



2019 U.S. COLLEGIATE FIGURE SKATING CHAMPIONSHIPS

July 29 – August 1, 2019

Hosted by IceWorks Skating Club at IceWorks Skating Complex

3100 Dutton Mills Rd.
Aston, PA 19014

www.uscollegiatechampionships.com

ENTRY DEADLINE: JUNE 15, 2019

Online registration is MANDATORY and is the ONLY method available for entry into the 2019 U.S. Collegiate Championships. Registration opens **May 15, 2019**.

The event in Aston, PA is for **SINGLES ONLY**.

JUNIOR AND SENIOR DANCE EVENTS:

HELD IN CONJUNCTION WITH THE LAKE PLACID ICE DANCE CHAMPIONSHIPS

Athletes will register using the U.S. Figure Skating online system, but then refer to the Lake Placid Ice Dance Championships announcement for further information and details.

www.lakeplacidskating.com

JUNIOR AND SENIOR PAIRS EVENTS:

HELD IN CONJUNCTION WITH SKATE DETROIT

Athletes will register using the U.S. Figure Skating online system, but then refer to the Skate Detroit announcement for further information and details.

OVERVIEW

RULES

The U.S. Collegiate Figure Skating Championships are sanctioned by U.S. Figure Skating and will be conducted under the rules set forth in the **2019-2020 edition** of the official U.S. Figure Skating rulebook and any relevant ISU communications.

Please note that the 2018 Governing Council amended Rule 2054 A, effective June 1, 2018, which added Novice and Intermediate (Ladies and Men) singles events. Rule 2054 B was also amended to waive the age restriction for Intermediate for Collegiate Championships.

INTERMEDIATE LADIES & MEN:

See Rule 4230. The age requirement for Intermediate events does not apply at the U.S. Collegiate Championships and the following are exceptions to the short programs:

- a) Intermediate competitors may elect to do a single, double, or triple jump immediately preceded by connecting steps and/or other comparable free skating movements. See Solo Jump requirement in the rulebook for reference.

NOVICE LADIES & MEN:

See Rule 4220, with the following exceptions to the short programs:

- a) Novice competitors are permitted to execute a Double/Single jump combination to meet the element requirement.

JUNIOR LADIES & MEN:

See Rule 4210, with the following exceptions to the short programs:

Ladies:

- a) Junior ladies may elect to do a single Axel or double Axel

Men:

- b) Junior men may elect to do a single Axel or double Axel
- c) Junior men may elect to do a jump combination consisting of two double jumps, a double jump and a triple jump, or two triple jumps.

SENIOR LADIES & MEN:

See Rule 4200, with the following exceptions to the short programs:

Ladies:

- a) Senior ladies may elect to do a double jump or a triple jump immediately preceded by connecting steps and/or other comparable free skating movements.
- b) Senior ladies may elect to do a jump combination consisting of two double jumps, a double jump and a triple jump, or two triple jumps.

Men:

- a) Senior men may elect to do a double jump, triple jump, or quadruple jump immediately preceded by connecting steps and /or other comparable free skating movements.
- b) Senior men may elect to do a jump combination consisting of two double jumps, a double jump and a triple jump, two triple jumps, or a quadruple jump and a triple jump.

REGISTRATION INFORMATION

STEP 1 – REGISTER ONLINE

ONLINE REGISTRATION IS THE ONLY METHOD for entry into the 2019 U.S. Collegiate Championships. To enter online, you must log into www.usfsaonline.org. A username and password are required for successful online registration. Your username is your U.S. Figure Skating membership number. If you do not already have a password, go to www.usfsaonline.org first and follow the online instructions.

Registration Instructions

1. Go to www.usfsaonline.org
 - a. For best experience, the Google Chrome browser is recommended
2. Enter your U.S. Figure Skating or Learn to Skate Member number and password
 - a. If you need assistance with your member number and password, contact Member Services at memberservices@usfigureskating.org.
3. Click the blue EMS button
4. Click “Competition Registration”
5. Choose “2019 U.S. COLLEGIATE CHAMPIONSHIPS” from the list of competitions.
 - a. If you need assistance completing your registration, contact productsupport@usfigureskating.org.

EMS Skater Portal

Once online registration has been completed, skaters will gain access to the EMS Skater Portal for this competition. This is where you will manage music and PPC upload as well as purchase practice ice, view the competition schedule (once available) and update coach information. To access your skater portal, click the **BLUE** Event Management System button on the **Members Only** landing page then select the competition name from options at the bottom of the screen.

STEP 2 - STUDENT STATUS / ENTRY PROCESS

SKATERS WILL REPRESENT THE COLLEGE OR UNIVERSITY OF ENROLLMENT, AS SPECIFIED IN RULE 2213.

