Code, or corresponding section of any future federal tax code.

### Affiliations

The Association is affiliated with USA Hockey (USAH) and the Michigan Amateur Hockey Association (MAHA).

The Association shall abide by and act in accord with the Articles of Incorporation, Bylaws, Rules and Regulations, Affiliation Agreements, Playing Rules and all other similar documents and decisions of the board of Directors of both USAH and MAHA. Further, the Association shall assist USA Hockey and MAHA in the administration and enforcement of the provisions of the Bylaws, Rules and Regulations, Affiliation Agreements, Playing Rules and all other similar documents and decisions of the Board of Directors of USAH and MAHA, within and upon its members and/or within its jurisdiction.

The Association hereby indemnifies and holds harmless MAHA and USAH and each member thereof, the Executive Committee of the MAHA and USA Hockey and each member thereof, and all other elected, appointed, employed or volunteer representatives of the MAHA and USA Hockey from any and all claims, liability, judgments, costs, attorney fees, charges and expenses whatsoever, arising from the acts and omissions of the Association, except to the extent (i) that the MAHA or USA Hockey or the afore described representatives caused such claims, liabilities, judgments, costs, attorneys' fees, charges or expenses by their own intentional neglect or default or (ii) that such acts or omissions were the direct result of compliance with the Articles of Incorporation, Bylaws, Rules and Regulations, Playing Rules or decisions of the board of directors of the MAHA or USA Hockey. Further, the Association understands and acknowledges the MAHA and USA Hockey and it's afore described representatives have assumed such assignment, function, office or capacity upon the express understanding agreement and condition that they be so indemnified and held harmless to the extent described in these bylaws.

## Article III. Membership

### 3.1 Classes of membership

The Association shall have two classes of members, active members, and sustaining members.

### 3.2 Active members

An Active member is any member who is listed in the records of the Association as a parent, step-parent, foster parent, guardian, custodian or other adult identified as being financially responsible for the account of a child participating in association sponsored instruction or competition.

### 3.3 Active membership illustrated

By way of illustration, but not limitation, active members shall include:

1. a) (Parents not divorced) Father and mother of a participating child.
2. b) (Parents divorced and one remarried) Father, mother, and stepparent of a participating child.
3. c) (Parents divorced and both remarried) Father, mother, stepfather and stepmother of participating child.

### 3.4 Sustaining membership

A sustaining member of the Association is any person or business invited by the Executive Board to become a sustaining member.

### 3.5 Term of Active Membership

The term of membership of an active member shall commence on the date on which all current registration fees arising from the participation by the member's children in Association programs have been paid, and shall continue until the commencement of the next fall registration, except as provided in sections 3.6 and 3.9 Sustaining members have no specific term of membership, but shall retain their sustaining membership at the pleasure of the Executive Board.

### 3.6 Suspension of active Membership status

Nonpayment when due of any Association, MAHA or USA Hockey registration fee, lottery charge or other assessment by or on behalf of any participating child shall automatically and immediately suspend his or her parent, step parents, foster parents, guardians and custodians from active membership. Such suspension shall remain in effect until payment has been made of the entire amount due and owing.

### 3.7 Consequences of non-payment

No child shall participate in any Association-sponsored instruction or competition if his or her family's registration fees, lottery charges or other assessments remain unpaid beyond their final due date, except as provided in Section 3.8.

### 3.8 Hardship cases

A child whose registration fees, charges, or assessments are not fully paid when due may continue to participate in Association sponsored instruction and competition if and only if the President and Treasurer are satisfied that the nonpayment has occurred as a consequence of circumstances meriting special consideration as a hardship case. A child's participation as a hardship case shall continue for so long and on such terms as the President and Treasurer shall determine.

### 3.9 Termination of membership

An Active member may be terminated from membership in the Association by a 2/3 majority vote of the Executive Board whenever, in the judgment of the Executive Board, the best interest of the Association would be served thereby. No person terminated from membership in the Association shall be entitled to any refund or proration of any previously paid fees, charges or assessments.

Any member that is under a MAHA or USA Hockey disciplinary action or suspension, shall also be suspended from the GAHA for no less than the term of such suspension by USA Hockey or MAHA.

