

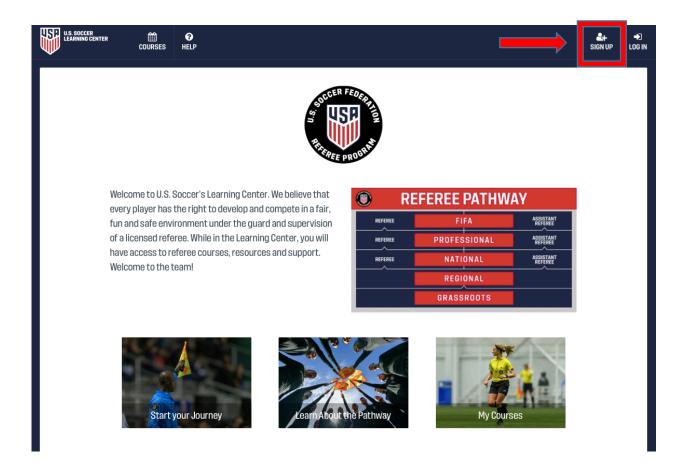
## **U.S. Soccer Learning Center Undergoing the NSCI Background Screening**

- Please navigate to the URL below to access the Learning Center:

  - Learning Center Landing Page: <a href="https://learning.ussoccer.com/referee/">https://learning.ussoccer.com/referee/</a>
- 2. Upon arriving to the appropriate landing page:

New users: Select: "Sign up"

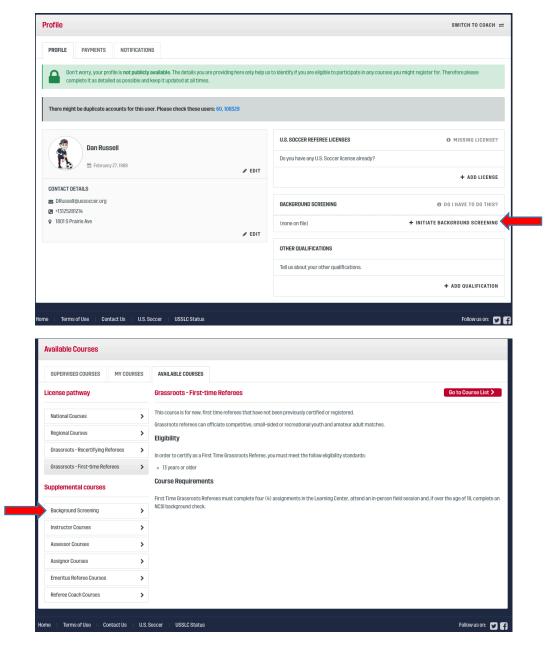
Returning users: "You can log in from any landing page.





## Initiating the Background Screening: Background Screenings can be initiated from three unique locations.

- From your user profile.
- From the "Available Courses" menu under "Supplemental Courses".
- From the registration page for a course.
  - Note that users that have not completed and passed the NCSI background check will not be able to register for a course in the Learning Center.

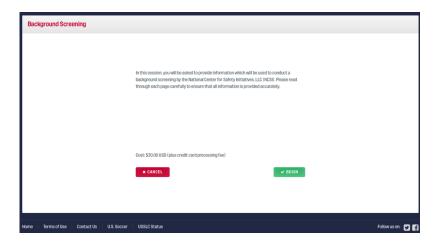


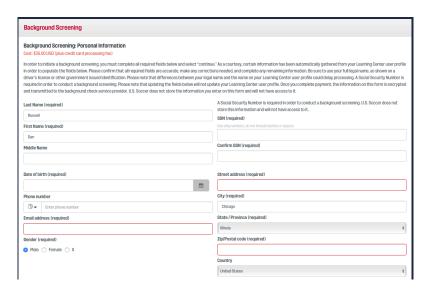


Completing the background screening.

Users will complete a 12-step process to submit their background screening.

- Initiate background screening (3 options)
- Welcome message
- Confirm individual to be screened
- Agree to LC Terms of Use
- Acknowledge Electronic Communications Consent statement Acknowledge FCRA text
- Acknowledge Background Screening Disclosure statement
- Complete personal information form
- Acknowledge final consent form and state-specific disclosure rights
- Review personal information and list of disclosures
- Payment \$31.21 (covers 2-years)
- Confirmation of successful submission







## 5. Awaiting confirmation.

The background screening process can up to take 7-10 days to process. It is common for NCSI to have questions and request information from you in the course of the background screening. Please be sure to respond promptly.

Once processed, NCSI will pass the result of the background screening back to the Learning Center. The system will then notify you by email that your background screening status has changed. Below are examples of how screenings may appear on your profile.

