



# Central Bucks West Football Parent Club

## Board Meeting Agenda June 5, 2024 2024 Season

Start – 7:00 pm

Adjourned – 9:00 PM

### Board Members Present:

1. Kristie Patterson, Senior Co-President
2. Monica Gerace, Senior Co-President
3. Cindy Wilson, Junior Co-President
4. Dawn McFadden, Junior Co-President
5. Jennifer McGuire, Sophomore Co-President
6. Jim Kimmel, Freshmen Co-President
7. Maureen Kedra, Freshmen Co-President
8. Allen Gerace, Treasurer
9. Stephanie Shantz, Secretary
10. Rob Rowan, Head Coach

### 1. Votes Since Last Meeting:

- a. Using promotions by mail to print out game day programs.

Kristie Patterson	Yes
Cindy Wilson	Yes
Dawn McFadden	Yes
Jennifer McGuire	Yes
Gina Bigley	Yes

Jim Kimmel	Yes
Maureen Kedra	Yes
Stephanie Shantz	Yes

- b. Game day program ads-keep pricing the same as previous years.

Kristie Patterson	Yes
Monica Gerace	Yes
Jennifer McGuire	Yes
Gina Bigley	Yes
Jim Kimmel	Yes
Maureen Kedra	Yes
Stephanie Shantz	Yes

## 2. Coaches Updates/Requests:

- a. Youth Camp updates:
- i. As of 5/13/24, 190+ players registered. Total registered as of 6/5: 216 participants, estimating about 240 total after all registered, many signed up that didn't register yet.
  - ii. Last day to register to get a bag and shirt- 5/31/24. Registration is now closed.
  - iii. Player volunteers- 10th, 11th, and 12th- forms need to be returned, only 7 have turned them in. Coach will remind players
  - iv. Next mandatory meeting will be on 7/30 @ 7:30PM following the telethon. Rob will reserve the auditorium.
  - v. Henry gave the green light for football funds in school account will be transferred to CBWFPC account and all future funds. Will need to vote on at next meeting.
  - vi. Iron Sharpen Iron has ended and was successful.
  - vii. 3 additional players have joined the team.

## 3. Treasurer's Report:

- a. Updates:
- b. Bank reconciled through 6/5/24.
- i. Money was collected for ESU camp as well as for Gold Cards.

- c. Form A needs to be completed and sent to Henry in June

**4. Important Dates:**

- a. 7 on 7 game, away at Coatesville- been rescheduled to 6/17 and will now be at home (War Memorial Field).
- b. Youth camp dates: June 17-19th
- c. 7 on 7, away at Quakertown (players transport themselves): June 19th
- d. Football vacation: June 20-July 7th
- e. East Stroudsburg Football Camp: July 11-12th
- f. Telethon: July 30th
- g. Downingtown East HS for the day- July 16th (10-12th grade only)
- h. Picture Day: August 1st
- i. Paintball Team Building: August 1st after pictures
- j. Bag Bingo: August 8th

**5. Player Registration:**

- a. As of 4/8, 84 players have registered on Team Snap: 50 players for JV/V and 34 Freshmen players
- b. As of 5/13, 120 have registered on Team Snap: 92 JV/V and 28 Freshmen players
- c. Registration has changed from Family ID to Big Teams, must be completed after June 1st and by the first day of camp.
- d. Link on [www.westfootball.com](http://www.westfootball.com)

**6. Fundraising:**

- a. Dine and Donates:
  - i. Uptowne Deli- \$25
  - ii. Lucatellis- \$430, need to pick up check/
  - iii. Five Guys- \$223.30 (need to pick up check) and Ritas- \$240 (mailed checked) = \$463.30
  - iv. Chipotle- Need to change to Monday 9/30
- b. Gold Card:
  - i. 10-12th grade (15 cards) and 9th grade (10 cards)
  - ii. Looking to do the 1st Gold Rush: completed 5/11
    - 1. Successful, raised about \$3895 cash, \$1590 on Venmo
  - iii. Gold Card Collection dates:
    - 1st collection: 5/21/24, \$3,330 In Cash/Venmo for JV/V
    - 2nd collection: 6/10/24. JV/V at 2:15pm and Freshmen at 5:30PM.
      - 1. Prize for the top 3 sellers: Giovannis on State gift card: 1st place- \$75, 2nd place- \$50, and 3rd place- \$25
- c. Telethon:
  - i. July 30th in West Cafeteria
  - ii. Will provide Pizza and water

- iii. Reach out and post on Alumni Facebook for vintage CBW Football apparel, since that was a big hit last year.
- d. Bag Bingo:
  - i. August 8th at St. Cyril of Jerusalem in Jamison, PA
  - ii. Excel sheet was sent to board members to contact potential donors for baskets.
  - iii. Fee \$750, \$100 Deposit, \$650 due July 26th, separate check of \$300 due July 26th for deposit.
  - iv. Stephanie will get bingo and raffle license from BC Treasurer's office.
  - v. Need to figure out class baskets- start thinking of themes in June.
  - vi. 8 tables have been sold so far.