## Article IV. Meeting of Members

### 4.1 Annual Meeting

The Annual Meeting of the Members of the Association shall be held each year for the purpose of electing the officers and conducting other necessary Association business. The Annual Meeting shall take place no earlier than the second week of March, as long as the scheduled date does not interfere with any holidays (Easter, Spring Break, etc.) in which event the Annual Meeting shall be held no later than the end of April. Alternative dates for the Annual Meeting are permissible with 30 days' notice published to the membership.

### 4.2 Special Meetings

Special Meetings of the members may be called by the Executive Board. A Special Meeting of the members must be called by the President when he or she receives petitions for a special meeting bearing the valid signatures of no less than thirty three percent (33%) of the active members of the Association. Such a petition must, when circulated, set forth fully all matters which the petitioners propose to put before the membership at a Special Meeting, and the Special Meeting can be called only for that purpose.

### 4.3 Location of Meetings

The Executive Board may designate any place in northern Michigan as the place for any Annual or special meeting of the members.

### 4.4 Notice of Meetings

Written notice of the place, date hour and purpose of any meetings of the membership shall be furnished to each member by personal service, US Mail or other generally accepted methods of communication, including electronic means.

#### 4.5 Quorum

Two thirds of the active members to vote shall constitute a quorum at any annual or special meeting of the members. If a quorum is not present at any meeting of the members, a simple majority of the members present may adjourn the meeting at any time without further notice. At any adjournment meeting at which a quorum is present, any business transacted may be transacted which might have been transacted at the original. Withdrawal of members from any meeting shall not cause failure of a duly constituted quorum at that meeting. Except as provided otherwise in these bylaws, no business may be transacted at any meeting of the members at which a quorum is not present.

#### 4.6 Voting powers

Unless otherwise stated herein, each player shall be represented by a single vote. A single voting ballot shall be issued to the primary contact person on each player's registration for any matter submitted to a vote of the membership of the Association. Sustaining members and active members under suspension are not eligible to vote.

#### 4.7 Vote required for action

At any meeting of the members at which a quorum is present, an affirmative vote of a simple majority of the members present and entitled to vote shall be required to carry any motion or resolution, except as otherwise provided in these bylaws.

### Article V. Executive Board

#### 5.1 General powers

Subject to the limitations of these Bylaws, the activities and affairs of the Association will be conducted, and all powers will be exercised by the Executive board. The Executive board may delegate the management of the activities of the Association to any person or persons, a management company or committees however composed, provided that the activities and affairs of the organization will be managed and all powers will be exercised under the ultimate direction of the Executive board.

The Executive Board will be charged with, but not limited to, coordination and compliance with state and national youth hockey organizations, coordinating fundraising efforts, procuring ice time, establishing limits and eligibility for membership, and serving to hear appeals of contested decisions of any committees established by this board, including those listed in Article 7.

#### 5.2 Composition and tenure

The President, Vice President, President, Treasurer, Secretary shall be the members of the executive board. A person shall serve as a member of the executive board only so long as he or she serves as an elected officer of the Association. Loss of elective office for any reason simultaneously and automatically terminates membership on the Executive Board. The property and affairs of GAHA shall be managed by the Board of Directors, which is composed of ten (10)

voting members. All positions, except the President (unless there is a tie vote), will hold power of voting on behalf of GAHA. GAHA Board of Directors are as follows: President, Vice President, Treasurer, Secretary/Registrar, Scheduler/Tournament Director, ADM/Coaching Director, Manager's Representative, Equipment Manager, Public Relations and Fundraising. (total of 10 positions)

### 5.3 Regular Meetings

Regular meetings of the Board of Directors shall be held at least once per a month. The place, hour and date shall be published on Association bulletin boards and made available to the membership by normal business methods, including postal service, electronic mail and web presence. The Board may select another date for its regular meetings if there is at least a ten (10) day notice provided to each member of the executive board.

### 5.4 Special meetings

Special meetings of the Executive Board may be called by the President or by a simple majority of the members of the Executive Board. The person or persons authorized to call special meetings of the Executive Board may fix any location in Northern Michigan as the place for holding the special meeting of the Executive Board called by them. Special meetings will require at least three (3) day notice be provided to each member of the Executive Board.