In addition to online event registration with U.S. Figure Skating, all participants must prove their academic eligibility, per Rule 2213 in the current U.S. Figure Skating Rulebook.

Singles

Competitors will be qualified to compete by providing written proof of having a high school diploma or an equivalency certificate in addition to one of the following:

- Written proof of being enrolled full-time in a college or university degree program for the upcoming semester/quarter;
- Written proof of graduating from a college or university between March 1 and July 31 of the current calendar year; or
- Written proof of being currently admitted to a full-time college or university degree program for the upcoming semester/quarter.

Dance and Pair Events

Competitors will be qualified to compete by providing written proof of both partners having a high school diploma or an equivalency certificate in addition to one of the following:

- Written proof of being enrolled a minimum of half-time in a college or university degree program;
- Written proof of having been enrolled in such a program the previous academic year; or
- Written proof of being admitted to a minimum of a half-time college or university degree program for the coming academic year.

**If only one partner is so enrolled, a request for an exception to subparagraphs 1, 2 and 3 must be forwarded with the entry form, to the national vice chair for collegiate championships, no later than the closing date for entries, for a determination of eligibility.

STEP 3 - LOC FORMS / INFORMATION - ENTRY PROCESS

Written proof of the required student status must be submitted to headquarters by completing FORM A (attached). Please note that email or fax is the only accepted method of submission and must be done so by June 15, 2018. Please email the form to Megan Romeo, mromeo@usfigureskating.org or fax to 719-635-9548, attention: Megan Romeo.

DEADLINES

The entry deadline for the 2019 U.S. Collegiate Championships is 11:59 pm EST on June 15, 2019. U.S. Figure Skating servers are located on the east coast, so the deadline for all time zones is 11:59 PM Eastern Standard Time (EST). All online entries must be completed at this time.

Further, FORM A, proof of student status must be received by Megan Romeo via e-mail (mromeo@usfigureskating.org) or fax (719-635-9548) by June 15, 2019. **Late entries will not be accepted.**

As of June 1, 2015 – Competitors entered in the U.S. Collegiate Championships who pass a test after the closing date for entries for that competition at a level higher than the tests specified for entry in that level’s test requirements, will still be allowed to compete in the level at which they entered.

ENTRY FEES

Every skater entering the U.S. Collegiate Championships must submit an entry fee as follows. The entry fee must be paid online as part of the registration process. All entries are assessed a non-refundable \$10.00 Administration Fee. Entry Fees do NOT include practice ice sessions.

<i>Singles Events</i> Intermediate, Novice, Junior, and Senior; Men & Ladies	\$140.00
<i>Pair Team Events – Skate Detroit</i> Junior & Senior Pair Teams	\$155.00
<i>Dance Team Events – Lake Placid Ice Dance Championships</i> Junior & Senior Dance Teams	\$155.00

GENERAL INFORMATION

COMPETITION PROFILE – EVENT MANAGEMENT SYSTEM

All competitors entering into the 2019 U.S. Collegiate Figure Skating Championships are required to complete an online “Competition Profile” through the Event Management System by Monday, July 22, 2019 with the following:

- Upload of each piece of competition music
- Music copyright information for all music
- Planned Program Content detailing the elements in both programs

Please note that you do not have to complete this at time of entry although it is strongly encouraged. An athlete may update their music or PPC prior to the submission deadline of Monday, July 22, 2019 by logging into “Members Only” at www.usfsaonline.org and accessing the Event Management System. Athletes will not be allowed to make any edits to their music or PPC after the deadline as this time is used for event organizers to download your information and prepare for the event. If you need to make any adjustments within two weeks of the event you will be required to do that onsite.

Finally, you will not be allowed to receive your credential at registration until U.S. Figure Skating and the local organizing committees have received this information. Please bring a backup CD of your music on-site in case of technical difficulties.

MUSIC Deadline: Monday, July 22, 2019

For the 2019 U.S. Collegiate Figure Skating Championships, online music submission is the ONLY acceptable method to submit program music. Music files MUST conform to the following specifications:

- Programs per File: One (1) – Only one piece of competition program music (e.g. short program, free skate, short dance, free dance, pattern dance, etc.) per file is allowed.
- File Format: mp3 – The uploaded file must be an MP3 file. Simply changing the file extension to “mp3” from another file format is not acceptable.
- Bit Rate: 192kbps
- Maximum File Size: 12MB
- Max Running time: Five (5) minutes
- Max Leader: Two (2) seconds – The leader is the silence between the start of the track and the actual start of the program music. The Music Committee prefers NO leader.
- Max Trailer: Two (2) seconds – The trailer is the silence between the end of the program music and the actual end of the track.

