



CPHL Board Meeting  
January 21, 2024

In attendance                      Kent Barrett, President  
    Kevin Lawson, Vice President  
    Sharon Blackwell, Treasurer  
    Tracy Petruska, Secretary  
    Chase Petruska, Director-At-Large  
    Ishan Manerikar, Director-At-Large  
    Jacob McGregor, Director-At-Large  
    Jeff Barrett, Director-At-Large

Regrets                                      Gerald Doucette, Director-At-Large

- Kent called the meeting to order at 6:50pm.
- Agenda reviewed and approved.
- Minutes of last meeting were reviewed and approved. Kent Barrett made a motion to approve, and Ishan Manerikar seconded, all were in favour.

Agenda	Discussion	Decision
1. New Board Member	<ul style="list-style-type: none"> <li>• Jeff was officially introduced as a new board member and will take over the roll as tournament representative by the start of next season.</li> </ul>	
2. Development Camp	<ul style="list-style-type: none"> <li>• Chase has volunteered to run a development camp in September of 2024, Kent offered to assist. More details to discuss in the following months.</li> </ul>	Details will be discussed in the coming months.
3. Tournament Update	<ul style="list-style-type: none"> <li>• Jeff provided an update on 2024 tournaments; London is hoping to host but is not sure of facility availability. Jeff will attend another meeting in February and will provide an update after that meeting when he has more information.</li> </ul>	Jeff will provide update after Feb tournament rep meeting.
4. Financial Update	<ul style="list-style-type: none"> <li>• Sharon provided an update on year end review and first quarter results. Current cash balance is \$107k. She indicated banking costs may increase due to costs of sending e-transfers @ \$1.50 per transfer.</li> <li>• The year end records are currently being reviewed.</li> <li>• The annual return must be filed by February 29, 2024.</li> </ul>	CPHL Annual Return is due Feb. 29/24 Sharon will file.1



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5. Operations Update	<ul style="list-style-type: none"> <li>Please see report attached.</li> </ul>	
6. By-laws Update	<ul style="list-style-type: none"> <li>Kent provided an update on the by-laws, Michael Barrett has been revising the bylaws, Kent will send out old and new bylaws, board to review and send comments back to Kent, we will then meet to discuss. The bylaws will need to be ratified by the board and then taken to vote by the membership at the AGM.</li> <li>There was a discussion on how to compensate Michael Barrett for the work he has done on the by-laws, and it was decided a donation of \$500. would be made.</li> </ul>	<p>By-laws discuss to resume on Jan. 31</p> <p>Sharon made a motion to compensate Michael Barrett in lieu of payment a \$500. Charitable donation would be made. Ishan 2<sup>nd</sup> the motion.</p>
7. Executive and Directors	<ul style="list-style-type: none"> <li>Tracy mentioned that in the by-laws it states that all position must be open at the AGM, it was decided that open positions will be posted with the AGM notice and positions will be voted on at every AGM.</li> </ul>	<p>Positions will be posted with AGM notice, votes for the positions will be done at the AGM.</p>
6. Date of AGM and next Board Meeting	<ul style="list-style-type: none"> <li>Date of AGM will be Sunday, February 25, 2024.</li> <li>Tracy to send out notice to membership 21 days in advance</li> </ul>	
<p>Meeting Adjourned at 7:42 pm  <b>Next Meeting: Wednesday, January 31, 2024, at 7 pm by Zoom. Sharon to send the link.</b></p>		