



AC Girls High School Hockey
Booster Club Meeting Minutes
Monday, January 8 , 2024
New Hope Ice Arena New Hope, 7:00 pm Room 2

Attendance:

Name	Position		Name	Position		Additional Attendees
Rick Mack	President	X	Chad College	Vice President	X	Jenni Monogue
Kevin Monogue	Treasurer	X	Lisa Reberg	Incoming VP	X	
Susan Otto	Incoming treasurer	X	Allison Riestenberg	Secretary	X	
Matt Cook	Head Coach		{OPEN POSITION}	Incoming Secretary		

January Agenda:

1. **Upcoming Special events/games:** [w 2023-24 Special Events schedule.docx](#)
 - a. **Senior Night 1/25/2024** (coordinators: Laura Hanson and Anne Mack)
 - i. Senior night booklet (8.5x11 folded) with 1) senior profile, 2) underclassmen memories, 3) coach comments.
 - ii. Print enough for all families (estimate 50 copies)
 - iii. Use district printer: Contact: Rick Roberge (763-504-8061, Rick_Roberge@rdale.org). You need to tell him the print job is for AC Wings HS Girls Hockey.
 - iv. Sent out Google form to underclassmen asking for memories of the current seniors. Questionnaire link: <https://forms.gle/y7Kvzxt2eoojpCPe6>.
 1. Also send to Coaches to collect their comments.
 - v. Send out Google for to seniors for their profiles for the booklet. Questionnaire link: <https://forms.gle/wyVayP2GdVR4DH8z8>
 - b. **End of year banquet**
 - i. Target Date: Sunday, March 10th (daylight savings time that weekend)
 - ii. Senior parents are organizing the event, Allison will send out list of tasks and who's assigned
 - iii. Junior parents - will run the event that night.
 - iv. Lisa R: set up Sign up Genius for Junior parents to sign up for volunteer spots for the night
 - v. Location/caterer TBD - Kevin and Jenni M
 - vi. Approx budget \$5000
 1. Agreed on \$200/per senior for gifts
 - vii. Awards: Matt will arrange all these (ordering/pick up/etc)
 - viii. Carla Berg award: Rick reach out to the Berg family, invite them to the banquet, ask them if they will continue the yearly award. Rick ask **Matt Cook** for the Berg family contact info.
 - ix. Video: Decided not to hire Janie Peterson for this, we don't have a budget for this.
 1. Lisa R will ask Lisa Krogstad if she's willing to do a video or a slide show for us
 - a. Use existing photos from the season
 - b. Get additional photos from the seniors (younger yrs)
 - x. Photography: Need someone from the Junior parents, add to Sign Up Genius volunteer slots
 - c. **Team Pasta Feed: 1/17/24:** Johnson/Melsness/Mlekoday hosting, at Mlekoday house
 - i. Allison: send confirmation email to the 3 families
2. **Team field trip:** PWHL Minnesota game
 - a. Upcoming home games: Wednesday Jan 10th; Sunday Jan 14th; Wednesday Jan 24th
 - b. Go thru group sales, approx \$600-750 for tickets
 - c. get a bus thru the school
 - d. Not able to do this in January this year, none of the dates work. Do this next year.
3. **Team Photography**
 - a. Matt get Allison an 11x17 team poster for Cooper HS
4. **Holiday Classic Recap (see below):** Jenn M
5. **Yearbook status:** Jerry Mlekody is working on it, almost ready
 - a. Proofing: Send to Chad and Chad will send senior profiles to all senior parents to proof, send the entire book to the booster board to proof.
 - b. Want this printed by senior night on 1/25.
 - c. Lead time for district printing office to print it: at least 1 week

