



MFHS AND NMS

ONLINE CLUB / ACTIVITY REGISTRATION

The online activity registration process must be successfully completed before the student will be authorized to participate in any co-curricular activity. The online process is to be completed by both parent/guardian and student together. Requirements for clearing participants for clubs are:

1 COMPLETION OF ONLINE REGISTRATION PROCESS

- Go to: <https://menomoneefalls-ar.rschooltoday.com/>. First time users will create a family account and then register. Repeat users will access their original account with their user name/password.

2. \$20 ANNUAL ACTIVITY FEE

- This fee is ONCE PER SCHOOL YEAR per student. It is paid with the first club/activity that you are registering for each school year. All other clubs require registration but do not require additional payment.
- The Activity Fee is no longer paid with your school fees.
- This is paid during the online registration process with a debit or credit card only. No checks/cash accepted.
- If you believe you may be eligible for an Athletic/Activities Fee Waiver, please complete the 2019-20 Athletic/Activities Fee Waiver Request Form located in the Athletics Office or at www.fallsathletics.org/athleteforms. This form must be submitted each year and is separate from the waiver request form for other school fees. A copy of your 2018 tax return is also required.

HELPFUL HINTS ABOUT MFHS ONLINE CLUB / ACTIVITY REGISTRATION

- ❖ Kindly allow enough time (preferred minimum of two business days) for the Athletics / Activities Office to review your registration.
- ❖ Once your registration has been completed and reviewed, you will receive an email letting you know the status which will either be "Incomplete" or "Approved". Please inform the Athletics/Activities Office if you have NOT received a clearance status email within two business days.
- ❖ If you have questions or need assistance with high school activity registration, please contact Heidi Wood in the Athletics/Activities office. **Email:** woodhei@sdmfschools.org **Phone:** 262-255-8414. If you have questions or need assistance with middle school activity registration, please contact Liz Scargill at NMS. Email: scareli@sdmfschools.org Phone: 262-255-7174.