Special meetings of the Board of Directors may be called by the President or by simple majority of the members of the Board of Directors. The person or persons authorized to call special meetings of the may fix any location in Northern Michigan as the place for holding the special meeting of the Board of Directors called by them. Special meetings will require at least three (3) day notice be provided to each member of the Board.

### 5.5 Notices

Written notice of the place, date hour and purpose of any special meetings of the Executive board or Board of Directors shall be furnished to each member of the respective board by personal service, US Mail or other generally accepted methods of communication, including electronic means. Notice of a special meeting of the board will require that written notice be provided to each member of the Board at least three (3) days prior to the meeting.

### 5.6 Quorum

A simple majority of the members in office shall constitute a quorum for the transaction of Association business at any meeting of the Executive Board, If less than a quorum of the members is present at any regularly scheduled meeting a majority of the members present may adjourn the meeting to another time without further notice being required. Withdrawal of any members from any meeting of the Executive board shall not cause failure of a duly constituted quorum at that meeting, except as otherwise provided, no business may be transacted at any meeting of the Executive board at which a quorum is not present. If a regular Board position still

open has not yet been filled, the number to reach a quorum will be reduced by the same number of positions open.

#### 5.7 Voting powers

Each elected member of the board, except the President, is entitled to one vote on any matter submitted to a vote of the Board of the Association. The President shall only vote in the event of a tie vote of those voting members of the Board.

No policy or procedure shall be made exception to, edited, or deleted without 2/3 majority vote of the board in favor of such action. 2/3 majority is defined as a vote of all filled board seats, not of those present at a particular meeting. Additionally, no such policy shall be adopted or valid that supersedes an older policy without 2/3 majority vote of all active board members.

#### 5.8 Vote required for action

The action of a simple majority of the members present at which a quorum is established shall be the act of the board unless the act of a greater majority is required by these bylaws. Voting may take place via email, teleconference or any other method as may be approved by a majority of the Board.

#### 5.9 Participation of members at large

At the beginning of each meeting, prior to new business, no more than 40 minutes shall be set aside for comments by active members regarding the affairs of the Association. Each person offering comment shall be limited to five (5) minutes. Priority will be given to active members submitting their names and topics in advance of the meeting to the Secretary.

#### 5.10 Compensation

Officers shall not receive any salaries for their services, nor shall they receive any sums or expenses for attending board meetings, however, it is provided that nothing herein contained shall be construed to preclude any officer of the corporation from serving the Association in any other capacity and receiving reasonable compensation therefore.

#### 5.11 Indemnification

No director of the corporation shall be personally liable to the corporation or its members for monetary damages for a breach of fiduciary duty as a director, provided that the foregoing shall not eliminate or limit the liability of a director for any of the following: (1) a breach of the director's duty of loyalty to the corporation or its members; (2) acts or omissions not made in good faith or that involve intentional misconduct or a knowing violation of law; (3) a violation of Sect 551(1) of the Michigan Business Corporation Act ("MBCA"), MCLA450.1151(1), MSA 21.200(551)(1); (4) a transactions from which the director derived an improper personal benefit; or (5) acts or omissions occurring prior to the effective date of these restated Bylaws. If the MBCA is amended to authorize the further elimination or limitation of the liability of directors,

then the liability of a director of the corporation, in addition to the limitation on personal liability contained in these bylaws shall be eliminated or limited to the fullest extent permitted by the MCBA as so amended. No amendment or repeal of this article shall apply to or have effect on the liability or alleged liability of the corporation for or with respect to any director of the corporation for or with respect to any acts or omission of any director occurring before the effective date of any such amendment or repeal.

