



Request for Proposal for Backstop Replacement at Bennett Field

Howell Area Junior Baseball Association, HAJBA, is seeking proposals from qualified maintenance professionals to perform field maintenance of HAJBA baseball fields.

Description of Howell Area Junior Baseball Association

HAJBA was founded in 1957 and officially organized at Howell, Michigan, November 14, 1977, and incorporated as a non-profit organization. The purpose of the HAJBA is to promote good sportsmanship, honesty, loyalty, courage, respect for authority, and an appreciation of the game of Baseball/Softball among the young people of the Livingston County Area.

Scope of Work

- A. Replace Backstop at Bennett Field: Remove and replace backstop netting. HAJBA will be responsible for disposal of old backstop.

Locations

Location	Address	Additional Instructions
Bennett Field	600 S Walnut St Howell MI 48843	Remove and replace backstop netting.

Net Specs

- Minimum 365 Lb Break Test
- Maximum 1 7/8" square mesh
- Nylon black net
- UV resistant
- Moisture Resistant

Service Times

Contractor will remove and replace existing backstop netting prior to April 1 2026.

Contract Period

The initial contract expires upon completion of delivery of product as specified herein. Personnel and Equipment

The Contractor shall designate, hire, and dismiss the personnel and provide all equipment necessary for the performance of the contract.

Insurance and Licenses

The Contractor shall maintain General Liability Insurance from an insurance company to cover bodily injury and/or property damage directly due to the negligence of the Contractor, his agents or his employees. Any licenses required are the responsibility of the contractor to maintain.



General Indemnity

The Contractor shall save and hold harmless, pay on behalf of, protect, defend, indemnify HAJBA, assume entire responsibility and liability for losses, expenses, demands and claims in connection with or arising out of any injury, or alleged injury (including death) to any person, or damage, or alleged damage, to property of HAJBA or others sustained or alleged to have been sustained in connection with or to have arisen out of or resulting from the performance or the intended performance of any work/service, outlined or resulting from this agreement, by the Contractor or their employees, including losses, expenses or damages sustained by HAJBA or HAJBA from any and all such losses, expenses, damages, demands and claims. The Contractor further agrees to defend any suit or action brought against HAJBA or HAJBA officials based on any such alleged injury or damage and to pay all damages, cost and expenses in connection therewith or resulting there from. As an integral part of this agreement, the Contractor agrees to purchase and maintain, during the life of this contract, general liability insurance as outline above. The obligations of the Contractor pursuant to this paragraph shall not be limited in any way by any limitation in the amount or type of proceeds, damages, compensation, or benefits payable under any policy of insurance or self-insurance maintained by or for the use and benefit of the Contractor.

Pricing

The Contractor warrants that the pricing stated herein shall remain firm throughout the duration of the job as specified herein. Pricing shall include all charges that may be imposed in fulfilling the terms of the contract less any in-kind contributions made by the Contractor.

Payment Terms

Payment terms are NET 15 days following receipt of correct invoice. Invoices must be submitted to: HAJBA at treasurer@howellbaseball.org

Evaluation Criteria

HAJBA, at its sole discretion, following an objective evaluation, will award this contract to the most responsible, responsive Contractor. Bids will be evaluated using an internal evaluation process. Contract awards will be based on a combination of experience, the bidder's operational capacity, in-kind contribution, and price. The lowest price may not always receive the contract award. The final decision will be based on what is in the best interest of the agency to ensure HAJBA that quality workmanship is performed to achieve maximum results. HAJBA reserves the right to make independent investigations as to the qualifications of the Contractor. Such investigations may include contacting existing customers. HAJBA reserves the right to accept or reject any and all proposals, and to waive any irregularities as may be permitted by law when it is deemed that such action will be in the best interest of HAJBA.

Proposal Information

A. Proposals will be received by HAJBA February 13, 2026 at 12p. Proposals may be submitted by mail, email or delivered in person. No faxed proposals will be accepted. HAJBA must receive all proposals PRIOR to the date and time specified. Any proposal received after the date and time prescribed shall NOT be considered for award.

B. Each bidder must submit a proposal including:



1. Completed Bid Form
2. Completed vendor profile and certification (attached)
3. Proof of General Liability insurance
4. Proof of Worker's Compensation insurance
5. RFP Acknowledgement Form (attached)
6. Proposal Form

Notification of Award

The successful Contractor will be notified in writing within fifteen (15) working days of this award.

Termination

Either party reserves the right to terminate the awarded contract with or without cause by notifying the other in writing 30 days prior to the termination date. Written notice of termination must be sent via certified U. S. mail to the last known address of the recipient.

Contact Person	John Ingamells Vice President baseball@howellbaseball.org
Proposal Submission	Howell Area Junior Baseball Association baseball@howellbaseball.org
Submission Deadline	12p February 13, 2026



Vendor Profile and Certification

Business Name: _____

Business Owners Name: _____

Business Physical Address: _____

Mailing Address (If different): _____

Contact Phone Number: _____

Email: _____

Company Structure (Corporation, Partnership, Sole Proprietorship): _____

Primary Business Purpose: _____

Years In Business: _____

Tax ID number: _____

References

Customer	Main Contact	Telephone Number

Attach a copy of licenses

Attach a copy of insurances (Workers Compensation and Liability)



Request for Proposal (RFP) Acknowledgment Form

RFP Title: Backstop Replacement

Issue Date

Contact

February 1, 2026

John Ingamells- HAJBA Vice President

Proposal Due Date: 12p February 13, 2026

NOTE: Proposals received after the due date will not be accepted.

Howell Area Junior Baseball Association solicits your company to submit a proposal on the above referenced project. By signing this form, the Contractor signifies their acceptance of all terms, conditions, and specifications set forth in this Request for Proposals. All proposals must have an authorized signature in the space provided below. One (1) copy of your proposal must be delivered to: baseball@howellbasebal.org before the RFP deadline. The package containing proposals for this project must reference the "CONTRACTOR'S NAME". HAJBA will not be responsible for late or lost bids by the U.S. Postal office or any other delivery services used by the Contractor.

THE FOLLOWING MUST BE COMPLETED, SIGNED, AND RETURNED AS PART OF YOUR PROPOSAL.
PROPOSALS WILL NOT BE ACCEPTED WITHOUT THIS FORM, SIGNED BY AN AUTHORIZED AGENT OF THE CONTRACTOR.

COMPANY NAME:

MAILING ADDRESS:

CITY, STATE, ZIP:

EMPLOYER'S FEDERAL IDENTIFICATION NUMBER (FEIN):

TELEPHONE NUMBER:

I CERTIFY THAT THIS PROPOSAL IS MADE WITHOUT PRIOR UNDERSTANDING, AGREEMENT, OR CONNECTION WITH ANY OTHER CONTRACTOR SUBMITTING A PROPOSAL FOR THE SAME SERVICES, AND IS IN ALL RESPECTS FAIR AND WITHOUT COLLUSION OR FRAUD. I AGREE TO ABIDE TO ALL TERMS AND CONDITIONS OF THIS RFP AND CERTIFY THAT I AM AUTHORIZED TO SIGN THIS RFP AS OR FOR THE CONTRACTOR.

SIGNATURE: _____ PRINTED NAME: _____

TITLE: _____ DATE: _____



Proposal Form

Please submit one (1) bid amount to perform the services in this RFP on a per occurrence basis.

The bid must include all work specified in the RFP at each location.

The contract will be awarded for all locations the breakdown by location is for accounting purposes only

Location	Address	Remove and Replace Backstop Netting
Bennett Field	600 S Walnut St Howell MI 48843	