



## U.S. Soccer Learning Center Undergoing the NSCI Background Screening

1. Please navigate to the URL below to access the Learning Center:
  - a. Learning Center Landing Page: <https://learning.ussoccer.com/>
  - b. Referee Landing Page: <https://learning.ussoccer.com/referee/>
2. Upon arriving to the appropriate landing page:  
New users: Select: "Sign up"  
Returning users: " You can log in from any landing page.

U.S. Soccer Learning Center

COURSES HELP

**SIGN UP** LOG IN

U.S. SOCCER FEDERATION  
REFeree PROGRAM

Welcome to U.S. Soccer's Learning Center. We believe that every player has the right to develop and compete in a fair, fun and safe environment under the guard and supervision of a licensed referee. While in the Learning Center, you will have access to referee courses, resources and support. Welcome to the team!

**REFeree PATHWAY**

REFeree	FIFA	ASSISTANT REFeree
REFeree	PROFESSIONAL	ASSISTANT REFeree
REFeree	NATIONAL	ASSISTANT REFeree
	REGIONAL	
	GRASSROOTS	

Start your Journey

Learn About the Pathway

My Courses



### 3. Initiating the Background Screening:

Background Screenings can be initiated from three unique locations.

- From your user profile.
- From the “Available Courses” menu under “Supplemental Courses”.
- From the registration page for a course.
  - o Note that users that have not completed and passed the NCSI background check will not be able to register for a course in the Learning Center.

The screenshot shows the 'Profile' page of a user named Dan Russell. The page has tabs for 'PROFILE', 'PAYMENTS', and 'NOTIFICATIONS'. A green banner at the top states: 'Don't worry, your profile is not publicly available. The details you are providing here only help us to identify if you are eligible to participate in any courses you might register for. Therefore please complete it as detailed as possible and keep it updated at all times.' Below this, a message says: 'There might be duplicate accounts for this user. Please check these users: 60, 108329'. The profile section includes a profile picture, name 'Dan Russell', and date of birth 'February 27, 1988'. There are 'CONTACT DETAILS' and 'U.S. SOCCER REFEREE LICENSES' sections. The 'BACKGROUND SCREENING' section shows '(none on file)' and a red arrow points to the '+ INITIATE BACKGROUND SCREENING' button. Other sections include 'OTHER QUALIFICATIONS' and '+ ADD QUALIFICATION'.

The screenshot shows the 'Available Courses' page. It has tabs for 'SUPERVISED COURSES', 'MY COURSES', and 'AVAILABLE COURSES'. The 'License pathway' section lists 'National Courses', 'Regional Courses', 'Grassroots - Recertifying Referees', and 'Grassroots - First-time Referees'. The 'Supplemental courses' section lists 'Background Screening', 'Instructor Courses', 'Assessor Courses', 'Assignor Courses', 'Emeritus Referee Courses', and 'Referee Coach Courses'. A red arrow points to the 'Background Screening' course. The 'Grassroots - First-time Referees' section includes a 'Go to Course List' button and details about eligibility and course requirements.



#### 4. Completing the background screening.

Users will complete a 12-step process to submit their background screening.

- Initiate background screening (3 options)
- Welcome message
- Confirm individual to be screened
- Agree to LC Terms of Use
- Acknowledge Electronic Communications Consent statement
- Acknowledge FCRA text
- Acknowledge Background Screening Disclosure statement
- Complete personal information form
- Acknowledge final consent form and state-specific disclosure rights
- Review personal information and list of disclosures
- Payment - \$31.21 (covers 2-years)
- Confirmation of successful submission

**Background Screening**

In this session, you will be asked to provide information which will be used to conduct a background screening by the National Center for Safety Initiatives, LLC (NCSI). Please read through each page carefully to ensure that all information is provided accurately.

Cost: \$30.00 USD (plus credit card processing fee)

[CANCEL](#) [BEGIN](#)

Home Terms of Use Contact Us U.S. Soccer USSF Status Follow us on:

**Background Screening**

**Background Screening: Personal Information**

Cost: \$30.00 USD (plus credit card processing fee)

In order to initiate a background screening, you must complete all required fields below and select "continue." As a courtesy, certain information has been automatically gathered from your Learning Center user profile in order to populate the fields below. Please confirm that all required fields are accurate, make any corrections needed, and complete any remaining information. Be sure to use your full legal name, as shown on a driver's license or other government issued identification. Please note that differences between your legal name and the name on your Learning Center user profile could delay processing. A Social Security Number is required in order to conduct a background screening. Please note that updating the fields below will not update your Learning Center user profile. Once you complete payment, the information on this form is encrypted and transmitted to the background check service provider. U.S. Soccer does not store the information you enter on this form and will not have access to it.

A Social Security Number is required in order to conduct a background screening. U.S. Soccer does not store this information and will not have access to it.

**Last Name (required)**  
Russell

**First Name (required)**  
Dan

**Middle Name**

**Date of birth (required)**

**Phone number**  
 Enter phone number

**Email address (required)**

**Gender (required)**  
☒ Male ☐ Female ☐ X

**SSN (required)**  
Use only numbers, do not include dashes or spaces

**Confirm SSN (required)**

**Street address (required)**

**City (required)**  
Chicago

**State / Province (required)**  
Illinois

**Zip/Postal code (required)**

**Country**  
United States



5. **Awaiting confirmation.**

The background screening process can up to take 7-10 days to process. It is common for NCSI to have questions and request information from you in the course of the background screening. Please be sure to respond promptly.

Once processed, NCSI will pass the result of the background screening back to the Learning Center. The system will then notify you by email that your background screening status has changed. Below are examples of how screenings may appear on your profile.

BACKGROUND SCREENING	DO I HAVE TO DO THIS?
NCSI result: pending Date Submitted: Aug 14, 2019	

BACKGROUND SCREENING	DO I HAVE TO DO THIS?
NCSI result: clear Expiration Date: Aug 14, 2021 <a href="#">DETAILS</a>	Approved by U.S. Soccer

BACKGROUND SCREENING	DO I HAVE TO DO THIS?
NCSI result: <b>flagged</b> Date Received: Aug 14, 2019 <a href="#">DETAILS</a>	Not approved by U.S. Soccer