



ARC Board Meeting

Minutes

Tuesday, May 21, 2024

7PM

1. CALL TO ORDER

Jeff Barnett, President, at 7:03 PM

Executive Board Members Attending: Jeff Barnett – President; Bleu Owens –VP/Program Operations; Kristen Fowks – VP/Physical Operations; Mukesh Arora – Treasurer; Jenny Cater – Secretary

Committee Chairs Attending: Jason Beagle – Community Outreach; Debbie Brock – Development; Douglas Duerr – Advisory; Danielle Evangelista – Membership; Ben Hall – Equipment; Mark Ribbens – Strategic Planning; Sarah Ribbens – Risk Manager

Club Leadership Attending:

Emily Maxwell – Club Manager; Chris Zurawski – Health; Clayton Whitfield – Investments; Jenn Wood – Social; Communications - Alice Kerber

Proxy Designations:

Bleu Owens for Danielle Evangelista
Alice Kerber for Jenny Cater

Minutes of Previous Board Meeting by Alice Kerber

Presentation: ARC Board Meeting Minutes – Final from April, 2024

Motion to approve by #1 Bleu Owens, # 2 Debbie Brock

All in favor, minutes approved as written

Club Manager Report - May 2024

[Picture Link](#)

Cameras being installed 5/22/24: 1) Engine Room, 2) LBH front door facing cage, 3) UBH Bays, 4) LBH inside facing club sculling oars, 5) UBH under deck facing street, 6) Erg Room
Current camera being relocated for better visualization of dock

President

[Member Survey Results](#)

Danielle Evangelista, Kristen Fowks & Bleu Owens reviewed survey.

1) Members feel uninformed

Response: Chattahoochee Chat for June 15 from 12-1 pm at UBH in person with video access

Response: place Board Minutes & budget info in area accessible to members (perhaps in "connect "area of website with Chattahoochee Chats & annual meetings), Jenny Cater, Ben Hall & Alice Kerber will finalize.

2) Equipment Concerns

Response: Consistent message to all members about equipment & progression of use through skill level

Response: Emily Maxwell will update levels of equipment on what's open: already updated signage in boathouses

Response: Reminder to all members how to check levels of equipment when reserving online (Alice Kerber will put in Newsletter)

3) Limited knowledge of Club Manager Role

Response: Kristen Fowks will submit article re: Club manager role for newsletter

Advisory Committee/Risk Management Update

*Conflict of Interest Statements - Still need to send to Secretary@atlantarow.org
Background Checks completed & passed*

First VP

*Safety Rule and Regulation - web language updates – **not discussed***

Reminder to all members that we are embarking on summer and many non-rowing individuals will be on the water totally unaware of how our boats move &/or stop. Reinforce need to other members to be cognizant of surroundings, etc.

Membership

Update on annual membership drive

Sessions 1&2 of LTR: 29 completed; 14 joined

Session 3 in process with 18 participants

Session 4 has 23 registrants & 5 on wait list. Some discussion of adding another session of regular or executive LTR in Autumn 2024 to help with financials: no decision made at this time.

New members in addition to those from LTR

April = 12; May = 18. Mixed registration for membership +/- coaching

Second VP

*Soliciting naming suggestions for new ARC boats currently referred to by numbers – **not discussed***

Equipment - Ben Hall

Donohoe: functional repair complete: looking for volunteer to help with cosmetic/painting

Quadzilla: steering repair in process

No timeline for Dreadnought repair

Damage Policy – *Kristen Fowks shared slide deck re: policy options & potential financials previously shared with Board via email. She had received some feedback but brought to meeting for discussion.*

Key points:

2023 damages = \$18,750 2024 damages = \$13,740 through April

Options

- 1) Current = all members pay through dues without specific designation for facilities or equipment*
- 2) Team Based fees = set fee paid per team for equipment*
- 3) Damage based = percentage of repair fees paid per boat & crew involved in damage*
 - Discussion of purpose of policy: punitive or to build a financial cushion for repairs? Recommendation from Sarah Ribbens to have a damage fund was mentioned.*
 - Discussion of other options: 1) one time or annual assessment to members (much like one time initiation fee) specifically to maintain & repair fleet & facilities, 2) culture change to involve everyone in the boat/crew with keeping all resources (people, boats, ergs, engines, cox boxes, etc.) safe & functioning - this includes reporting issues. Competitive men have started a huddle before every practice with coxswains & bows to discuss river conditions, hazards, practice plan – all crews might want to consider a similar process individualized for their members to enhance communications & awareness of everyone’s responsibility.*

Policy & Survey will be discussed in Chattahoochee Chat on June 15. Board members are asked to encourage members to participate

Secretary

Social

Update on plans for 50th Anniversary Celebration

Development – *no report*

Adaptive/LTR/Community Coordinator

- LTR report (under first VP)*
- United We Row Grant submitted for adaptive rowing*
- Amputee Coalition Erging Event August 2024 at the Hyatt: will need volunteers*
- Para Rowing has 4 new members: 2 neuro divergent, 2 veterans*
- Champions Place have members waiting for approval to join on the water rowing*

NLTR DAY Saturday, June 8– Alice Kerber

- 4 -2 hour sessions 9:30, 10:30, 11:30 & 12:30 (last session reserved for veterans until day of event)*
- Emily Maxwell working to make more than one dock rower available*
- Coaches have agreed to adjust practice times & be off water by 10:15am.*
- Currently have 21 people registered: encouraged Board to tell their friends*
- Volunteer positions filling up but still need help between 11:30 and 2:30 that day.*

- *Brief discussion of budget for the day: Coaches time has been budgeted. Funding for food for volunteers' lunch comes out of social budget (Approximately \$300).*
- *Both SARC & AJRA will be offering NLTR Day activities on June 1. Ours was postponed due to conflict with Dogwood Regatta.*
- *Any questions, please contact Alice Kerber, especially if you hear from friends that they cannot register. There are additional spots for walk ups off line.*

Planning

Treasurer's Report, submitted by Mukesh Arora, ARC Treasurer

- *Investments: Clayton Whitfield-Jeff Barnett is collaborating with Clayton on investments*
- *Connie Jo Miller is in place as bookkeeper & working with Mukesh Arora on Quick Books updated version*
- *Budget reviewed*
- *Mukesh Arora will provide his assessment of where we are budget v actual at this point in the year at June Board meeting to help determine any necessary budget adjustments*
- *Mukesh Arora asked that Board members advise him of any upcoming expenditures or revenue. He is aware of invoices for GSU & Westminster.*

Account Balances

Adaptive checking (as of 4/30/24): **\$7,642.76**

Checking: **\$138,953.44**

Savings: **\$30,460.78**

Total Vanguard assets: **\$ 95,359.49**

See financial documents links attached to email.

Adjourned at 8:56 PM by Jeff Barnett, ARC President

Next Meeting: *Wednesday, June 19, 2024*

Upcoming Meetings

Wednesday, June 19, 2024

Thursday, July 18, 2024

Monday, August 19, 2024

Tuesday, September 17, 2024

Wednesday, October 16, 2024

Thursday, November 21, 2024

Monday, December 16, 2024

Tuesday, January 21, 2025