



BYAHA Meeting Minutes

01-12-2026
6:00 pm
IPC

Meeting Called to Order: Meeting started at 6:04 P.M.

Board Members Attendance:

P	Mark Blaiser <i>President</i>	P	Spencer McLean <i>Vice President</i>	P	Darrell Hay <i>Hockey Director</i>
P	Angie Griffith <i>Tournament Director</i>	P	Justin Smith <i>Secretary</i>	P	Alana Brunner <i>Registrar</i>
P	Olivia McGregor <i>Treasurer</i>	P	Shannon Madden <i>Fundraising</i>		
P	Dawn Anderson <i>Hockey Operations</i>				

Present(P)/Absent(A)/Virtual or Phone(P*)

Meeting Minutes Prepared by Secretary, Justin Smith

1. **Meeting called to Order: 6:04pm**
2. **Approval of Minutes of November 3rd 2025 Board Meeting: Angie motions to approve, Shannon seconds. Motion carried.**
 - a. Question on minutes: is it possible to have the minutes ready for review within 1 week of meeting. Answer: Yes!
3. Hockey Director Monthly Update (Darrell Hay)
 - a. Updates:
 - b. St. Alphonsus Concussion Partnership is working well.
 - c. Northwest Amateur Hockey League (NWAHL) - potential group expansion to 10U and 12U, aligns with ADM and USA Hockey recommendations, Boise would be middle ground for hosting Super Weekends, League benefits of structured program, "Development | Retention | Competitive Value", League championships and titles build culture.
 - d. Hockey Director proposes - Friends of the Fish Directory - local partners for food, lodging, equipment, etc (also sponsorship partners).



- e. Why spring hockey comes up - Anything after April 1st goes into non-sanctioned hockey, people sell selectivity, Why we don't offer it: unsanctioned, we don't carry insurance for it, seasonal breaks and optional skill development align with USA Hockey's long-term development. Direct families that are interested in Spring Hockey to other programs.
 - f. Jr Steelheads continuing education spring/summer - member directed communication only, ADM aligned, family flexible for participation.
 - g. Potential Jr Steelheads tryout dates - July 16-19, or July 23-26.
 - h. Tryouts in July at the end of 10wk summer program.
 - i. Overview of Portland Jr Hawks program 12-month program (offerings).
 - j. Costs of Leadership video.
 - k. Question on League play - female only or non-checking available? A: There are options and there will be more in the years to come (Colorado, California leagues)
4. Treasurer Report (Olivia McGregor):
- a. Open invoices - U18 - outstanding (player withdrew from program)
 - i. Open invoice on Jerseys that players want to return after season
 - b. Team treasurer resigned (10UA) - Olivia working with coach and team manager. Olivia will send out updates for player accounts on the team. Olivia can manage the team treasurer for the remainder of the season
 - c. Olivia investigated Square as a way to accept payments. Fees are almost 5% of fees, per transaction cost, discounts at a volume level but we may not get to the bulk volume level.
 - d. SportsEngine financials charge a 3.3% fee per transaction as well and a \$1 fee per transaction as well. Each option seems to be more expensive than quickbooks (fees and transaction costs).
5. SafeSport (Angie Griffin):
- a. Mark recognizes that Angie has stepped up to fill this role for the season.
 - b. Angie accepts this position for the rest of the season.
 - c. Open SafeSport position announcement in March - as a staff member position.
 - d. Discussion on making SafeSport a full board member position - attend each meeting, be involved with the disciplinary committee. Potential bylaw change to eliminate Tournament Director position and change position to SafeSport.
 - e. Angie update on SafeSport - mandatory reporting is required. Minor athlete abuse policy - nothing happens in the locker room with coach and player (unless two adults in room). Electronic communications - no group chats between players on a team.



- f. Update aligned with IAHA - sexually inappropriate behaviors, cyber bullying, if you know about something that happened 10 yrs ago you're still bound to report it. Create a culture where someone can say something, the outcome may not be what you want, there will be an investigation.
 - g. Advertise SafeSport role, under supervision of board member, then year after formally look to adopt role onto board. Creating a place for membership can go for a place/position that will and can take action.
 - h. Mark recommends we revisit this topic at our next meeting and decide on course of action
6. Sponsorship Policy (Angie Griffin/Spencer McLean)
- a. Shannon sent foundation on policy - Spencer and Angie sent back redlines, focus on who fits our organizations, final decision maker, Alcohol and family friendly environments (be clear up front), how to make sure parents understand their role and how to support Jr. Steelheads, Sponsorships are not open - they must align with our values (no tobacco, guns, alcohol).
 - b. Align request for fundraising position on each team at the time of advertising all volunteer positions - list volunteer positions for parents at the start of season.
 - c. Volunteering in some capacity is an expectation for parents, required 10hrs of service per season.
 - d. Parents to get their USA Hockey number at the start of season (so they can volunteer) - set standards and expectations along with guidelines (align with skills of parent).
 - e. Describe job descriptions for each volunteer position, resources available to use in role descriptions.
 - f. At tryouts set up tables with the volunteer opportunities (fundraising, scholarships, treasurer, team manager, etc), this then becomes the handbook that can be referred to when needed.
 - g. Spencer overviews tryout overview for each player and parent - mandatory meeting to describe expectations and standards, it will cost X, travel will be Y, volunteer expectations will be Z, Tryouts will look like this, the "Set the expectations meeting", two sessions by age group - start planning for that now at each board meeting.
 - h. **Suggestion to add as a standing agenda item**
 - i. Angie will share Sponsorship Policy with the Secretary for virtual vote.
7. Other Business (Open)
- a. John Heinrich from IAHA joined meeting to observe and answer questions
 - b. Question from anonymous feedback form - will there be a mid-season check in on how the season is going. What's worked well, what's not working well. "Midseason survey for a pulse check/feedback on practices,



development, ice availability, coaching, fundraising, tournaments, team management etc.”.

- c. We have examples of surveys that have been sent out previously (parents survey, by team) .
 - d. Add discussion on if we want to send surveys at the next meeting (February board meeting).
 - e. Add QR code responses as standing agenda items for each monthly meeting.
 - f. John from IAHA - “great meeting”, thanks for attending.
 - g. Ask at IAHA meeting - is there a policy on Venmo - what’s the policy?
 - h. Board Member Responsibilities for timely follow up and communication - reiterate that effort should be made to check emails weekly at minimum. Respond and reply to each email so we have confirmation that the email was viewed. In the subject line: “Response needed/required”. Also include clarification of what outcome(s) we are looking for in email. In the subject line write in the outcome of: yay/nay, further discussion in person.
8. Adjourn
- a. Motion to adjourn by Oliva, seconded by Dawn at 7:35pm

Next Meeting: February 9th 6pm at IPC