

New Prague Hockey Association
Regular Meeting of the Board of Directors
Meeting Location: NP Fire Department Meeting Room
Wednesday, November 13th, 2024, 7:00 P.M.

Meeting called to order at 7:03pm.

1. **ATTENDANCE**

Matt made a motion to excuse Tony from the 11/13/2024 meeting. Ben seconded.

Brandy made a motion to excuse Amanda from the 11/13/2024 meeting. Dan seconded.

NPHA Board

President	Tony Robles	Absent
Vice President	Jason Olson	Present
Secretary	Kristi Nelson	Present
Treasurer	Ben Jones	Present
Director of Operations	Mike Westing	Present
Communication Director	Amanda Will	Absent
Interim Board Member at Large	Matt Kaehler	Present
Interim Board Member at Large/Past Board Member	Daniel Sacco	Present
Interim Manager Director	Brandy Rife	Present

Coordinator Positions

Clothing & Apparel Coordinator	Sarah Hartman	Absent
Concession Stand Coordinator	Sarah Robertson	Absent
Equipment Coordinator	Kristi Nelson	Present
Fundraising Coordinator	Kristina Dillon	Absent
Gambling Manager	Nate Borwege	Present
Gambling Manager Trainee	Jason Schlekewy	Present
HDC Coordinator	Joe Birkholz	Absent
Girls HDC Coordinator	Matt Carnes	Present
Ice Time Coordinator	Tyler Kienow	Absent
Mite/8U Coordinator	Anthony Anderson	Absent
NPACC Manager	Justin Hauge	Absent
Outdoor Ice Coordinator	Marty Sticha	Absent
Recruitment & Retention Coord	VACANT	
Registrar	Miranda Vertnik	Present
Safe Sport Coordinator	Chelsea Casey	Absent
Sponsorship Coordinator	Timothy Bessette	Present
Tournament Coordinator	VACANT	
Volunteer Coordinator	Aimee Bombardo	Present
Website/Technology Coordinator	Dallas Akre	Absent

Others present: REPORTS

1. **Secretary's Report (Kristi Nelson):** Kristi shared the meeting minutes for October 2024 with the Board prior to this meeting and there were no suggested revisions or changes to the minutes. A motion was made by Ben to approve the October 2024 Meeting Minutes, which was seconded by Matt Kaehler. Motion carried 7-0 (with two Board members absent). Kristi will post the October 2024 Meeting Minutes to the NPHA website.
2. **Treasurer's Report (Ben Jones):** Everything is looking pretty good. No issues coming up. Everything is on track. See Treasurers report for details. Emailed out proper sheets for actual loss and

balances. Gambling income actually goes to ice time. Brandy asked if there is a cap on checks for scrimmages and refs. We have a budget set for it and don't anticipate going over budget for this.

Brandy made a motion to approve the October 2024 Treasurer's Report, which was seconded by Matt. Motion carried 7-0 (with two Board members absent).

3. **Gambling Report (Nate Borwege/Jason Schlekewy): See Gambling report for exact details.** In August, profit was \$912. A lot of expenses in Sept because of setting up at Rusty Spoke. Good money coming in from them. Raffle Calendars are printed and ready to be sorted and printed out. Printed 3400, Miranda asked for more to be printed because of the chance to have 2 Jr. Gold team. Changed the date of the drawing to Feb. 2nd, it is a Sunday night. Rusty Spoke wants to add 2 more boxes asap. Would also like to do meat raffles on Wed. nights. Would possibly be looking at adding dibs hours for bodies to help with these events. Smoke and Fire closed in Sept. Talked about how to change the bylaws to appease the state gambling coordinator for Jason to be able to take over as gambling manager. Turn in for raffle calendars will be January 20th 5:30-7:30pm and 26th 10-12:30

Brandy made a motion to approve the August/Sept 2024 Gambling Reports as well as the Pre-Approvals for Allowable Expenses and Lawful Purpose Expenditures, which was seconded by Jason. Motion carried 7-0 (with two Board members absent).

3. OLD BUSINESS

MN River Coop – Matt has questions that he would like to send out a survey to membership about next years co op program. Will email Kristi these questions for the board to look at and discuss. Board will need to decide what levels, the length of the co-op (1yr, 2 yr?) Who do we have for teams? Have not reached out to anyone until I have permission to start these conversations. Sent this to Tony for Oct meeting and it was not brought up.

