



CHANDLER UNIFIED SCHOOL DISTRICT ATHLETIC DEPARTMENT

ATHLETIC Coaching Requirements

The following items are required and must be uploaded to the Coach Management section of Register My Athlete before coaches will be allowed to work with student-athletes. *When interviewing please remind the applicant that HR requests five years of work history. If it is a student, they can put that on the application or write up a statement to present at the interview.

- [CPR Certification Course](#) attached to the District form (Free Course option available)
****MUST BE ADULT/CHILD/INFANT/AED**
- **Current Fingerprint Card**, All coaches must possess a fingerprint clearance card. They can go to [the DPS website](#), fill out application on-line and get prints that same week through an approved vendor from DPS. Receive card in 1-2 weeks **See Instruction Sheet**
- **NFHS Fundamentals of Coaching** Course Certificate [NFHS Learn Website](#)
- **NFHS Concussion** Course Certificate [NFHS Learn Website](#)
- **NFHS Bullying, Hazing and Inappropriate Behaviors** Course Certificate [NFHS Learn Website](#)
- **NFHS Learn Course: COVID-19 for Coaches** [NFHS Learn Website](#)
- **Heat Illness Prevention** Course Certificate [NFHS Learn Website](#)
- **Risk Management** Watch video & sign log sheet. Check with site Athletic Dept (All Coaches-*initial*).
- **CUSD Bullying/Hazing Awareness** Watch video & sign log sheet. Check with site Athletic Dept. (All Coaches- *yearly*)
- **CUSD Annual Best Practice Review** Watch video & sign log sheet. (Human Resources) Check with site Athletic Dept. (All Coaches-*yearly*)
- **CUSD Athletics Mandatory Report Training-** Mitchell/Wright. Watch video & sign log sheet. Check with site Athletic Dept. (All Coaches- *yearly*)
- **Football Safety** Watch video & sign log sheet (HS Football Coaches only – *initial*). Check with site Athletic Dept.
- **Soccer Agreement** completed & sign (All Soccer Coaches only –*initial*). Check with site Athletic Dept.
- [NFHS Coaching Cheer and Dance](#) Coaching Cheer and Dance Certificate (JRH & HS Cheer)
- **High School Cheer and Pom (Dance) – additional certification required through AIA:**
 1. NFHS Rules Course (held annually at the AIA Coaches Conference)
 2. AIA Information Course (held annually at the AIA Coaches Conference)
 3. NFHS Rules Exam (taken and passed annually)

Continue next page...



CHANDLER UNIFIED SCHOOL DISTRICT ATHLETIC DEPARTMENT

ATHLETIC Coaching Requirements

In addition, if the coach is not a current employee, they must do the following:

- **Online Application** If not a posted position, have them use the Vol. coach application
- **Current Fingerprint Card**, All coaches must possess a fingerprint clearance card. They can go to [the DPS website](#), fill out application on-line and get prints that same week through an approved vendor from DPS. Receive card in 1-2 weeks. **See Instruction Sheet**
- **Pre-employment check** – *if paid coach* HR will check, *if volunteer coach* Site will check
 - ✓ Make sure that they have three valid references (cannot be family members or spouses) and verify five years of work history. If student, list that on application and include unofficial transcript.
- **Volunteer Form** – Required for all volunteer coaches. **Volunteer & Out of District Coaches** ****All coaches are not to be on the field until they have been cleared by Human Resources and the District Athletic Office. The final step of clearance through HR will be the coaches badge photo taken and the badge sent to the site.**