



How do Birthday Parties work at City National Arena?

1. Pick your date
2. Pick your package
3. Come skate and celebrate!

1 – Pick your date:

City National Arena holds birthday parties during public skate times. These times can be found at citynationalarenavegas.com under the Public Skate tab. We only book birthday parties up to a month in advance to ensure that public skate times will not change, and you can feel confident sending out your invitations! Below is the schedule that all birthday parties booked at our facility follow:

- a. One hour before scheduled public skate begins – Pizza and cake
- b. Remaining time – Ice skating
- c. *Example: Public skate is scheduled from 7:30pm-9:45pm*
 - i. *6:30pm-7:30pm – Pizza, dessert, gifts*
 - ii. *7:30pm-9:45pm – Ice skating*
 - iii. *Total time in party room – 6:30pm-8:30pm*
- d. *Example: Public skate is scheduled from 1:00pm-3:15pm*
 - i. *12:00pm-1:00pm – Pizza, dessert, gifts*
 - ii. *1:00pm-3:15pm – Ice skating*
 - iii. *Total time in party room – 12:00pm-2:00pm*

2 – Pick your package:

Our birthday party packages are based on the number of party-goers that will attend this event. All packages include the following:

- Public skate passes with skate rentals included for the entirety of that public skate session
- A private party room for two hours pre-decorated (location dependent on availability)
- Pizza and drinks to feed all party guests
 - *All food and drinks to be provided by MacKenzie River Pizza*
 - *The only exception is a birthday dessert*
- Menu add-on options.
- Table cloths, plates, cups, napkins, and silverware in the color of the party's choice (color dependent on availability)
 - *Colors available are as follows: red, purple, pink, gold, black, or blue*
- A party hostess to help with check-in, clean-up afterwards, and who will be available to help throughout the duration of the party

Options for party rooms:

1. *VIP Rooms:* City National Arena has two VIP Rooms that have windows overlooking each one of our ice surfaces. These rooms are great to overlook the ice rink and are very spacious. These rooms are on the second floor of our facility, and skates can not be worn on this floor. All skates



must be removed to access these rooms. The maximum capacity of these rooms are 35-40 people.

2. *Locker Rooms*: Located in the hallway under the stands, these rooms are on the first floor of City National Arena and are easily accessed from the ice surface the public skate is being held on. Tables are set up in a “U” shape and we utilize the bench spaces around the perimeter of the room, and we add supplemental chairs within the “U” shape. Skates can be worn inside these rooms, and skaters can go in and out between skating on the ice and the locker room. The maximum capacity of these rooms are 25-30 people.

3 – Come skate and celebrate!

On the day of your party, the hosts of the party can come up to a half hour early to meet their hostess, pay remaining balance, and purchase any additional menu items. The main goal of your party hostess on that day is to ensure everything runs smoothly. Here are some of the expectations we have for our party hostesses:

- Have the party room pre-decorated before guests’ arrival
- Check in party guests
- Escort guests to the party room
- Ensure food arrives on-time
- Lay food out and help serve to guests
- Help with cleaning and the change-over between eating pizza to dessert
- Help with serving dessert
- Get menu add-on orders to the restaurant
- Keep the party room tidy
- Help guests get skate sizes and tie skates
- Clean the room at the end of the party

***Our hostesses will not skate with your party. They are there solely to make your party go smoothly, on schedule, and keep everything as tidy as possible. City National Arena provides a skate guard during every public skate to keep guests safe on the ice.*

To book your party!

Visit citynationalarenavegas.com. Under the Guest Services tab, click on Birthday Parties. There you will find the link to fill out a birthday party request form. Be sure to check our public skate schedule before you request a date! Please remember, this form is a request only – it does not guarantee that your party will be booked on that date.

A \$75.00 Non-Refundable deposit will be taken on any birthday party booked. Your credit card will not be charged unless a confirmation has been sent. Please allow 2-3 business days for processing.