

CLHA BOARD MEETING AGENDA
February 13th, 2017

Board Members Present:

President–Ted Garvey
Vice President–Chris Phelps
Secretary–Raki Swanson
Treasurer–Sara Nelson
Director of Competition–Brady Peterson
Director of Operations / Equipment–Chad Lindberg
Assistant Treasurer–Jen Hegstad
Advisor–Jen Starkey
Coach in Chief–Keith Wilmer
Ice Scheduling–Shannon Hejny
Mite Director–Pat LeVasseur
Boys HS Head Coach Advisor–Paul Gibson

Others Members/Guests Present:

- **Call to Order: 7-7:02**
- **Review of Agenda: 7:02-7:05** Made changes to agenda-it is the same, just made changes to the wording of some of the items. Revised agenda accepted
- **Review/approval of last meeting minutes: 7:05-7:10**
- **Treasurer’s Report and Association bills to be paid: 7:10-7:15**
- Not much changed since January-when viewing January financials in February; we are under budget and it is looking favorable
- We received 2nd half of D10 bill which is about \$8K
- Spoke with Chris, we do not have another ice bill due for the remainder of the season
- All non parent coaches have been paid
- Do need to pay out remainder of the raffle winners
- Money able to be transferred back to the money market account (\$35K) and funds are in the jersey account total about \$29K
- Question brought up about refunding teams that do not make it into D10 District tournament play-as association fees include ice time up to D10 District Tournament Play
- Motion made: “Those teams that do not qualify for the D10 District Tournament will receive a refund for ice time- from the end of their season to the start of D10 District Tournament play. Refunds will be provided in the following manner: U15/U12/Bantams will receive a refund check; PeeWees will receive a credit towards their next year’s dues. Should a PeeWee player choose to not return to the association the following year, their credit will be forfeited”
- Motion made to accept policy; 2nd, passed.
- Motion made to accept Treasurers report; 2nd, approved; Chris and Keith did not vote as they did not read Treasurers report
- Sara received an email MAP; which is a company that specializes in helping nonprofit organizations
- Their tax preparation fee is \$1250-this is a good thing to have another fresh set of eyes to review our tax preparation

- CLHA previous accountants did not do a very good job-their fee was \$425-MAP would be more money-however
- MAP isn't a general accounting firm-as stated, they specialize in non profits and the fee would also cover a one-time financial assessment-go over books, look everything over, ensure everything is coded correctly-preparation of 1-90 and charitable report that we have to file with the Attorney General
- In addition to the previous \$425 fee to prepare taxes, we were paying \$275 quarterly to have our reports reviewed.
- Motion made to engage MAP to prepare our tax returns beginning with the 2016 tax year; 2nd, approved

New Business:

- 1. LARA partnership-DoC-10 min-7:10-7:20**
 - Lot of discussion about whether or not there will be a partnership with LARA for incoming mini mites (6 and under)
 - Would like to get the word out with LARA or partner with them, meaning
 - CLHA would run the ice and the coaching and training and they would manage the membership
 - Would transfer over to CLHA when the skaters would be level of mites
 - Discussion around what kind of play would it be-recreational league for that young or would be part of D10
 - No motion made around this topic as there will be more discussion around this topic at future meetings
- 2. Annual board meeting agenda-all-15 min-7:20-7:35**
 - Set date and time of Annual Board meeting
 - Annual meeting to be at 6PM on 3/22 and March monthly meeting to be at 7PM
 - Members interested in open board positions, if approved, will send secretary their intent
- 3. Approval of tax concerns-Treasurer/Pres-15 min-7:35-7:50 (Original item #6 "Vote on selection of accounting for tax preparation" combined with this item)**
 - Item moved to March meeting
- 4. Discussion of coaches that receive stipends-CiC-10 min-7:50-8 (Item wording changed from "Pay schedule for paid coaches (from September meeting)-Fundraising/Slush fund for difference)**
 - Have an idea of where we should start (dollar amount) for the stipend to pay non parent coaches
 - Motion made, 2nd; passed; approve pay scale for non parent coaches depending on level of play and how many years coaching within association
- 5. Agenda form Alex-Dir of Outdoor fac-5 min-7:50-7:55-Did not discuss as Alex Pohlman not in attendance**
- 6. Vote on board restructure-all-5 min-7:55-8**
 - No voting was done on the board restructure at this meeting
 - Special meeting will be held once wording of the board structure to approve
 - Notice will go out to association of the special meeting and will send out email with open positions to association
- 7. 2017/2018 jerseys-Dir of Op-10 min-8-8:10**
 - Throughout the season, have been noticing other teams jerseys
 - Chad found a company where the jersey type was really nice and affordable

- The jerseys are not cheap looking, cost affordable but not as spendy as replacing the same type of jersey that the association has now
- Reached out to the company and got samples
- Would want to use current logo that has been on the decals
- Working on getting a mock up created from this company to bring to a future meeting
- Hoping to do this for next season (2017-2018)
- Due to the low cost, wouldn't need to do just one level first, we could do 2 jerseys for Squirts-Bantams and 1 jersey for Mites
- Will get proposal together when has mock up and present to board and will also look at expanding the numbers available on the jerseys

Open Forum: Zac Strong Award-Nominees brought to the board; reviewed the candidates and winner was chosen and will be announced at the Boys Varsity Hockey game later in the week.

Agenda for March meeting: Set and will be posted online