

# CHECK IN REQUIREMENTS

## **MANDATORY ONLINE CHECK IN – Deadline is the Wednesday prior to event**

The MANDATORY method is online check-in by Wednesday, the week of the event. Online check-in is open now. Please check in early if you can. This option makes it easy for you. Take pictures or scan your documents and upload into your GotSoccer tournament page.

- a. From your Got Soccer team page – Click on The event from your team event list – then click into your “Documents” tab in the top right of your web page.
- b. In the Documents tab, you can upload all of the required documents (listed below in detail):
  - i. Scanned or pdf copies of all player passes – current dates, not expired
  - ii. Signed waiver form
  - iii. US Club or CYSA Official Roster
  - iv. Guest Paperwork – if you have outside of club guests

If you run into any issues or need assistance, please email the event coordinator - Lindsey Rollins at [events@fusionsc.org](mailto:events@fusionsc.org)

### **Documents required for Tournament Check-In:**

- **Uploaded Player Passes:** All participating teams will be required to present each player’s pass-card. These will be check against the team roster on Got Soccer. Passes must be issued by a US soccer organization, such as US Club or CYSA. All passes must be current. No expired passes will be accepted.
- **Official Team Roster:** US Club Roster or CYSA Golden Rod rosters will be accepted. We will be comparing your roster with your passes and the roster you enter on Got Soccer, so please make sure all 3 match.
- **Signed Waiver Form** – This will acknowledge that you personally have each player’s medical release forms. Completed and signed player medical release forms should remain with you throughout the tournament. If you are not a US Club team, you will need to provide us with your own affiliates’ insurance. In addition, you will need to register as a tournament team with US Club Soccer or obtain tournament insurance from US Club Soccer, pursuant of US Club Soccer Policies. This must be presented at check-in. \*Please see website for more information on additional team insurance\* [www.fusionsc.org](http://www.fusionsc.org)

### **Guest Players:**

Have all guest player paperwork filled out and signed. For each guest player, the team must present a valid US Club player loan form, their current laminated player pass, and a completed, signed player medical release form.

It is imperative that your online Got Soccer Roster for this event lists all players you would like to play in the tournament, and that you have a player pass and medical release for each of them. We will be using a printout from Got Soccer at check in to match your documents to. If a player is not listed in Got Soccer under this event, they will not appear on the game cards for the games.

**TEAM CHECK-IN at Field:** In addition to being checked at the Tournament Check-in, all player passes will be checked 30 minutes prior to each match at the Field Marshal tent. The referees will already have the game cards at each game. Please pick up your player passes at the conclusion of your game.

**GUEST PLAYERS & ROSTER SIZE.** There is a limit of 3 guest players per roster. We do not have a roster size limit for this tournament.