PPC Deadline: Monday, July 22, 2019

The International Judging System (IJS) will be used for all events. Competitors shall submit a Planned Program Content sheet as part of their registration. Planned Program Content sheets may be submitted by logging into the Members Only site and accessing their Skater Portal for the event via the Event Management System at www.usfsaonline.org.

CLICK HERE FOR PPC SUBMISSION HOW TO

If you need assistance, email productsupport@usfigureskating.org

EVENTS & ELIGIBILITY

Events to be skated, requirements and eligibility are defined in Rule 2045 and Rule 2213:

SINGLES

Intermediate Ladies
Intermediate Men
Novice Ladies
Novice Men
Junior Ladies
Junior Men
Senior Ladies
Senior Men

PAIRS

Held at Skate Detroit
Junior Pairs Combined
Senior Pairs Combined

DANCE

Held at Lake Placid
Junior Dance Combined
Senior Dance Combined

PRACTICE ICE

Please consult the official website, www.uscollegiatechampionships.com/practiceice, for practice ice sales timelines and directions for purchase. All practice ice will be sold through the Event Management System (EMS). Do not contact the arena directly.

DRAWS

A draw party will be held on Sunday, July 28th in late afternoon/early evening to draw for the initial start order of the short program event. The party will include A Taste of Philadelphia and the opportunity to meet other competitors at the 2019 Collegiate Championships. The Local Organizing Committee will email the details of the draw party to all competitors in the weeks prior to the competition.

SCHEDULE

Please consult the official website, www.uscollegiatechampionships.com, for a tentative schedule of events. All competitors and coaches will be notified when a full competition schedule is available for viewing in EMS.

COACHES

Important Notice for all Coaches - To coach at a U.S. Figure Skating qualifying level competition, a professional coach or choreographer must meet ALL qualifying level coach requirements as identified for the current season. A chart of U.S. Figure Skating requirements for coaches can be found here:

<https://www.usfsa.org/content/Coaches%20Requirements%20Chart.pdf>.

U.S. Figure Skating will provide the event's local organizing committee (LOC) with a list of coaches who are cleared for credentials at the competition. To receive an event credential, coaches must check in at the event registration desk and show a government issued photo I.D. Coaches who are NOT on the cleared list must show proof of any missing compliance items before receiving an event credential. **If a coach is not on the approved list and cannot provide proper photo I.D. or produce the necessary compliance documents, he or she will not be issued a credential to access any competition events – no exceptions. We strongly urge all coaches to have their documents and I.D. with them.**

AWARDS

All first, second, third, and fourth-place finishers from each event will receive a U.S. Collegiate Championship medal.

COLLEGIATE CHAMPIONSHIP AWARD PROGRAM

The Collegiate Championship Award Program emanates from the Pioneer Fund and is given out annually based on the results at the U.S. Collegiate Championships. This award program was developed to assist the winners with a one-time monetary scholarship award. The awards are distributed following the winners' successful completion of their full-time, fall term/semester*.

The award is given to the winner of the senior ladies and men's events, and to the senior ladies second and third place finishers. The Pioneer Fund Collegiate Championship Award Program will be given in the following award amounts in 2019:

Senior Men's Champion: \$5,000
Senior Ladies Champion: \$5,000
Senior Ladies Silver Medalist: \$2,500
Senior Ladies Bronze Medalist: \$1,000

*To receive this scholarship award, the winners receiving a Collegiate Championship Award must meet and show proof of the following requirements:

- A. Provide written proof of United States citizenship, such as a U.S. Passport or certified birth certificate.
- B. For currently enrolled students: Provide an official or unofficial transcript, verifying successful completion of the upcoming fall semester/quarter as a full-time student (this will be sent following completion of their 2019 fall semester/quarter). For recent graduates: Provide an official or unofficial transcript verifying successful completion of the most recent semester/quarter (occurring between March 1 and July 31 of the current calendar year) as a full-time student.

LIABILITY

The 2019 U.S. Collegiate Championships, U.S. Figure Skating, IceWorks Skating Club, and the IceWorks Skating Complex accept no responsibility for injury or damage sustained by any participant in these championships. By registering to compete, you assume any risk and waive any and all claims of personal injury and/or damage to personal property.

CONTACTS

U.S. Figure Skating Coordinator, Competitions

Megan Romeo – mromeo@usfigureskating.org

LOC Chair – Philadelphia Summer Championships & U.S. Collegiate Championships

Lisa Shaw – lshaw@iceworks.net

Chief Referee – U.S. Collegiate Championships

TBD – TBD@me.com

LOCAL ANNOUNCEMENT

ARENA INFORMATION

IceWorks Skating Complex
3100 Dutton Mills Rd.
Aston, PA 19014

IceWorks consists of 4 sheets of ice, one Olympic and 3 NHL sized Rinks all with seating. IceWorks also has a Café between Rinks 1 and 2 and a Pub and Grill between Rinks 3 and 4. In addition, there is a pro shop, embroidery shop, and game room on site. There is ample parking at the facility. No outside food is allowed in the building.