Holiday Classic Tournament (12/28 - 12/30/2023) Chair: Jenn Monogue

1. BUDGET vs ACTUAL this year:
 - a. Revenue: \$24,000 budgeted, \$23,100 actual
 - b. Expenses: \$18,000 budgeted, \$13,400 actual
 - c. Final profit: \$9,75, final costs \$12,412, (made \$11000 last year, so profit went down)
2. Ticket sales: \$400 less than last year
3. Team fee went up this year by \$50 (\$1200 per team). Jenni recommends going up by \$50 again next year.
4. Princeton canceled their last Varsity game of the tournament. We paid NHIA for that ice time.
 - a. Jenni will send their AD a bill for the ice time: \$460 (varsity ice time cost)
5. Chuck a puck revenue: \$333
6. Auction baskets revenue: \$1115
7. Program printing costs went down
8. Trophy prices stayed the same. Note: prices will go up in 2024.
9. Apparel costs: same as last year
10. Record concession stand sales (that profit goes to the Youth Association)
11. Purchased wristbands for \$200 (have enough inventory for 2 more years)
12. Hospitality costs: \$900 (more than last year). Did not have the committee solicit donations, so we paid for more food that last year.
13. Won't ask Princeton or Two Rivers back next year. Jenni working to get 2 more teams next year.
 - a. Possibly 2 out of town teams, working with the current out of town teams to find 2 more teams from out of town. Stay-n-play (hotel) for new out of town teams.
 - b. Or bring in 1 out of town and one local team

Past Events Recaps:

6. **Alumni Game:** Friday 12/22/2023, 7:30pm (budget \$300)
 - a. Food: Ann Cook ordered pizzas and cookies. cost \$345
 - b. Alumni: we collected names and contact info. Google Contacts list has been updated.
 - c. Sold 6 old white game jerseys @ \$20/each = \$120 (deposited into bank via Zelle transfer)
 - d. Michaela Dixon took photos; Allison gave her \$50 gift card to Total Wine
 - i. **Michaela spent 15 hours editing 400+ photos - next year, consider giving her more than \$50 gift card**
7. **Girls Youth Night** 1/6/2024: Laura Hanson coordinated
 - a. Costs: budget \$50, actual \$85
 - b. Suggestions for next year:
 - i. Get more volunteers to help corral kids (at least 3-4 people)
 - ii. Print the agenda and post it near the locker rooms so parents know what's going on.
 - iii. Don't start the night as early, there was a lot of down time for the little kids off the ice.

Proposed Capital improvements for locker room (Rick and Matt) > Look at [KJ Branding](#) site for examples

1. Initial budget: \$7000 initially in 2023-24 budget (from previous fundraising efforts) for a long term capital improvements/goal(s)
2. Spent in 2023-24 Season: \$3405
3. No more spending out of this budget in this fiscal year
4. **Have \$3600 approx to carry over to next season's budget (2024-25)**
5. Proposed updates to both locker rooms:
 - a. Done in 2023-24 season:
 - i. Updates to electrical system/wiring (done in 2023-24)
 - ii. Door wraps (joint project with boys team)
 - iii. Speakers, fridge, fan, dehumidifier.
 - b. Future improvements:
 - i. Stick shelving area: [Ask to break out those stick areas for building this year](#)
 - ii. Rolling carts for Sparks machine, tape, etc.
 - iii. New stalls
 - iv. New stick racks
 - v. New weight rack in JV room
6. Project Progress:
 - a. July 2023, Rick drafted proposed plan for remodeling
 - b. Fall 2023: Rick Sent plans to 2 millwork contractors, will reach out to 3rd, awaiting numbers
 - c. 1/8/24: No more spending on this topic this season
 - i. Rick got numbers back from contractors.
 - ii. Rick: Contact Rink > put kick plates back on the newly wrapped locker room doors, the rink should have them from when they took them off or buy new ones. Make sure they all are uniform in size.
7. **Grants/Donations:** MidWestOne Foundation (branch in GV) supports capital improvements. Requires a list of specific items we want/need to fund improvements for physical training areas, locker room improvements, including outline of costs.
 - a. Lisa Reberg will look at grants when plans are more finalized

President Report: Rick

New Business:

1. None

Old Business:

1. For Center Ice room: proposal to get a sign to advertise the room is open for family/fans/players, will keep cost under \$50
 - a. Will do this in 2024-25 season.