## **7. Youth Camp - June 17-19, 2024**

- a. Logo was created by Coach Rowan, white shirts for campers, gold for players, staff, and volunteers.
- b. Giveaways: Campers- baseball hats and player volunteers- shaker bottles
- c. Need to get to Courtney Taylor – Order will be placed on 6/6/24.
  - i. T-shirts for campers, players, coaches , parent volunteers
  - ii. # of bags to order.
- d. Shirts and bags will be given to the players at sign out at the end of the day
- e. Parent volunteers are signed up.
- f. Sell apparel- tshirts, hoodies, hats, maybe magnets
- g. Snack stand: Gatorade, Water, candy, and chips
  - i. Monica, Kristie, and Jen will purchase drinks/snacks/chips
  - ii. Load all food and apparel in snack stand on 6/14 @ 11:00AM, Bob needs to unlock the fridges
- h. Line up for lunches to purchase: Monday- Lucatellis (confirmed), Tuesday- Giovannis on State (confirmed), and Wednesday- Chick Fil-A (Jen following up)
  - i. 1<sup>st</sup> email to parents about lunch signs up will go out 6/6 and 6/16
  - ii. Purchased lunch will be 2 slices, chips, and Gatorade for \$8.00
  - iii. Lunch will be served at 11:00AM for grades 1-3 and 11:30 for grades 4-6
- i. Treat for the last day- Annie's Water Ice (Jen following up)
- j. Need to check wristband of how many we have from last year (in storage), may need to purchase more.
- k. Need tor each out to Bob for 8 tables/8 chairs
- l. Stephanie is lamenting signs for check in
- m. Parent volunteers will need to arrive at 7:15AM on 1<sup>st</sup> day

## **8. Apparel**

- a. Jen McGuire will assist Jim and Maureen on new Fan gear for the 2024 season
- b. Will sell apparel at Youth Camp
- c. Ordering more medium sizes, as there are none left

**9. Open Positions for Committee Chairs**

- a. Game day program coordinator - freshman parent Erin Reiley. Still looking for a second volunteer.
- b. Website support person- TBD
- c. Monica Lindenmuth was voted as the new treasurer and will shadow Allen and take over Treasurer position in the Fall
- d. Twitter support person- TBD

**10. Pregame Meals - please check they are good with reusing last years ad or would like to submit a new one?**

- a. August 23 - Just Food (will be reusing ad and banner)
  - b. August 29 - Lucatellis
  - c. September 6 - Mesquito Grille
  - d. September 13 - Plumsteadville Inn
  - e. September 20 - Lucatellis
  - f. September 27 - TBD
  - g. October 4 - Uptowne Deli
  - h. October 11 - Lucatellis
  - i. October 18 - Lucatellis
  - j. October 25 - Chick Fil A - Monica did you reach out to Krista?  
\*\*Lucatelli's dates are going to change and can only do 3
- **Looking at other options: Ardana (Monica reached out, waiting to hear) and Primos.**
  - **When confirming, need to confirm if they need a new ad and/or banner or using the same one from last year.**

**11. Inventory paper supplies need for pregame meals and Senior hosted dinners. plates, plasticware, dirt cups, napkins, plastic tableclothes.**

- Monica did inventory and need all products
- Monica or Jen and Kristie will shop next week for them.

**12. Senior Hosted Dinner**

- a. SUG for senior parents will be send out at the end of May- 6 families signed up.
- b. \$550 will be remain the amount allowed for dinners
- c. Can do a potluck in cafeteria as a back up.
- d. Kristie to reach out to Brian about the tables
- e. Freshman hosted dinner Wednesday before the last game against East. Maureen and Jim to host in Cafeteria.
- f. Send dates and addresses to Marge

<b>8/22/24</b>	<b>Lindenmuth and Pudlos</b>
<b>8/28/24</b>	<b>Patterson and Geraces</b>
<b>9/5/24</b>	<b>Ambusters</b>

9/12/24	Clemens and McGowans
9/19/24	Morellis
9/26/24	
10/3/24	Lucas and Geraces
10/11/24	Hutchinsons
10/17/24	
10/24/24	

### 13. Sponsorship Opportunities

- a. G. Talley Carpet & Floor, LLC (Meg Talley) inquired about being a sponsor for next year. Jen McGuire is following up with her. Playing phone tag,
- b. Lucatelli's would like to become a sponsor
- c. Game Day Program:
  - i. reached out to Kelley Tracey to do the program design again. She wants to work with us but needs to raise her price (she has not increased her price for 10 years). \$1,300 to \$1,500. Board voted yes to pay the increased amount \$1500.
  - ii. Reached out to Jim at Promotion by Design to print the programs. Board voted yes to continue the relationship. Price \$4.90 per program order 50 or more. Letters are updated and will go out this weekend.

### 14. General Announcements

- a. Cafeteria has been reserved for Thursday night dinners back ups
- b. 2024 season banquet will be January 4, 2025. Date secured and deposit sent.
- c. Monthly updates will be send by Senior Reps through parent club email

### Committee Chairs

Fundraising Committee	Jen McGuire and Gina Bigley
Game Day Programs	Erin Reiley and Jen McGuire
Senior Hosted Thursday Night Dinners	Kristie Patterson and Monica Gerace
Pre-game Meals/Post Game Snacks	Kristie Patterson and Monica Gerace
Senior Night	Cindy Wilson and Dawn McFadden
Youth Camp	Kristie Patterson, Monica Gerace, Jen McGuire
Parent Jersey/Yard Signs	Kristie Patterson and Monica Gerace
Game Day Spirit Wear	Jim Kimmel and Maureen Kedra
End of Season Banquet	Cindy Wilson and Dawn McFadden

Bingo	Kristie Patterson, Monica Gerace, Jen McGuire, Gina Bigley
Website Design/Updating	TBD

**Next Meeting is:** 7/8/24 @ 7:00PM

**Location:** Kristie Patterson's House