## Article VI. Elected Officers

### 6.1 Titles

The elected officers of the Association shall be the President, Vice President, Treasurer, Secretary/Registrar, Scheduler/Tournament Director, ADM/Coaching Director, Manager Representative, Equipment Manager, Public Relations and Fundraising. (total of 10 positions)

### 6.2 Qualifications

Elected officers of the Association shall be active or sustaining members of the Association at least 18 years of age on the date the election is held. Active members under probation or suspension by this Association or its affiliates are disqualified from seeking or holding elected office. Active members who have children participating in or who are members of any locally based youth hockey association or groups other than this association are disqualified from seeking or holding elected office. Paid employees of the Association are disqualified from seeking or holding elected office. If no candidate meeting these qualifications is presented on the slate of candidates at the annual meeting of the members, then any active member of the Association can be nominated from the floor.

### 6.3 Term of office

Each elected officers' term of office shall begin as of his or her election. Each elected officer shall hold office until his or her successor shall have been elected and qualified at the next annual meeting of the members, or until death, or until he or she resigns or shall have been removed from office in the manner described herein.

### 6.4 Election committee and process

The elected officers of the Association shall be the members of the Board of Directors. These officers shall be elected at the Annual meeting of the active members of the Association as described in Article 4. The order of election shall be President, Vice President, Treasurer, and Secretary/Registrar, Scheduler/Tournament Director, ADM/Coaching Director, Squirts and Under Representative, Pee Wee and Up Representative, Equipment Manager, and Public Relations/Fundraising. (total of 10 positions)

At the regular February board meeting, any individual wishing to run for a board position, shall make known to the sitting board secretary their desire to be placed on the ballot for the position they seek.

All elections of the officers of GAHA shall be done by in person ballot voting, except, in the event of such events that would not allow for in person voting, i.e. the 2020 Covid-19 Pandemic, or other such situations in which it is ordered by Local, State, or Federal Governments that large group gathers are not permitted.

In the case of such orders the GAHA will conduct board elections via an online election program that will allow each voting member, as defined within these bylaws, to vote for or write-in persons for the positions listed. This clause will not be enacted for any other purpose other than specified within.

#### 6.5 President

The President shall be the principal executive officer of the Association. Subject to the direction of the Executive Board, he/she shall oversee the business and affairs of the Association. The President shall appoint committees as seen fit to satisfy the needs of the association. The President shall be the GAHA Representative to the D7 Council. The President shall attend the annual MAHA summer meeting as the GAHA Representative (unless another board member is appointed)

Elected Even Years

#### 6.6 Vice President

The Vice President shall assist the President in the discharge of his/her duties as the President may direct and shall perform other duties from time to time as may be assigned to him/her by the President or by the Executive Board. In the absence of the President or in the event of his/her incapacitation the Vice President shall perform the duties of the President. The Vice President will also be the chair of the STAR/Disciplinary Committee. The Vice President shall take the place of the President on the D7 Council and/or MAHA Meeting in the absence of the President. Perform any other duties as may be specifically assigned by the President or the Board of Directors.

Elected Odd Years

#### 6.7 Treasurer

The Executive Treasurer shall be the principal financial officer of the Association. He/She shall be responsible for the maintenance of adequate books of accounts for the Association, have charge and partial custody of funds and be responsible for the receipt and disbursement thereof, and perform all the duties incident to the office of treasurer and other such duties as assigned from time to time by the President or the Executive Board. The Treasurer may be bonded in the faithful discharge of his duties in such sum and with such surety as the Board shall determine.

All costs for such bonding or surety shall be borne by the Association. Perform any other duties as may be specifically assigned by the President or the Board of Directors.

Elected Odd Years

#### 6.8 Secretary/Registrar

The Secretary/Registrar shall record the minutes of the Annual meeting of the members and the regular meetings of the Board, and Executive Board, see that all notices are duly given in accordance with the provisions of these bylaws, be the custodian of the Association non-financial records, maintain the register of the names and addresses of the members, both active and suspended, maintain records of all coaches, volunteers, team managers, etc. and perform all duties incident of the office of secretary/Registrar and other such duties as assigned from time to time by the President or the Executive Board. Includes, but not limited to, USA Hockey and MAHA registrar requirements for the Association to remain in good standing with the affiliations, Oversee completion of necessary registration documentation for players, coaches, and team members including spring travel teams, Roster teams with MAHA and USA Hockey. Perform any other duties as may be specifically assigned by the President or the Board of Directors.