Vice President Report: Chad (& incoming: Lisa Reberg)

New Business:

1. None

Old Business:

1. **Sponsorships** - waiting for donation from West Metro Fire
2. Fundraising idea for 2024-25 season: Lisa will find out from NH Dance group about the frozen Frankie's pizza they sold for a fundraiser (they were really good). Get info on it as an option for us for next year.
 - a. No update
3. Update on beanie hats for all players/coaches (did they arrive by Thanksgiving?)
 - a. These came in 2 wks before Xmas, they were put in the players lockers
4. Heggies fundraiser profit update - for every pizza you sell, you get \$5/per pizza against your outstanding booster fees
 - a. \$2900 came in, all profits are going back to families that sold pizzas as dues credits
 - b. Kevin is reconciling this and contacting families directly with final dues amounts

Treasurer Report: Kevin (& incoming Susan Otto)

Bank Status:

1. P & L Balance: \$19,289.21
2. Current Bank Balance: \$30745.23
3. Bank activity since last meeting:

556	5411	12/2/2023	Laura Hanson	(\$243.97)	\$38,554.02	Teacher Appreciation
557	5412	12/4/2023	New Hope Ice arena	(\$2,300.00)	\$36,254.02	captains ice
558		12/4/2023	Amazon	(\$82.90)	\$36,171.12	lights / Lazors
559		12/4/2023	Subway	(\$326.73)	\$35,844.39	Andover
560		12/8/2023	Alta	(\$419.50)	\$35,424.89	Trophies for holiday tournament
561		12/9/2023	Dak Bren House Photos	(\$150.00)	\$35,274.89	photos
562	5413	12/9/2023	Ark Sports	(\$1,425.00)	\$33,849.89	locker room door wraps
563	5414	12/9/2023	Heggies	(\$1,688.30)	\$32,161.59	pizzas fund raiser
564	5415	12/9/2023	Shannon Tietz	(\$500.00)	\$31,661.59	Captains training
565	5416	12/11/2023	competitive edge	(\$300.00)	\$31,361.59	Captains training
566	5417	12/11/2023	paige voight	(\$750.00)	\$30,611.59	Captains training
567	5418	12/11/2023	nicky harnett	(\$300.00)	\$30,311.59	Captains training
568	5419	12/11/2023	AllStar Sports	(\$10,361.80)	\$19,949.79	Equipment
569	5420	12/11/2023	Armstrong High School	(\$5,382.50)	\$13,567.29	Coaches Salaries
570		12/11/2023	Deposit	\$2,943.00	\$16,510.29	Heggies
571		12/11/2023	Deposit	\$1,200.00	\$18,110.29	Holiday Classic - Fergus
572		12/16/2023	Deposit	\$1,200.00	\$19,310.29	Holiday Classic - Bemidji
573		12/12/2023	American Mankato	\$198.48	\$19,508.77	bus trip hotel credit
574		12/12/2023	SSU Service Sportsenny	(\$96.00)	\$19,412.77	Holiday tournament sports engine
575		12/12/2023	Target	(\$16.04)	\$19,396.73	meals - delano
576		12/12/2023	Chipolte	(\$155.30)	\$19,241.43	meals - delano
577		12/16/2023	Dufner Donuts / Deli	(\$395.67)	\$18,845.76	Meals - OPC
578		12/14/2023	Zelle	\$225.00	\$19,070.76	Booster - Reistenberg
579	5421	12/18/2023	The Electrical Connection	(\$975.00)	\$18,095.76	Locker room remodel - EO's
580	5422	12/18/2023	Voigt Motorcoach Travel	(\$2,369.16)	\$15,726.60	Bus Trip
581		12/18/2023	Paypal	\$483.56	\$16,210.16	booster - Reidhead
582		12/18/2023	Wallmart	(\$53.43)	\$16,156.73	Reorder checks
583		12/19/2023	Zelle	\$500.00	\$16,656.73	Booster Paavola
584		12/19/2023	deposit	\$1,200.00	\$17,856.73	Holiday Classic - Princeton
585		12/21/2023	marshalls	(\$8.64)	\$17,848.09	team gift bags - holiday classic
586		12/21/2023	Deposit	\$470.00	\$18,318.09	Booster - Hansons
587		12/22/2023	Deposit	\$150.00	\$18,468.09	Booster - Andrea Anderson
588	5423	12/22/2023	Laura Hanson	(\$31.85)	\$18,436.24	senior poster boards
589		12/22/2023	Hyvee	(\$37.43)	\$18,400.81	Holiday Classic - hospitality room
590		12/22/2023	Costco	(\$57.73)	\$18,343.08	Alumni Game snacks

