**NWBA Bylaws Amendment Proposal Form**

**Proposed Amendments must be submitted in writing to the Executive Director and the chair of the Governance Committee at least sixty (60) days preceding the Annual Assembly (Sunday, April 25, 2021).**

**Section:** ARTICLE THIRTEEN Executive and Management Staff – Sections 13.1, 13.2, and 13.3 as outlined below

**Proposed By:** NWBA Management/Staff

**Summary of Proposed Change:** Change NWBA Bylaws to add expectations and responsibilities to the Executive and Management Staff of the NWBA.

**Current Bylaw:** Current wording is included in the proposal section below.

**Proposed Bylaw:** Proposed changes are marked below with the track changes function (deletions have a strikethrough and additions are underlined).

**Section 13.1: Designation.**

The NWBA shall have an Executive Director, who may be titled Chief Executive Officer, who shall be the leader of management and vested with the authority to make decisions on behalf of management. The Executive Director shall not be a voting director of the Board, but shall be permitted and is expected to attend Board meetings.

The Executive Director shall oversee the staff’s ethical and competent implementation of the Board’s policies, guidance and strategic direction of the NWBA.

**Section 13.~~3~~2: Responsibilities.**

The Executive Director shall, either directly or by delegation:

1. develop a strategy for achieving the NWBA’s mission, goals and objectives and present the strategy for approval by the Board;~~,~~
2. manage all staff functions, and determine the size and compensation of, hire and terminate the professional staff in accordance with the NWBA compensation policies and guidelines (established by the Board), to effectively accomplish the NWBA’s mission, goals, and objectives, within the NWBA’s budget;~~,~~
3. be responsible for resource generation and allocation of those resources;~~,~~
4. coordinate international activities of the NWBA;~~,~~
5. act as the NWBA’s spokesperson, in conjunction with the President of the Board of Directors;~~,~~
6. serve as director of basketball operations for the NWBA;~~,~~
7. prepare and submit quadrennial and annual budgets to the Board for approval;~~,~~
8. convene, as necessary, working groups to assist in examining issues identified by the Board of Directors,
9. serves as the primary liaison to the U.S. Olympic & Paralympic Committee, ~~U.S. Paralympics,~~USA Basketball, NCAA, Veterans Affairs, and National Basketball Association and International Wheelchair Basketball Federation~~.~~
10. perform all other duties as assigned by the Board of Directors.

**Section 13.3: Secretary General.**

The Executive Director shall serve as Secretary General of the NWBA and in that capacity, shall represent the NWBA in relations with the international sports federation for wheelchair basketball recognized by the International Paralympic Committee and at international wheelchair basketball functions and events.

**Rationale for Change:** Provide clearly established expectations and responsibilities for the Executive and Management Staff.

**Submit to:**

Via Email to both:

Will Waller, NWBA Executive Director: [will@nwba.org](mailto:will@nwba.org) AND Tim Fox, interim Chair of the Governance Committee: [timfox@nwba.org](mailto:timfox@nwba.org)

OR

Via Postal Mail:

NWBA, 1130 Elkton Dr., Suite A, Colorado Springs, CO 80907