Elected Even Years

#### 6.9 Scheduler/Tournament Director

The duties of the Scheduler/Tournament Director shall include but not be limited to the following: To obtain sufficient ice time for the hockey programs (fall season and spring league) and to allocate ice hours. Schedule ice for all divisions, issue ice schedule to all teams, division directors, treasurer, referee in charge, and arena office. Work in conjunction with the treasurer and division directors in distribution of ice bills to teams. Attend team manager meetings, draft skates, and travel tryouts. Will be the contact person for all division directors, for scheduling problems, referee scheduling and any problems that arise pertaining to ice scheduling. To oversee all aspects of setting up and running of all tournaments hosted by GAHA. To oversee all aspects of setting up and running of all tournaments hosted by GAHA. Perform any other duties as may be specifically assigned by the President or the Board of Directors.

Elected Odd Years

#### 6.10 ADM/Coaching Director

The duties of the ADM Director shall include but not be limited to the following: Provide a communication link between coaches, GAHA Board, MAHA, and the USA Hockey. Develop the annual ADM Coaches Manual. A guidebook and practice planning curriculum for coaches at

U8 and under. Plan, organize, and execute periodic skill workshops for coaches and players. Oversee and hand out information to the team for the S.T.A.R. program and follow up with the coaches and parents as necessary to assure 100% compliance. Work with association leadership on acquisition & retention programs. Incorporate USA Hockey growth model. Main contact for potential families. Recruit volunteers to assist with growth initiatives and communicate with parents to maximize program satisfaction. To implement and oversee the IP Program. Evaluate the request for upward movement of players to ensure the Association is promoting age specific skill development at all playing levels. Responsible for ensuring compliance with USA hockey coaching certification levels of all GAHA coaching staff. Provide a communication link between coaches, GAHA Board, MAHA, and the USA Hockey Coaching Education Program. Sit on the Disciplinary/STAR Committee. Perform any other duties as may be specifically assigned by the President or the Board of Directors.

If a coach is unable to fulfill his/her coaching duties, the ADM/Coaching Director shall have sufficient experience and education/certification to act as a coach for that team until a suitable replacement is found.

Elected Even Years

#### 6.11 Managers Representative

Provide communication to all teams, coaches, managers for all teams in GAHA. Supervise the team managers, providing guidance and conflict resolution. Be an ambassador for the players and their families at GAHA board meetings. Perform any other duties as may be specifically assigned by the President or the Board of Directors.

6U & 8U Specific duties:

- Will work as a liaison between team managers and the board.
- Will assist the team managers in scheduling jamborees where needed.
- Will assist the team managers with making sure they have proper documentation on their coaches, volunteers, and helpers.
- Will complete all required USA Hockey and MAHA SafeSport and background checks.

10U & Up Specific Duties:

- Make sure proper upkeep of team records and team book is happening.
- Assisting the team manager during districts time to prepare their books for inspection by the President of GAHA and the D7 Directors prior to the District Tournament.
- All duties listed under 6U & 8U Specific Duties.

Elected Odd Years

## 6.12 Equipment Manager

Equipment Manager will be responsible for inventory, maintenance, distribution, collection, and improvement of all jerseys and equipment in the equipment room. This includes the annual equipment exchange, as well as equipment procurement and exchange of equipment throughout the season. The Equipment Manager will work with the Treasurer/PR Rep to write the One Goal Grant each year. Perform any other duties as may be specifically assigned by the President or the Board of Directors.

Elected Odd Years

## 6.13 Public Relations

Maintain communication with all Executive Board Members to maintain the GAHA website, newsletters, emails, social media platforms, and any other communication platforms deemed appropriate. Communicate association board changes with the D7 Directors. Assist other board members with communications to the association or public. Perform any other duties as may be specifically assigned by the President or the Board of Directors.

Elected Even Years

## 6.14 Fundraising

Will work with the financial committee to complete any grant requests, i.e One Goal Grant, Muzyl Grant, etc. Will also work with the finance committee and fundraising committee on all fundraisers for the association. Will also work with the financial committee and fundraising committee on all fundraisers for the association. Will be the chair for the fundraising committee. on all fundraisers for the association. Perform any other duties as may be specifically assigned by the President or the Board of Directors.