591		12/26/2023	Zelle	\$120.00	\$18,467.08	Alumni game - Jersey sales (under donations)
592		12/26/2023	Frankies	(\$287.84)	\$18,179.24	Holiday Classic - Coaches room meals
593		12/27/2023	Frattallones Ace	(\$15.60)	\$18,163.64	Holiday Classic Hooks
594		12/27/2023	dollar Tree	(\$32.56)	\$18,131.08	Holiday Classic Table clothes
595		12/27/2023	costco	(\$101.49)	\$18,029.59	Holiday Classic Veggie Trays
596		12/27/2023	Sams Club	(\$199.44)	\$17,830.15	holiday classic, locker room snacks, hospitality room
597		12/27/2023	withdrawl - US Bank	(\$1,000.00)	\$16,830.15	Cash for Holiday Classic
598		12/28/2023	Cub Foods	(\$33.59)	\$16,796.56	Holiday Classic - Plates
599		12/29/2024	Sams Club	\$33.89	\$16,830.45	hospitality room supplies - returned items
600		12/29/2024	Cub Foods	(\$20.54)	\$16,809.91	Holiday Classic - HR - Grocery
601		12/28/2024	Frankies	(\$270.70)	\$16,539.21	Holiday Classic - HR - Pasta
602		1/2/2024	Yenmo Deposit	\$2,618.89	\$19,158.10	Holiday Classic - ticket sales - transfer
603	5424	1/1/2024	Robbinsdale area schools	(\$125.00)	\$19,033.10	Holiday Classic - Programs - Print
604	5425	1/1/2024	Jacky Thoennes	(\$117.54)	\$18,915.56	Holiday Classic - HR - Taco in bag / snacks
605	5426	1/1/2024	Jen Johnson	(\$194.98)	\$18,720.58	Holiday Classic - HR snacks / auction baskets
606	5427	1/2/2024	KindsSota	(\$3,968.00)	\$14,752.58	Holiday Classic - Apparel
607		1/2/2024	Yenmo Deposit	\$1,168.00	\$15,920.58	Holiday Classic - ticket sales / auction - transfer
608		1/5/2024	Sams Club	(\$65.59)	\$15,854.99	Youth night - Snacks / drinks
609		1/6/2024	Pub	(\$300.00)	\$15,554.99	Senior Night - Coaches Gift
610		1/8/2024	Deposit	\$10,974.00	\$26,528.99	Holiday Classic - Tickets / Programs / Auction
611	5428	1/8/2024	New Hope Ice arena	(\$7,245.00)	\$19,283.99	Holiday Classic - Ice Time

New Business:

- Taxes - Kevin will work with Susan to submit this for the fiscal year
- Insurance - needs to be paid
- \$ still coming still in this year > \$10K
 - Knockdown \$5K
 - Booster Fees: \$3K (only 5 families)
 - We probably won't hit the budget for booster fees because of the Heggies kick back and the sponsorships
 - \$2K for banquet
- \$ budgeted to still go out this year > \$14,800:
 - Refs for the year \$3500 (AHS AD may pay this?)
 - Pizza fundraiser \$1500
 - Banquet \$5K budgeted
 - Away game meals - 5 away games remaining w/ both JV/Varsity playing: \$1800
 - Senior night: \$250
 - Photography: \$1000
 - Insurance: \$550
 - Shooting cage: \$1000 (pay to Danny/AC Wings boys coach)
 - Individual banquet awards: \$200
- Will end the year at roughly +\$19K, usually aim to be at \$10 - \$15K

