



# City of Lakes Youth Hockey Association

## April Board Meeting

April 17, 2025

1. Call to Order:

Current board members:

President - Cory Larson

Vice President - Michele Bednar

Treasurer - Peter Grotans

Secretary - Joe Dieckhaus

Ice Director - Brandon Arneson,

At-Large Members -

Nancy Nordeen

Dan Hatzung

Teresa Eisenbise

Sarah Carsello

Cassidy Marks

Jyl Dieckhaus

Geoff Lindback

Matt Sheldon

Seth Spangler

Liz Hendren

Allison Rasmussen

Jay Rasmussen

Tracy Williamson

Tim Bednar

Justin Thatcher

2. In attendance (Board, Appointed Positions): Cory Larson, Michele Bednar, Peter Grotans, Tracy Williamson, Tim Bednar, Aaron Flannigan, Brandon Arneson, Jay Rasmussen, Dan Hatzung, Teresa Eisenbise, Joe Dieckhaus,

Total attendance and determination of membership quorum: Quorum is 10

3. Previous meeting minutes: [March 2025 Minutes](#)

Previous Minutes Moved To Accept by: Peter Grotans

Seconded by: Michele Bednar

Accepted: 7:04

Review Action Items:

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4. President's Report:

- Today's meeting is the final wrap up of the 2024-25 season

- I'll be updating the execution calendar throughout the season
- We are beginning the setup for next season now
  - Tournaments are best booked in May and June
  - Discussion of team formation and assigning of key roles
  - Preparation to work on the areas of feedback that we received
- Organization and process of board meetings breakdown
  - Adherence to bylaws
  - Access to association documents via google drive
  - Monthly reports by executive board members and appointed positions
    - Questions are allowed after the reports
    - A vote is required to approve the executive board reports
  - New business
    - Motions are required for any action by the board
    - All motions must be seconded
    - Motions can then be debated by the group
    - Once debate is done, a vote will be taken and majority will rule
    - Only current members of the board are allowed to vote
    - A quorum (at least half of the current members) is required for any motion to pass
    - Non board members but current members (all parents in the association) are allowed to vote on the board member nominations at the annual meeting in May (or by proxy)

Report Moved To Accept By: Michele Bednar  
 Seconded by: Dan Hatzung  
 Accepted: 7:10

5. Treasurer's Report:

<b>CURRENT BUDGET SUMMARY</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>UNDER/OVER</b>	<b>Forecast</b>	
<b>Total Income</b>	<b>\$ 136,900.00</b>	<b>\$ 141,474.83</b>	<b>\$ 4,574.83</b>	<b>\$ 141,403.81</b>	103%
<b>Total Expenses</b>	<b>\$ 132,136.00</b>	<b>\$ 113,849.07</b>	<b>\$ (18,286.93)</b>	<b>\$ 130,182.77</b>	86%
Difference	\$ 4,764.00	\$ 27,625.76			

- 3/1/2025 - 4/15/2025
  - Income = \$19,288.50
  - Expenses = \$10,974.56
  - Huntington Bank balance as of 4/17/2025 = \$38,995.94
- Income Snapshot thru 4/15/2025

<b>INCOME</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>UNDER/OVER</b>	<b>Forecast</b>	
Registrations	\$ 85,400.00	\$ 78,277.68	\$ (7,122.32)	\$ 86,368.79	92%
Volunteer Buyout/Fee	\$ 1,500.00	\$ 800.00	\$ (700.00)	\$ 800.00	53%
Sponsorships	\$ 10,000.00	\$ 14,350.00	\$ 4,350.00	\$14,350.00	144%
Grants	\$ 5,500.00	\$ 3,500.00	\$ (2,000.00)	\$3,500.00	64%
Donations	\$ 4,500.00	\$ 4,198.06	\$ (301.94)	\$ 3,553.70	93%
Fundraising Events	\$ 30,000.00	\$ 31,334.88	\$ 1,334.88	\$ 23,817.11	104%
Earmarked	\$ - .00	\$ 9,014.21	\$ 9,014.21	\$ 9,014.21	
<b>TOTAL</b>	<b>\$ 136,900.00</b>	<b>\$ 141,474.83</b>	<b>\$ 4,574.83</b>	<b>\$ 141,403.81</b>	<b>103%</b>

- To do list:
  - Tax Return Completion. Due 5/15/2025

Report Moved To Accept By: Jay rasmussen  
Seconded by: Michele Bednar  
Accepted: 7:14

6. Vice President's Report:

- Office Hours/Open Forum Discussions - Schedule with topics based on feedback survey will be sent out
- Preparation of Summer Tabling Events - Would you like to see a table at your school's end of year event?
- Open Streets NE - Aug. 2nd - 14th Ave NE to 26th Ave NE
- Open Streets West Broadway - Sept. 6th - Logan Ave N to Lyndale Ave N

Report Moved To Accept By: Peter Grotans  
Seconded by: Jay Rasmussen  
Accepted: 7:17

7. Secretary's Report:

- Scheduled Board Meeting
- Discuss preparations for annual board meeting and election taking place May 15
- Determine with Board whether electronic ballots will be distributed prior to the Annual Meeting in May or whether voting will occur only at the meeting; if voting will occur only at the Annual Meeting, determine whether electronic voting will occur at the meeting or whether it will be paper (secret) ballots only, voice vote, or a combination of the two depending on whether more than one candidate is running for the same position.

