



MINUTES

Buffalo Lacrosse Club Minutes

Date | time 10/15/2023 7:03pm | *Meeting called to order by* Jerrod

In Attendance

Mark Lemen, President and interim Scheduler | Jerrod Krueger, VP and Boys Director | Erica Wurm, Secretary and interim Registration Coordinator | Kurt Timm, Treasurer | Jerrod Krueger, Boys Director | Adrianna Strode, Girls Director | Brian Anderson, Field and Equipment Coordinator | Amy Anderson, Fundraising Coordinator | Tiffany Dixon, Marketing | Mark Lemen, Scheduler | Jenna Eng, Volunteer Coordinator | Ted Wurm, Player and Coach Development Coordinator

Approval of Minutes

The minutes were shared from September and approved (Jenna, 1st motion; Jerrod, 2nd motion; none opposed).

President's Report

N/A

Vice President's Report

N/A

Secretary's Report

Taxes – Tax990 - still need more details about last fall's golf tournament before I can get further.

Registration Coordinator's Report

Refunds: need a plan to address cancellation of GPSO. See new business.

Will credit parent coaches for fall when receiving info from directors.

Treasurer's Report

- P&L (September)
 - a) Total income -
 - b) Total expenses -
 - c) Net operating income -
- Total assets \$54,106. Last year \$23,777

Meeting space – 5-6 months remaining on credit, will then be \$15-25/meeting.

Boys' Director Report

Will request payment for non-parent coaches from accountant.

Girls' Director Report

Will request checks for non-parent coaches from accountant.

Player and Coach Development Coordinator's Report

N/A

Scheduler's Report

Planning to make transition for girls' schedule to transfer from Girls Coordinator to Scheduler this coming year

Field and Equipment Report

Reached out to area facilities with turf – average 300-400/hour. Possible Parkside would be available during week. Discussed establishing committee with Girls Director, Boys Director, Field/Equipment Director, Coach/Player Development Coordinator.

Marketing Report

Hoping to get store up this week, to have items in-hand before Christmas.

Posted sponsors on social media in individual sponsor highlight posts.

Fundraising Report

Will work with Kurt re: tax/sponsor letters.

Estimated \$4,762.86 from golf tournament.

Scheduled 7/31/2024 for Culvers Night. The May night was taken and we weren't given offer for a different night.

Volunteer Report

Compiled emails for all 2023 players who are eligible to return next year, for more focused emailing as using SE results in returning players receiving multiple emails.

Committee Reports

N/A.

Old/Pending Business

Committees – deferred

New Business

2023-2024 budget – a few last minute changes need to be updated, will then be sent out this week and vote

GPSO – Anticipate receiving partial refund from GNLL. Discussed applying credit directly, versus discount code for next year, versus credit in apparel store. Calculations would be different for fall teams vs tournament only team. If refunds are the amount we anticipate, this would be refund of \$50/player (fall teams) and % of fee (tournament only team). Operating Policy describes any refund as amount paid, minus \$40 administrative fee, so this would be a one-time exception.

December meeting – cancel due to holidays. (None opposed).

Announcements

Next Meeting

11/19/2023 | 7pm, OutDo Work