Old Business:

- Heggies Pizza fundraiser: kevin is
- Booster Fees collection Update** - were due Dec 1
 - Kevin will send emails to individual families w/ what they owe for booster fees, after reconciling Heggies Pizza sales/credits against booster fees.
- AC Logo Door Wraps: The \$1500 should come out of the \$7000 earmarked for capital improvements budget
- The \$1500 for electrical work for the locker rooms should also come out of capital improvements budget
 - Half of this invoice needs to be paid by us to KJ Branding (split cost with the boys)
 - Rick sent the invoice to Kevin
- Allison submitted the invoice from Dack Nehring from the 11/6 team photo shoot via email, please pay ASAP.

Coach Report: Matt

New Business:

- none

Old Business:

- Received \$600 donation from Dave Essen from the Coaches Skate that Matt participates in during the summer (run by Dave Essen). Every year they donate the extra \$ to one of the AC programs, this year it's donated to the girls program.
 - Allison - get a Thank You card, give to Matt and have the girls sign it for Dave.
- Update on improving electrical conditions in both locker rooms \$1500
 - Both rooms will be done by Friday 12/15/23, adding a couple outlets to each room

Secretary Report: Allison

New Business:

1. Suggestions to the city:
 - a. Need new dryers in the women's south rink main locker room. (or install paper towel dispensers)
 - b. Fix rink heaters on the bleachers side of the south rink.
2. **January Booster Communication** - topics?
 - a. End of year banquet - save the date
 - b. 1/25 senior night

Old Business

1. Update team composite poster at AHS
2. Deliver smaller poster (11x17) to CHS.
3. Update the display cases at the rink with this season's team composite poster and class group photos
4. Ordered grade specific photos for the display case,
 - a. submitted expense report to Kevin on 12/

Fall/Future Items:

1. **2023-24 season photography:** Signed contract with Dack Nehring ([Bren Rose Photos](#)) for the following dates:
 - i. Done > One game early in the season (for yearbook): 11/14/23
 - ii. Done > Teacher appreciation night: Tuesday, 11/128/23
 - iii. Done > Youth night: Saturday 1/6/2024
 - iv. Done > 2 games at the Holiday Classic tournament (to be chosen by the tournament director)
 - v. Senior night: Thursday 1/25/24
- b. Dack Nehring will submit bill at the end of the season

Website updates

1. Team managers page

Next Month - February Agenda (Monday, 2/5/2024 - Location NHIA, mtg rm 1):

1. Upcoming events
 - a. End of year banquet
 - i. Rick: Will the Berg family attend and present the yearly award?
2. Yearbook update: was it printed before 1/25/24 Senior Night?
3. Meeting room at rink is reserved for booster board meetings thru May 2024
4. Fiscal year ends **Mar 31, 2024**
 - a. Tie up any loose ends for this FY
5. Identify replacement for **Secretary position** - there might be a few candidates coming in the 2024-25 season.
6. Discuss candidates for other duties currently done by **Secretary**:
 - a. **Webmaster duties** (includes updating the calendar for games, practices, special events, etc., updating all necessary pages as needed, like Holiday Tournament, team managers and coaches, fundraising)
 - b. **Social Media manager:** promote the team and players thru timely posts to AC Wings girls HS social medial channels. Coordinate with photographers (hired and volunteer) to get access to pictures in a timely manner.

Future agenda items:

1. **June/July** booster schedule: pick the date for the alumni game in December. The rink mgmt wants us to ask for this ice in june/july) and book meeting room 1 for the after skate pizza party
2. **July:** call Matt Remore at NHIA and book out meeting room 1 for all booster board meetings for the 1st Monday of the month for the upcoming season (switch to room 2 for months where we meet on the 2nd monday due to holidays, b/c youth meets in room 1 on those days)
3. **Sept/Oct** booster schedule: Assign dates for special events dates. Once assigned, email Mark S and Matt R at the rink with the schedule, and book meeting room 1 for each night.

Meeting adjourned - time: 8:39pm

Secretary: Allison Riesterberg

Date: 1/8/2024