



# Menomonie Youth Hockey Association

620 17th Street – Menomonie, WI 54751  
[www.menomoniepucksystems.com](http://www.menomoniepucksystems.com)

Policy #: 3.200

Effective: October 2004

Revised: September 2018

## Team Classification and Evaluations

**Policy:** It is the policy of Menomonie Youth Hockey Association (MYHA) to establish the appropriate divisions and number of teams within those divisions each year based on the anticipated and actual member registrations.

### **Definitions:**

Team Assessments – procedure conducted that is done in open session to evaluate the skill level of the skaters. These can be completed by the levels designated coaching team and should be shared with the skaters and parents. Process to ensure the skaters are gaining the proper skills to move on to the next level of play and reach their full potential.

Team Evaluations – procedure conducted that is done in closed session to assist in determining the best team each player should be selected to play on. These should be done by non-biased evaluators and the results are confidential.

### **Procedure:**

1. The MYHA Board shall designate the number of teams within each level in accordance to the recommendations made by USA Hockey and WAHA. The Board may utilize any and all resources necessary to assist in making this decision.
  - a. The following guideline will be considered:
    - i. At 21 MYHA is required to separate into two teams.
    - ii. If a team has 20 skaters or fewer the MYHA Board may move players if they determine it is appropriate and within the guidelines recommended by WAHA.
    - iii. For any of these scenarios, MYHA may review the player movement policy for appropriateness.
2. A group of individuals designated by the MYHA Board of Directors shall be responsible for all MYHA assessments and team evaluations.
3. The group of individuals shall be overseen by the VP of Hockey Operations or the equivalent position should it change. The VP of Hockey Operations or equivalent shall communicate the player assessments and evaluation process, schedule the events and communicate dates, times and expectations to players/parents. Dates for evaluations will be published at the earliest possible time.
4. The group of designated individuals shall determine the evaluation procedures based on the needs of that given season. In general, this group is responsible for:
  - a. Securing the tryout facility. The tryout process shall be in closed session with no spectators. Parents must be out of the locker room area 20 minutes prior to the start of practice.
  - b. Locating evaluators to assist in evaluating skaters. The evaluators shall remain anonymous.

*This policy is approved by the MYHA Board of Directors. The most current version of this policy will be retained by the MYHA Secretary and can be found on the MYHA website at [www.menomonie.pucksystems.com](http://www.menomonie.pucksystems.com).*



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- c. The player evaluation content. The content shall be communicated to the players prior to the tryouts.
  - d. Summarization of the scoring and determining which team each skater is selected to play on.
  - e. Notification to parents of the team selections. General guideline shall be no longer than two days following completion of the evaluation. If it will be longer the MYHA Board shall be notified.
  - f. Results and scoring is confidential to anyone not within the group of designated individuals.
  - g. The group of individuals or evaluators may adjust the procedures in order to evaluate the skaters in best means necessary. If evaluations are very close, the evaluators may request to see other testing material to determine the optimal location for a skater.
5. Players and parents' rights during the process.
- a. All children will skate during evaluations, but parents may request their child be placed on a B or C team. This child will be specifically identified to determine they are not of the skill level that would require them to be on different team
  - b. If a player is not able to skate during the scheduled tryouts due to a personal or family emergency, sickness, hospitalization, medical condition or any other emergency they must notify the MYHA Board of Directors as soon as the issue is known. These are typically last second issues that may arise. The board shall determine if the absence is reasonable and if special accommodations shall be made. Based on the tryout procedures, they may not be able to replicate the tryout for one skater.
  - c. If the skater will be out of town or have another personal conflict or any other reason, they must notify the MYHA Board of Directors in writing as soon as the conflict is known. These issues are typically preplanned and should be able to give the board a two (2) weeks minimum notification. The board shall determine if the absence is reasonable and if special accommodations shall be made. Based on the tryout procedures, they may not be able to replicate the tryout for one skater.
  - d. A parent, who disagrees with the team placement of their child may shall follow the following procedures and in this order:
    - i. Request feedback through the teams Head Coach
    - ii. Request feedback through the appropriate MYHA Conduct Committed or equivalent.
    - iii. Come before the MYHA Board of Directors with a written complaint within one (1) week of the team announcements. The MYHA Board of Directors which shall hold a special session, if necessary and discuss the situation in open session. The MYHA Board has the final decision.
    - iv. If the parent does not follow these steps, the complaint is deemed invalid.

This policy is issued by the MYHA by the Board of Directors.

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