Elected Even Years

## 6.16 Vacancies

A vacancy in the office of President shall be filled by the Vice President. Any other vacancy occurring in an elected office shall be filled by the Executive board from among active members as quickly as possible. Any person obtaining office under this provision shall serve for the unexpired portion of his predecessor in office.

## 6.17 Removal

Any elected officer may be removed from office if at least four fifths (4/5ths) of the total number of the active members vote for such removal at a special meeting of the members called for that purpose. An elected officer may also be removed from office if four fifths (4/5ths) of the total members of the Executive Board vote affirmatively for such removal at a special meeting of the Executive board called for that purpose.

## 6.18 Compensation

Elected officers and members of the Executive Board shall not receive any salaries for their services, nor shall they receive any sums or expenses for attending Executive Board meetings. However, it is provided that nothing herein contained shall be construed to preclude any officer of the corporation from serving the Association in another capacity and receiving reasonable compensation for those services provided.

# Article VII. Standing Committees

## 7.1 Powers not delegable

The Board may not delegate to any committee the authority and responsibility of the Association except as stated in Sections 7.2, 7.3, 7.4 and 7.14.

## 7.2 Executive Board Committee

Executive Committee is a standing committee of the Association. Executive Committee shall advise the board on all matters specifically relevant to the development and improvement of the hockey program. All actions of the Executive Committee shall be subject to review and approval by the board. The Committee will be chaired by the President and include the Vice President, Treasurer and Secretary/Registrar.

## 7.3 Financial Committee

The Financial Committee is a standing committee of the Association. The Committee shall advise the board on all matters specifically relevant to the development and improvement of the Association regarding the finances of the association, Ice fees, scholarships, and any other matters regarding finances.

## 7.4 Other Committees

The President can determine any other committees he/she deems necessary for the success of the Association. All Committees that are establish will be decided by the President and then the chair for each committee will be appointed by the President. Committees may dissolve at any time the President deems necessary.

## 7.5 Regular meetings

Regular meetings of the committees shall be held at such time and location as determined by the committees at their July meeting. The committees shall attempt to meet at least monthly. Notice of the time, date and location for all scheduled committee meetings will be posted at a conspicuous place and/or post electronically.

## 7.6 Special meetings

Special meetings of the committees may be held at such time and location as determined by the specific chair of said committee. Notice of the time, date and location for all scheduled committee meetings will be posted at a conspicuous place.

## 7.7 Notice

Written notice of the place, date, hour, and purpose of any special meeting of the committees shall be furnished to each appointed member of the committee not less than 72 hours prior to the time scheduled for the meeting. Notice may be served by US Mail or other means of electronic communication as are generally accepted.

## 7.8 Quorum

A quorum shall be a simple majority of committee members present at any meeting

## 7.9 Voting powers

Each committee member has no voting powers. Committees work together to present suggestions, ideas, etc. to the Board of Directors.

## 7.10 Compensation

Committee members shall not receive any salaries for their services, nor shall they receive any sums or expenses for attending committee meetings. However, it is provided that nothing herein contained shall be construed to preclude any officer or appointee from serving the Association in any other capacity and receiving reasonable compensation, therefore.

## 7.11 STAR/Disciplinary Committee

The STAR/Disciplinary Committee is a standing committee of the Association. This Committee is established to hold STAR/Disciplinary hearings and make reports and recommendations to the board and ultimate referral to the MAHA, if necessary. The Committee is to be chaired by the vice president and an odd number of members, not less than four (4) other members as appointed by the Executive Board. The Committee is generally subject to all other rules and regulations as stated within Article VII, except that this Committee shall only meet as directed by the Executive Board. The disciplinary committee will adhere to all MAHA and USA Hockey guidance as provided in USA Hockey Bylaw 10 as it pertains to disciplinary hearings.

The disciplinary committee has all rights to communicate and seek guidance from MAHA and D7 Disciplinary Chair on any and all disciplinary matters.

The Disciplinary Committee may request an in-person assistance from MAHA or D7 Disciplinary Chair as they see necessary to resolve any matters.

ALL SafeSport matters will be handled in the following manner per USA Hockey Guidance.