4. COORDINATOR UPDATES

1. President

- i. **NPACC Manager (Justin Hauge):** Kids need to stop putting wipes down the toilets. Please work on keeping the womens bathroom cleaner.
- ii. **Gambling Coordinator (Nate Borwege/Jason Schlekewy):** Nothing further.
- iii. **Safe Sport Coordinator (Chelsea Casey):** N/A

2. Vice President

- i. **HDC Coordinator (Joe Birkholz):** Mite placements went well. Updates from late placements will be coming to the board next week. Potential player moves will be emailed as well for Bantam moves. Board please approve teams asap for D6 to approve roster changes. Level Leads are scheduling mid season meetings to see how things are going. Jr gold tryouts. Talk to Joe about paying Non Parent Coaches
- ii. **Girls HDC Coordinator (Matt Carnes):** Subcommittee met Nov. 3rd. First girls hockey day went very well. Trying to do this one time each month through the season. During school breaks looking to have "girls only" ice time and open hockey. Making one poster with all the dates on it for these events. Katie Skaja is willing to come and work with the girls on shooting and passing. Possibly with the HS girls coach as well. Looking at making tshirts for these events to pass out to the girls. Goalie clinics for the girls to be set up. Next meeting is Dec. 8th at 4:30pm.
- iii. **Mite/8U Coordinator (Anthony Anderson):** N/A
- iv. **Ice Time Coordinator (Tyler Kienow):** N/A

3. Treasurer

- i. **Concession Stand Coordinator (Sarah Robertson):** Switched over to payments for vendors to ACH so there are not issues in the future. Looking for a second pos system for HS games. A couple situations where the till was off balance. Able to get things figured out rather quickly. Sarah would like to have a process in place for alerting staff

that they did not fulfill their duty. Ben would like her to bring it all to him and he will handle it.

- ii. **Fundraising Coordinator (Kristina Dillon):** Some things missing on orders, sent an email to let families know to contact her if there is issues.
4. **Secretary**
- i. **Registrar (Miranda Vertnik):** Preseason camp – 239 kids total. Any coaches to refund? 318 actively registered players. 4 withdrew. Last year was 315 with Jr. Gold included. Registration closes on the 15th at midnight. Waivers – all are updated. 1 more being processed coming from MN River. Managers for JG get a \$550 refund at the end of the season in place of the dibs buyout. There is one family that needs to still do dibs or pay the buyout. One family needs to be refunded for dibs buyout for coaching. Student coaches have to be 13-17 years old. Currently have 84 total coaches. 4 are non parent coaches. Coaching Application closes Dec 8th. All teams have managers besides Jr. Gold.
 - ii. **Volunteer Coordinator (Aimee Bombardo):** Posting hours has been slow moving. Send out an email to remind families that they need to pick these up. HS Games have been posted through the end of January. Pins for mites are to be ordered by 11/25 to be received in time for the Shakopee Jamboree.
5. **Director of Operations**
- i. **Equipment Coordinator (Kristi Nelson) :** 14 skaters rented gear so far. Shelf is up and all gear is put away in the locked room. All mites goalie gear is ready to go. Jr. Gold jersey order is open until the 20th at midnight. All jerseys are in besides 1 that didn't rush ship. Charge for missing jerseys? Yes. And washed.
 - ii. **Outdoor Ice Coordinator (Marty Sticha):** Rink is ready to go. Asked about lights for under the ice.
 - iii. **Tournament Coordinator (VACANT):**
6. **Communications Director**
- i. **Sponsorship Coordinator (Timothy Bessette):** All gift boxes are packaged and being sent out. Only thing we need is community to talk about potential sponsorships.
 - ii. **Website & Technology Coordinator (Dallas Akre):** N/A
7. **Board Member at Large**
- i. **Recruitment & Retention Coordinator (VACANT):** Still don't have anyone for this position. The girls subcommittee is doing a good job.
8. **Past Board Member:**
- i. **Clothing & Apparel Coordinator (Sarah Hartman):** Pick up is Thursday from 5-7
9. **Manager Director:** Need keys for the lock box for tablets. 3 keys short

5. NEW BUSINESS

-Gambling and bylaws

Outside evaluations by Fortis – YES! Get this going with Stephanie

1. BOARD MEMBER UPDATES

1. **Interim Manager Director (Brandy Rife):** N/A
2. **Director of Operations (Mike Westing):** Discouraging to hear that HDC Coordinator is telling families that the “board went rogue” with the Training Haus after we had approved them to use money towards it.
3. **Interim Board Member at Large (Matt Kaehler):** Has worries about 3 first year mites being placed onto the mite 3 team all together. Asking if there is anything we can do or if we can at least space them out to 1 per team. Will need to talk to Joe about this.
4. **Communications Director (Amanda Will):** Absent
5. **Interim Board Member at Large/Past Board Member (Daniel Sacco):** Dan made a motion to approve the board to be able to present the formal request for a second ice rink to the Rink Board. Ben seconded. Motion carries 7-0 with 2 members absent.
6. **Treasurer (Ben Jones):** N/A

7. **Secretary (Kristi Nelson):** Presented to the board her findings after talking with Fortis for using their services for evaluations for the 25-26 season. The cost is the same as it is now, and it would change the tryouts to a 5 day period instead of 14. They also offer a leadership course for players and parents that would benefit our association immensely. Inviting them to the next board meeting to present to us their services and ask any questions.
8. **Vice President (Jason Olson):** N/A
9. **President (Tony Robles):** Absent

Matt made a motion to adjourn the meeting, which was seconded by Brandy. Motion carried 7-0 (with Board members absent). Meeting adjourned at 10:25pm.

Meeting minutes prepared by Kristi Nelson, NPHA Secretary