Report Moved To Accept By: Michele Bednar  
Seconded by: Peter Grotans  
Accepted: 7:18

8. Ice Director's Report:

- All ice requests except Augsburg have been submitted
  - MPRB rough draft was received and feedback was provided - awaiting final winter schedule in coming weeks
- Planning for reserving some dry land for next year

Report Moved To Accept By: Peter Grotans  
Seconded by: Michele Bednar  
Accepted: 7:24

9. Gambling Manager's Report:

- Income: \$1,849.00
- Expenses: -\$373.43
  - Gambling Services Mpls Refund: \$39.48
  - Gambling Services Taxes MN: \$-223.51
  - Payroll total: -\$189.40
    - Gross Pay: -\$168.84
    - Payroll Service Fee: -\$5.00

- Payroll taxes: -\$15.56
  -
- Total: \$1,475.57
- Everything is going well at Utepils!
- Full Board Report available for review - Reviewed by Board
- Projected expense report Moved To Accept By: Michele Bednar  
Seconded by: Peter Grotans  
Accept: 7:29
- Report Moved To Accept By: Michele Bednar  
Seconded by: Peter Grotans  
Accept: 7:30

#### 10. **Appointed Positions Reports**

Equipment Manager (Justin Thatcher):

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Coaching Coordinator (Brandon Arneson):

- Nothing to report - let's encourage our coaches to return and recruit new faces!

District Representative (President or available board member):

- Akua Tieku has officially resigned and served her last day
- Joe Delich has also resigned from MN Hockey
- Awarded the "Growing the Game" award to District 1 from MN Hockey

Fundraising Chair: (Allison and Jay Rasmussen)

- Thank you everyone for a successful Spaghetti Dinner
- We will update some draft plan outlines with Michele and Cory and then begin communicating and inviting participation more early and often than last year.

Registrar/Safesport Coordinator (Sarah Carsello):

- No report.

Volunteer Coordinator (Jill Whitney):

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Tournament Coordinator (Anne Monnens):

- Will do 12uB2, PW C, SQ C, will look into mini mites but those usually open later. Most tournaments open June 1 and after. Will do 3 with one out of town. Willing to do 10u if it needed probably easy cause can batch with 12u usually.

Webmaster (Aaron Flannigan):

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Manager Coordinator (Matt Sheldon)

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Communications Lead (Liz Hendren):

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Promotions (Teresa Eisenbise):

- Summer outreach
  - May 30 - Pillsbury Festival 4:30-7:30pm (Michele, Cory?)
  - June 12 - Fridley 49ers Day 4-7pm (Aaron)
  - June 18 - Columbia Heights Art & Info Fair 4-7pm (?)
    - Need to reach out to Waite Park PTA for spring festival
- Ordered swag from [imprint.com](http://imprint.com)
  - 100x Sunglasses
  - 100x hockey puck stress relievers
  - 100x wristbands + 100x free
    - Total \$559.48 – need a tax exemption certificate to avoid the tax charge

Learn to Skate Coordinator (Cory Larson)

- Installation of Brandon Arneson as the head coach
- 32 current registrants
  - More than last year at this time
  - We are considering purchasing full ice vs studio ice to manage the numbers

Grant Coordinator (Mike Ullmer)

- MN Hockey awarded us the Diversity Grant on 4/6/25 - \$2,500
- Current Grants Being Pursued/ In Progress
  - Chick Fil-A True Inspiration Award - Due 5/1/2025
  - Gear Up Minnesota - Due 6/1/2025

11. Old Business:

- Motion to add Brandon Arneson to the payroll for LTS coaching at \$25/hr
  - Motion: Michele Bednar
  - Seconded: Jay Rasmussen
  - Approved: 8:13 PM
- Discuss the possibility of creating an 8U Starwhals team
- D1 schedule only for next season
- Discussion of a paid position/coordinator
- First aid kit at the rink

- Create learning opportunities for roles
- Nominations for all roles will be next month and the vote will be taken in May
- Budget discussion to begin - all are welcome to provide input
- 8U intermission game opportunity for Women's National Hockey Game
  - 3/21

## 12. New Business:

- Nominations for next year's board
  - President
    - Cory Larson
  - Secretary
    - Aaron Flannigan
  - Ice Director
    - Brandon Arneson
  - At-Large Position
    - Teresa Eisenbise
    - Jared Roddy
    - Stephania Anderson
    - Liz Hendren
    - Jay Rasmussen
    - Jill Whitney
    - Nancy Nordeen
    - Seth Spangler
    - Tracy Williamson
    - Macarena Barnes
    - Mike Ullmer
    - Dan Hatzung
    - Kim Luong
    - Tim Bednar
    - Kyle Maurer
    - Clayton Howatt
    - Bria Florell
  - Safesport and background check is required for all board members
- Three tournaments for each traveling team with at least one being out of town as well as playing D1 schedule only for our co-ed teams and not playing in a D2 schedule.
  - Report Moved To Accept By: Cory Larson
  - Seconded by: Michele Bednar
  - Accept: 8:00
- Discussion of the co-op girls program
- New registrar is required for next season
- New communications lead required for next season
- Discussion for a hired position
  - Role
  - Salary
- Hat Trick Hockey
  - Uniforms
- Jack Jablonski Foundation

13. Action Items

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14. Adjournment:

Meeting Moved To Adjourn By: Michele Bednar  
Seconded by: Tim Bednar  
Accepted: 8:31