



**AC Girls High School Hockey**  
**Booster Club Meeting Minutes**  
**Monday, September 9, 2024**  
**New Hope Ice Arena New Hope, 7:00 pm Room 2**

**Attendance:**

Name	Position		Name	Position		Additional Attendees
Rick Mack	<i>President</i>	x	Susan Otto	<i>Treasurer</i>	x	Erinn Staples x
Lisa Reberg	<i>Vice President</i>	x	Jackie Thoennes	<i>Secretary</i>	x	
Matt Cook	<i>Head Coach</i>	x				

**September Agenda:**

1.  Approve August 2024 Meeting Minutes- post.
2. Homecoming Weekend 09/19-21/24 Event/Parade 09/20/24 setup @ 4pm event @ 4:30pm- **Falcon Homecoming Festival and Tailgate** What's our booth plan? Bags? net/shoot into net with knee hockey sticks? Come with ideas.  
bring boards, candy- Lisa pick up, banner
3.  Fundraisers-Golf;
  - a. If Golf Tournament is included, find an event coordinator and start actively planning event, contact New Hope Golf Course to secure a date- OCT 6, SUNDAY 1PM
  - b. Sophomore parents- coordinate between 4-6 families, they have deets,
  - c.  Rick check Brennan- Head up event & Jerry do flyer
  - d. Have higher fee don't have teams pay on course for games \$25/pp- 72 golfers max
  - e. Donations/baskets All Star, gift cards, Boards, 50/50 pot
  - f.  Pork sandwiches ask Jen Johnson, families bring buns- sign up genius
  - g.  Jackie- Email for alumni and golf support program come play, jersey # alum player add flyer to email - look at registration form & sponsors Wahlburgers- ad in Holiday Classic coupon
4.  Staples social media blast- golf fundraiser event- need flyer- did save the date for Golf Event on facebook as well
5. Thank you Macks for hosting!~Tie dye event - players Macks Home 08/31/24 @ 5pm
6. Stick Racks- LRM quotes from Mack varsity room needs new rack and JV is not far behind 2nd quote,  Jackie checking Rick will send plans. Flooring, paint, decals, bench, etc. Hennepin County Grant. Quotes- 3 of them only 2 responded. Waiting on LRM stick rack to get the whole remodel done at same time.
7. Grant applications for locker rooms remodel, credit unions- money donation for local programs/associations  Rick get square foot cost
8. MN Special Hockey Keith Kloubec & Dana Theide visited asking to have a partnership with girls hockey. Needing volunteers once/twice a month, as guest bench coaches. MN Special Hockey has 18 teams and about 320 skaters year.

**Start here w/ revisions for Sept agenda (remove done items and add any new items)**

**President Report: Rick**

**New Business:**

1. Signage for hospitality room- sign up for food- will start putting together, Aaron game stuff
2. Locker room remodel package
3. Line up pictures -Tuesday November 5th, list for pictures check drive for list, banners of senior pics of head shot, display at Armstrong High School & Cooper High School. All Star made them, make the same as last year

**Old Business:**

1. **Future/2024-2025 season:** For Center Ice room: proposal to get a sign to advertise the room is open for family/fans/players, will keep cost under \$50

## Vice President Report: Lisa Reberg

### New Business:

1. **Future/2024-2025 season:** Fundraising idea: Frankies, needs to know timing- 3 weeks to get frozen pizza, after order, begin sales November- December 19 pizza delivery to rink and pickup
2. Homecoming weekend Sept 19-21
3. Checking on signs for golf tournament Oct 6
4. Stick stickers

### Old Business:

- 1.

## Treasurer Report: Susan Otto

### Bank Status:

1. P & L Balance: \$0.00
2. Current Bank Balance 08/28/24: \$18,151.97
3. Outgoing since last meeting: Tie Dye event
4. Incoming since last meeting: fundraising & donations

### New Business:

### Old Business:

1. Renewal forms

## Coach Report: Matt

### New Business:

1.  Matt: book bus for November Team Trip- quote \$2583.56 Voigt Motor Coach Travel
2.  Matt: order CCM Parkas from All Star - order replacements (estimate the # we would need to order)- sent to Mark. ordering- now on to get AC patches 12, gloves are in, bags are in, practice jerseys are in, most stuff needed are in.
3. Open registration for high school parents-
4. Season starts-tryouts week of Monday 28
5. Line up pictures -Tuesday November 5th
6. Matt has calendar for Nov 2nd scrimmage fest

### Old Business:

1. 2024-25: new equipment needs:
  - a. Need to wait for Fall to place the order, need roster names and numbers
  - b. Matt will do inventory of equipment needs for the budget meeting: Started with Mark.
    - i. New bags
    - ii. CCM Parkas (need to get jacket order done early in the summer)
    - iii. New gloves (down to 3 in size 12 and need more of them)
    - iv. White jerseys to replace upcoming year's senior's jerseys (replace them 1 yr ahead of schedule)
    - v.  Lisa: checking with sponsors regarding warm up jersey
2. 2024-25 Game Schedule
  - a.  Home Game (vs OPC) scheduled for 12/14: need to adjust time of game to fit into Youth Night schedule??
3. 2024 Holiday Tourney: Hastings took Princeton's spot, all 7 teams signed contracts (*Larry/AHS AD will deal with the contracts*)
  - a. Next year's Dates: 12/26 - 12/28/2024 (dates are on the calendar, need 2024-25 season tags added)
  - b.  JACKIE-Raised fee to \$1250, none have paid yet- Jackie checking-email Larry- no response as of 08/05/24

