

DATE:	Sunday October 28, 2018 Annual Board Meeting
TIME:	3:00 PM
LOCATION:	Tennis Court 1 Capital Racquet and Fitness
CALL TO ORDER:	3:00 PM Informational Meeting

Attendance

- **Board Members Present**
 - Justine Movchan, Jennifer Klesalek, Germain Krueger, Tina Frisinger, Kristen Herman, Scott Kautzman, Allan Hager
 - **BGA Employees:** Stephanie Birkeland (Executive Director), Ilse Rue (Competitive Manager & Head Coach), Torrea West (Recreational Manager), Jamie Kessler (Show Team Head Coach & Office Manager)
 - **Guests:** Vanessa DeCoteau, Heidi Erickson, Randy Movchan, Kay Hager, Tim Hagerott, Kerry Klesalek, Diann Goldade, Holly Schindler, Robyn Zettinger, Jay Crouse, Ross Wilmes, Angela Gregory, Tracy DeForest

Welcome and Opening Remarks

- Chair Germain Krueger welcomed the members to the 2018 annual meeting and introduced the BGA employees present at the meeting

BGA Updates and Information

- Stephanie Birkeland provided an update on the accomplishments of the academy over the past year as the Executive Director

Competitive Program Update and Information

- Ilse Rue provided an update with the current number of competitive gymnasts, the scheduled meets for this season, and fundraising to help cover some of the expense with travel and fees

Recreation Program Update and Information

- Torrea West talked about the current numbers as compared to last years numbers in the various programs.
- She plans to implement new skill trees for her beginner, intermediate and tumbling classes.
- West plans to send out a program evaluation to the membership during the Winter session

Show Team Update and Information

- Jamie Kessler talked about a change in the assistant coaches due to Jensen leaving, the number of gymnasts in each level, and the tryouts for this season have been completed
- Kessler noted the show teams performed at almost all the local High Schools, New Salem and Wilt

Business Meeting

Call to Order

- The meeting was called to order by Chair German Krueger at 3:16 PM

Quorum Determination

- Krueger offered to the members present the option to adjourn the meeting or proceed with the business portion of the Annual Member Meeting
 - A motion was made to continue with the business portion of the meeting
 - **Motion-Kay Hager**
 - **2nd -Angela Gregory**
- Vanessa DeCoteau inquired about the fundraising goal and where we stand with meeting it
 - Birkeland said we have a goal of \$37,650 for this year and we are close to 50% of that goal currently

Officer Reports

- **Secretary**
 - Year in Review
 - Justine Movchan provided a summary of the motions and discussions held at each of the monthly board meetings
 - Movchan highlighted the important updates within the academy over the past year and the continuation of securing sponsorships for BGA
- **Treasurer**
 - 2017-2018 Financial Report
 - Scott Kautzman presented a summary of the annual Treasurer's report, a review of the 2017-2018 financial statements and an overview of the 2018-2019 financial budget for the academy
- **Vice Chair**
 - Policies
 - Jennifer Klesalek talked about the implementation of a new credit card policy and that the policies have all been modified well
 - Klesalek talked about how we now have Share Point on the computers, so now the communication is in a centralized location
- **Chair**
 - Germain Krueger presented the members with an overview of what the board accomplished over the last year
 - A lot of the focus of the Board of Directors has been to revive and maintain a more positive culture of BGA
 - There has been continued discussion/improvements with the High School Program and everyone involved
 - New this year is a Member Presentation section of each monthly meeting during which members are able to speak on topics pertaining to board issues and the topics will be approved prior to the board meeting
 - Heidi Erickson asked a question about the High School Practice times and expressed her concern as a parent

- Krueger explained that there have been meetings with Parks & Rec and BPS to come up with a plan and a schedule, she noted that the current HS coach is no longer an employee of BGA and that has caused concerns with the practice times that been given and allowed during the week
 - Krueger also noted that both programs are valued at BGA and we have to work together to ensure the safety of all the athletes and the HS athletes are expected to follow the same rules as all of the athletes in the gym
 - Discussion continued about the current practice times and the number of events the girls are allowed to practice on during those times
- A motion was made to approve the Officer Reports as presented
 - **Motion-Kay Hager**
 - **2nd-Tim Hagerott**

By-laws Revision

- Scott Kautman explained how he had a call out for a committee to help with the By-laws as they are written but there was no interest from the members
 - As a board we voted to change the verbiage of the word Quorum to the majority of those members present constitute a quorum
 - A motion was made to approve the By-laws as presented
 - **Motion-Tim Hagerott**
 - **2nd-Ross Wilmes**

Member Participation

- Tim Hagerott asked about the Push Save fundraiser from last fall and if those profits were supposed to be used for Ziegler equipment
 - Steph could not recall that topic being discussed
- Tim Hagerott asked if there is a plan in place with BPS about buying a certain piece of equipment
 - Steph is talking with Linda to see what her wish list is
 - As part of BPS facility use, they are looking at purchasing 2 pieces of equipment and there will be discussion with HS as to what equipment is in need of replacing
 - Discussion continued about the fixed assets and the depreciation of the equipment
- Vanessa DeCoteau asked a question about private lessons and if that money was going to the employee or put in a team account to help cover costs
 - Steph explained that the rates are set by the employees that are doing the lessons and this is an extra income for them because they are doing them outside of work hours

Election of New Board of Directors

- Germain Krueger informed the members that 2 board seats were coming up for re-election at the end of the year and stated that a message had went out to the membership to submit nominations in September
 - We received 2 nominations and they are posted on the BGA website

- Justine Movchan and Germain Krueger submitted nominations for the upcoming board vacancies
- Germain asked the members to vote with a show of hands to accept the nominations
- With only 2 nominations and 2 board seats a motion was made to elect the new nominations to the upcoming board seats
 - **Motion-Kay Hager**
 - **2nd-Jay Crouse**

Adjourn

- **Motion-Kay Hager**
- **2nd-Holly Schindler**

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