# Waseca Hockey Association
# Scorekeeping Guide

**To begin scoring for a game, use the iPad and select the Game Sheet Icon:**

**For any District 9 game, select "Load Game" and select the appropriate game**

**Load the game. Do not use the "live scoring" function**

**Verify that both teams rosters show in the home and visiting sections on the Game Sheet app. Prior to the game starting, have the home and visiting coaches verify the roster. If a player is not playing, remove them from the roster. If there is no roster (association has not loaded it to the app yet), enter the roster for the visiting team with jersey numbers. It will give you 2 options, to save to roster or to save for game only. Please select save for game only if you have to enter the roster.**

**Once the rosters have been verified, have the visiting and home head coaches sign the roster BEFORE THE GAME BEGINS. You should only need to get the officials signature upon completion of the game.**

## Scoring the Game

**Periods: On the top of the app is the period selection this will toggle periods**

**Shots: Shots are on the bottom of the app page. Changing periods will change the period the shot was made**

## Penalties/Scores: **Penalties and scores are entered by the time shown on the game clock (not based on the time into the period as previous)**

**Once the game is done, have the referee enter their name and sign the referee box**

**Lock the game and press the blue upload button to upload to district 9**

**Questions: Call/Text Tony at 507-380-1224 or Andrea at 612-508-0818**