HOTEL INFORMATION

OFFICIAL HOTEL

Crowne Plaza
630 Naamans Road
Claymont Delaware
302-792-2700 (P)

Room Rate: \$139.00

Reservations can be made by calling 302-792-2700. Please ask for the Collegiate Championships Room Rate. To guarantee rate, your reservation must be made by July 1, 2019.

HOST HOTEL

Hampton Inn and Suites by Hilton Room Rate: \$139.00
300 S Beatty Rd
Media, Pa 19063
484.443.8899 (P)

Reservations can be made by calling 484-443-8899. Please ask for the Collegiate Championships room rate. To guarantee your rate, reservations must be made by July 1, 2019.

Clarion Glen Mills Room Rate: \$139.00
Baltimore Pike
Glen Mills, PA 19342
610-358-1700 (P)

Reservations can be made by calling 610-358-1700. Please ask for the Collegiate Championships room rate. To guarantee your rate, reservations must be made by July 1, 2019.

TRANSPORTATION

All competitors are responsible for their own transportation to the event and around the local area. If you require air transportation to the event, the Philadelphia International Airport (PHL) is the closest airport to the event site. Taxi service and Uber Service is available from the airport as well as many rental car companies.

PHOTOGRAPHY & VIDEOGRAPHY

Event videography & photography will be provided for this event. Further information on video services will be posted on the event website.

MERCHANDISE & SOUVENIRS

Competition souvenirs will be available for purchase. Further information on specific vendors will be posted on the website and on www.iceworkssc.org

TICKETS

Each competitor will receive one credential plus one chaperone and one coach credential. Additional credentials for coaches will be at the cost of \$35.00. Entrance fees for all spectators of the event will be \$5.00 per day and \$25.00 for the entire week of the Collegiate Championships and the Philadelphia Summer Championships and International Competition.

RESULTS

Copies of results and personal protocol sheets may be purchased at the registration desk shortly after the results are posted.

COLLEGIATE CHAMPIONSHIPS REFERENCE SHEET

COMPETITION CONTACTS

Coordinator, Competitions – Megan Romeo

(E) mromeo@usfigureskating.org

(P) 719-635-5200

(F) 719-635-9548

LOC Chair – Lisa Shaw

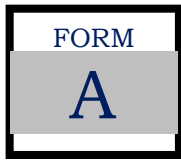
(E) lshaw@iceworks.net

Chief Referee - TBD

(E) TBD

FORMS AND ENTRY CHECK LIST:

<u>ITEM</u>	<u>DEADLINE</u>	<u>NOTES</u>
ONLINEREGISTRATION click here	JUNE 15, 2019	See pg. 2 for instructions Questions about online registration? Email: ProductSupport@usfigureskating.org
FORM A *with attached verification of student status*	JUNE 15, 2019	See form attached to this document. Email: mromeo@usfigureskating.org Fax: 719-635-9548, Attn: Megan Romeo
MUSIC & PPC SUBMISSION	July 22, 2019	See pg. 5 for instructions. Questions about online submission? Email: ProductSupport@usfigureskating.org



ENTRY PROCESS PART 2: STUDENT VERIFICATION

Athlete Name & USFSA #:	
Event entering:	
College or University:	
Athlete e- mail address:	
Athlete cell phone:	
Student status at the above university is (please check one):	
<input type="checkbox"/> Current full-time <input type="checkbox"/> Current ½ time <input type="checkbox"/> Graduated in Spring 2019 <input type="checkbox"/> Will begin full-time in Fall 2019 <input type="checkbox"/> Will begin ½ time in Fall 2019	
For College Registrar Use ONLY:	
I certify that the above named individual is a student at the above named college/ university and that his or her student status is appropriately marked in one of the boxes above.	
Signature of College Registrar: _____	
Printed name: _____	
Date signed: _____	

Note to student:

To verify your student status, you have the following choices:

- 1) Have this form signed by your college registrar in the above box.
- 2) Attach a letter from your college registrar stating your student status.
- 3) Attach a copy of your unofficial student transcript to this form.
- 4) Attach a copy of your acceptance letter for Fall 2019, along with verification that you have enrolled (such as a print out of your classes, etc.).

Are you bringing a coach to this event? *if yes, must complete information below	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Coach's Name:		
Coach's e-mail:	Coach's cell phone:	
Coach's U.S. Figure Skating #		
Coach's PSA #		