1. A report to be filed with MAHA Director of Operations.
2. Report filed in the following order:
  - a. Local Law Enforcement
  - b. Center for SafeSport Reporting
  - c. MAHA
3. Such reports are time sensitive, these steps need to be completed within the first 24 hours of the initial observation or report from a child.

## Article VIII. Contracts, Checks, Deposits and Funds

### 8.1 Contracts

The Board may authorize any officer or officers, agents or agents of the Association to enter into contracts or to execute and deliver any instrument in the name of and behalf of the Association and such authority may be general or confined to specific instances.

### 8.2 Checks, drafts, etc.

All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Association shall be signed by such officer or officers, agent or agents of the Association and in such manner as shall from time to time be determined by resolution of the Executive board. In the absence of such determination by the Executive Board, any instruments shall be signed by the Treasurer or President of the Association.

### 8.3 Deposits

All funds of the Association shall be deposited from time to time to the credit of the Association in such federally insured banks, trust companies, or other depositories as the Executive Board may select.

### 8.4 Gifts and contributions

The Executive Board may accept any contributions or gift to the Association for the general purposes or for any special purpose of the Association.

### 8.5 Financial audit

The Executive Board may order a financial review or audit of the books of the Association at its discretion.

## Article IX. Books and Records

### 9.1 Minutes and Financial Records

The Association shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of the meetings of members, meetings of the Executive Board, Board of Directors, and meetings of any standing committees. All books and records of the Association may be inspected by any member for any proper purpose at any reasonable time. 9.2 Membership register

The Secretary shall keep a register of the names and addresses of the active members eligible to vote. A like register shall be kept for members under suspension (if any).

## Article X. Fiscal Year

### 10.1 Fiscal year

The fiscal year of the Association shall be from July 1 through June 31. **Article XI. Members Fees, Dues & Sanctions**

### 11.1 Membership fees

In addition to registration fees established by the Board, annual registration fees and/or dues may be established for team registration or for membership in USA Hockey or in the MAHA.

Other assessments necessary for the operation of this Association may, from time to time, be established by the Executive Board or the board of directors of the MAHA or USA Hockey. All assessments and fees shall be payable as directed by the Executive Board. Failure to comply with this section and any rules promulgated hereunder shall result in the immediate suspension of active membership as outlined in Article 3.6 and shall remain in full force until such time as there is full compliance.

## Article XIII. Insurance

### 12.1 Insurance

In addition to any other insurance required or provided by affiliated organizations, the Association may purchase and maintain insurance and pay the entire premium therefore on behalf of any person who is or was a member of the Executive Board or any standing committee of the Association.

## Article XIII. Rules of Order

### 13.1 Rules of Order

To the extent not inconsistent with these bylaws, meetings of the members of the Association, the Executive Board, and related committee meetings should be conducted in accordance with Robert's Rules of Order.

## Article XIV. Amendments/Modifications

### 14.1 Amendments

These bylaws may be amended at any meeting of the Executive board by an affirmative vote of two thirds (2/3) of the members of the board then in office. No amendments inconsistent with the Articles of Incorporation shall be effective prior to the amendment of the Articles of Incorporation. Amendments or modifications become effective upon approval unless a delayed implementation date is specifically noted. Members may provide any potential Bylaw amendments to the Board at any regularly scheduled meeting. Upon obtaining the necessary affirmative vote of any amendments by the Executive Board, said Bylaws must be posted at least 20 days prior to the annual meeting. At the annual meeting, the amended Bylaws will be subject in their entirety to either a vote in the affirmative or the negative, and no further amendments will be accepted at that time.

\*An amendment shall be defined as simple rewording of a bylaw that may not be clearly understood. For example, if a bylaw should read SHALL instead of WILL. The board may change the wording without changing the meaning.

## Article XV. Dissolution

### 15.1 Dissolution

Upon dissolution of the Association, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (C) 3 of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government or to a state or local government for public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

## Article XVI. Implementation

### 16.1 Implementation

These bylaws become effective upon approval by the membership at the Special meeting scheduled for Fall 2020 due to Global Pandemic, COVID19.

Bylaws effective as of August 2020