### **Future/2024-25 Season:**

1. Next year's bus trip: Rock Ridge (Eveleth area) and Hibbing, November 22- 23, 2024
  - a.  Jackie- hotel *Need Player and Parent Hotel coordinator-*
  - b. *Needs to be added to calendar*

### **Secretary Report: Jackie**

#### **New Business:**

1.  Check with Jeni for Holiday Classic payments.-  emailed Larry & Rebecca 08/30/24
2.  Add pasta feeds/breakfast to calendar- add to Sept agenda, sign up genius?- final schedule. revisit, Oct 7 meeting
3.  Email U15 parents, for equipment all need blue helmet & neck guard/shirt, team provides socks, breezer covers, gloves, bags, jerseys, winter coats,

#### **Old Business:**

1. **Updates to Google Shared Contacts lists (Allison)**
2. Conduct training session on managing the website
  - a. tags and getting upcoming season added to the tag list
  - b. managing pages based on what's happening in the season
  - c. Updating pages in a timely manner
  - d. Adding links for in-season photos (social media person) to main page- Erinn
  - e. adding monthly minutes (secretary) to Booster Board page
3.  Timetable for transitioning out of secretary role> work with Jackie
4.  Allison set up new 2024-25 Season docs in shared Google Folder ([AC HS Girls Hockey 2024-25 player list](#))
5. Review hotels reservation list for player/parents November trip- booked Team staying at Quality Inn in Virginia on 11/22/24 and parent hotel block rooms reserved at AmericInn in Virginia on 11/22/24

#### **Future Items:**

1. Suggestions to the city:
  - a. Fix rink heaters on the bleachers side of the south rink.

### **Social Media/Website: Erinn & Jackie**

#### **Website/Pages/Calendar updates**

1. **Golf Tournament-** add to facebook/instagram

#### **Social Media posts**

### **Next Month - August Agenda :**

#### **Future agenda items:**

1. **May/June** booster schedule: pick the date for the alumni game on December 12/20/24. The rink mgmt wants us to ask for this ice in june/july) and book meeting room 1 for the after skate pizza party
  - a. Contact Youth Association Webmaster to get 2024-25 season JV and Varsity Tags added to website and attached to Girls HS hockey main tag

**CURRENTLY SELECTED TAG(S):**

Armstrong Cooper Youth Hockey Association

Armstrong Cooper Girls High School Program    AC HS Girls V (2023-2024)    AC HS Girls JV (2023-2024)

Select All Tags    Clear All Tags

---

**Teams**

Armstrong Cooper Girls High School Program

    Armstrong Cooper Girls Varsity (All Seasons)

AC HS Girls V (2023-2024)

AC HS Girls V (2022-2023)

AC HS Girls V (2021-2022)

AC HS Girls V (2020-2021)

- b.
2. **June:**
  - a. order CCM Parkas from All Star - order replacements (estimate the # we would need to order)
  - b. Decide on fundraisers;
    - i. If Golf Tournament is included, find an event coordinator and start actively planning event, contact New Hope Golf Course to secure a date
3. **July:** call Matt Remore at NHIA and book out meeting room 1 for all booster board meetings for the 1st Monday of the month for the upcoming season (switch to room 2 for months where we meet on the 2nd Monday due to holidays, b/c youth meets in room 1 on those days)
  - a. Add dates to the 2024-25 schedule for the season
4. **August:** Assign dates for special events. Once assigned, email Mark Severson and Matt Remore at the rink with the schedule, and book meeting room 1 for each event night.
5. Add pasta feeds/breakfast to calendar
6. The NEW Cooper Activities Fair need tri-fold- by Aug 14, 2024 Sept 3, 9am-noon

## 2024-2025 season:

**Proposed Capital improvements** for locker room (Rick and Matt) > Look at [KJ Branding](#) site for examples

1. **Have \$3600 approx to carry over to next season's budget (2024-25)**
  - a. Future improvements:
    - i. Stick shelving area: [Ask to break out those stick areas for building this year](#)
    - ii. Rolling carts for Sparks machine, tape, etc.
    - iii. New stalls
    - iv. New stick racks
    - v. New weight rack in JV room
2. **Project Progress:**
  - a. July 2023, Rick drafted proposed plan for remodeling
  - b. Fall 2023: Rick Sent plans to 2 millwork contractors, will reach out to 3rd, awaiting numbers
  - c. 1/8/24: No more spending on this topic this season
    - i. Rick got numbers back from contractors.
    - ii. Rick: Contact Rink > put kick plates back on the newly wrapped locker room doors, the rink should have them from when they took them off or buy new ones. Make sure they all are uniform in size.
3. **Grants/Donations:** MidWestOne Foundation (branch in GV) supports capital improvements. Requires a list of specific items we want/need to fund improvements for physical training areas, locker room improvements, including outline of costs.
  - a.  Lisa Reberg will look at grants when plans are more finalized
  - b. *LR, MC and RM to meet and review plan and get overall budget together*
  - a. **Event Coordinator:** manage and organize events during the season, direct volunteers.- Erica Cooper, is yes.
  - b. **Volunteer/Game Day Ops Coordinator:** set up and manage SignUp Genius shifts for Game Day Ops and events.- Aaron Zimmerman is yes.
  - c. **Update on 2024-25 game schedule added:**
    - i. 11/30/24 game vs Shakopee-away
    - ii. 12/14/24 [Youth Day](#)  Jackie talked to Norm 05/19/24 and he told me this is a yes.
    - iii. 12/20/24 [Alumni Game](#)
    - iv. 01/16/25 [Teacher Night](#)
    - v. 02/04/25 [Senior Night/](#)

**Last week Sept 28 starts Captain Practice-**

**Meeting adjourned: 8:30pm**