



City of Phoenix

PARKS AND RECREATION DEPARTMENT

January 28, 2021

Field Allocation Organization Participant:

The Phoenix Parks and Recreation Department appreciates your cooperation as it works with the community to control the spread of the COVID-19 pandemic. The City continues to monitor the Covid-19 metrics; once these metrics indicate a substantial downward trend, city council will discuss and vote on a plan to reopen.

The information below provides an update regarding the current and upcoming allocation seasons.

SPRING SEASON 2021 (January to May):

Although athletic field allocations and reservations remain suspended there is an update on use.

Groups of 10 or less are permitted in parks and on athletic fields as long as individuals are 6 feet apart, spectators are wearing masks or properly social distancing and the group is not participating in full contact athletic games and activities. When City Council approves a reopening plan, the existing permits distributed in November will resume. There will likely be new use requirements and health protocols which organizations will be required to adopt prior to use of our fields. The existing requirements are listed below and may be submitted at any time to your division field allocation liaison.

- A. Code of Conduct copy
- B. Valid Certificate of Insurance copy
- C. List of teams identifying residency percentage per team
- D. Schedule of practices and games on the fields allocated
- E. Name(s) of the individuals who will be enforcing return to play guidelines are followed. 1 person per field rented as all times. These individuals must be easily identifiable wearing a yellow vest/shirt.
- F. Signed City of Phoenix – Return to Play Guidelines
- G. Copy of your organization's return to play guidelines

Once we have approval to open, you will receive your amended spring 2021 permit. You will have an opportunity to request modifications and finalize the permit. Once accepted, the permit fees will be due immediately, but no less than 3 days prior to the permit start date. All requirements listed above and any additions approved must be on file at least three days prior to the start of the first reservation date. Once the season begins, compliance is mandatory and there will be evaluations to ensure all requirements are met.

SUMMER SEASON 2020 (June to August):

Summer allocation applications (attached) are accepted February 1 to February 28. Requests received after February 28, will be accepted as late requests and processed as such.

Please continue to communicate with the members of your organization about the return to play guidelines and requirements.

Additional information about COVID-19-related Phoenix Parks and Recreation restrictions can be found at [Phoenix.gov/Parks](https://phoenix.gov/Parks).

Thank you for continuing to be a great partner as we work together to navigate this unprecedented health emergency. If you have question or concerns, please contact your allocation liaison.

Phoenix Parks and Recreation Department – Field Allocation Team