

Meeting Minutes
EVERGREEN REGION BOARD MEETING
Board Meeting Date: June 27, 2024
Revised Minutes: July 17, 2024
Approved Revised Minutes:

- 1) CALL TO ORDER
- 2) ROLL CALL –
 - i) Executive Board: Margie Ray, Dennis Beal, Meredith Coupland, Jonathan Lee, Larissa Welch and Linda Kildew
 - ii) Guests: Lexi Morasch, Lindsay Callaghan, Laura Fitzgerald
- 3) APPROVAL OF 2/27/2024 MINUTES: Jon Lee motions to approve February minutes, Margie Ray seconds. All in favor no one opposed
- 4) APPROVAL OF 6/27/2024 AGENDA: Jon Lee motions to approve June agenda, Linda Kildew seconds. All in favor. no one opposed .
- 5) DIVISION REPORT Q&A: Meredith asks for an overview of budget. Lindsay reviews information on Operations Report under the budget section discussing the outstanding revenue from invoices, event commission from merchandise sales along with event entry fee revenue collected in the 2023 fiscal year. The fiscal year in the summer will always show full event expenses in the current fiscal year with a significant amount of event entry fee revenue collected in the prior fiscal year since registration opens in August-October for next season events. Overall budget and bank balance outlook is positive for the remainder of the current fiscal year.

Budget areas for focus to reduce reserve fund contribution is Sizzler social plans and All Star Program. Both of these areas will be up for discussion at summer work sessions to plan accordingly.

Meredith brings attention to the growth in membership statistics from last year. Lindsay attended the USAV May meetings in Columbus. USAV insurance coverage was able to be reduced by \$2 and Region opted to keep the membership fees the same and move the \$2 from the USAV portion to the Region portion of the membership fees collected. This will increase the revenue \$2/member in the 2024-25 season. No other significant changes came out of the meetings.

Linda Kildew reports on officials division, from the May USAV Official meetings the process for the Junior National and National certifications.

ERVA will be sending two officials to the All Star Championships. Jamie Gleason as an R1 and Paula Stout as a scorer.

Paula Stout passed her National Scorer certification at the USAV Opens Tournament.

- 6) NEW BUSINESS
 - a) New Hire: ERVA Operations Manager: Meredith announces to the meeting that Laura Fitzgerald is the new Operations Manager. Laura finishes up with Skyhawks and starts full time 7/08 and Lindsay is staying on to help assist Laura.

Washington Trust Bank Account Changes:

As the new Operations Manager, Laura Fitzgerald will need to be added to the ERVA Washington Trust bank account as a signer and be assigned a debit card for Region purchases, bills and any other authorized purchases on behalf of Region business.

Lindsay Callaghan will be removed as a signer from the Washington Trust bank account. She may keep access to her debit card through the transition to ensure all the auto payments and bills can be paid on time until the account information is transferred over to Laura's new card.

Added Discussion: Add Margie Ray to the ERVA Washington Trust bank account as a signer on the account.

- i) Training and transition: Lindsay has a spreadsheet with an overview of next steps and timeline in relation to the job role for Laura to use for training. Margie Ray will meet with Laura to go over budget.
- b) Division Work Session Dates
 - i) Lindsay and Laura will send out calendar availability requests to schedule work sessions for each division to begin planning for the 2024-25 season and help Laura gain understanding of each division by meeting closely with the Division Program Director and their advisory members.
- c) 2024-25 Budget Requests
 - i) Margie Ray asks each division to consider any additional budget requests and bring them forward after division meetings for consideration for the next fiscal year.
 - ii) Adult focus needs to be on Sizzler social plans to reduce net loss for event.
 - iii) Juniors focus needs to be on All Stars to help reduce contribution amount.
- d) Adult Division Member Code of Conduct Concern
 - i) Dennis Baal brings forward a concern regarding some unsportsmanlike conduct from a few adult members who participate in Region hosted and Region sanctioned adult events. They have caused various concerns to be brought forward for unsportsmanlike conduct towards staff, other teams etc.

Jon Lee recommends for Dennis to write down a full report on event dates, occurrences and gather any witness statements with a clear delineation of which members are involved if there are multiple involved in each occurrence so they can be processed and each member considered separately for their conduct. The ERVA Due Process procedures would then be followed after that information is filed for Jon to review.

- 7) MOTIONS: Kevin Twohig moves to approve the motion for the added discussions (6-i), Margie Rae seconds the motion, Linda Kildew approves. All in favor, no opposed.
- 8) ADJOURN: Jon Lee motions to adjourn meeting, Margie seconds. All in favor, no opposed. Meeting adjourned.